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HOW TO USE THE

1956 JOURNAL INDEX

As you search through the indexes of various periodicals you find different styles of listing. The style adopted by the *American Journal of Nursing* is fairly common, and we believe that it is the easiest one to use.

Each *Journal* index is arranged in one alphabetical list, as in an encyclopedia. Thus, names of authors, of personalities in the news, of places, and of organizations, are all intermingled alphabetically with the subject headings.

American Red Cross Nursing Service
Amphetamine *See* Drugs
Anatomy and physiology
Anderson, Agatha

Organizations sometimes change their names; so do authors of a certain sex. In such a case the reference is entered under the latest name, with a *See* reference to the earlier name. Thus:

Brown, Mary Greene
Nursing in the good old days, (illustr.), 1861

Greene, Mary Jane *See* Brown, Mary Greene

Joint Commission for the Improvement of the
Care of the Patient *See* National Joint Commission
for the Improvement of the Care of the Patient

National Joint Commission for the Improvement
of the Care of the Patient
semiannual meeting (report), 1505

Any city that has been discussed in the 1956 *Journal* will be listed under its state. Hospitals and their schools of nursing are listed under their states, and so are the individual state nurses associations. But colleges and universities and their schools of nursing are entered independently. Look at the many entries and *See* references under the heading, New York, for illustrations of this style of listing. You will see that the New York references are themselves listed alphabetically, and when you find the sub-heading State Nurses Association, it in turn will have its list of references all in alphabetic order. In the listings even for the national ANA and NLN organizations, with their many sub-headings and sub-sub-headings, the only protocol observed is alphabetical.

We are told that many a person needing to use an index fumbles and wastes time and patience because he is not thoroughly familiar with the alphabet; and that try as hard as he may, he can never gain the easy, instantaneous awareness of letter sequence possessed by those who chanted their ABC's in early childhood. Such a person will have to develop other skills, concentration, and speed in reading, or keep a written alphabet on view.

To help you find *Journal* material on professional, educational, clinical, and technical topics, this index uses a rather large number of subject headings, which range from the quite general to the very specific. For articles of a general nature look under the broader headings, such as **Drugs**, **Nursing service administration**, or **Pediatrics**. Thus:

Nursing service administration

Procedure fair (Burens), 597

What good nursing means to you (Waldman), (rev.),
52

The first entry is also listed under **Procedures and techniques**, and under the author's name, Burens, Dorothea. The second, which is italicized because it is a book—(rev.) means book review—appears also under the headings, **Pamphlets and reports** and **Public relations**, as well as under the author's name, Waldman, Susie Berg.

Most of the articles on nursing treat of some specialty, such as **Orthopedics** and **orthopedic nursing**; so they would not be entered under **Nursing**. The article "Posture in adolescents and adults," by M. Beckett Howorth, on page 34, is listed in the index under **Orthopedics** and **orthopedic nursing**, and, of course, under Howorth, M. Beckett. It seemed unnecessary to enter it under both **Body mechanics** and **Posture**; so the former heading was chosen, and under **Posture** you will find *See* **Body mechanics**.

The news item on the pay scale equality won for the Health Service nurses at the University of Colorado by the Colorado Nurses Association, carried in the November issue, page 1448, is listed under **Colorado**, **Nurses Association**, and under **Collective bargaining**.

Book reviews are listed in the general index under author and subject or subjects. We hope that the list that appears in the August *Journal* will take care of the needs of those who are interested in book reviews per se.

We do not pull our subject headings out of a hat. For medical terms we consult the *Quarterly Cumulative Index Medicus*, published by the American Medical Association, and the *Subject Heading Authority List*, published by the Armed Forces Medical Library. For headings in the field of nursing we use the list printed in *Library Handbook for Schools of Nursing*, second edition, published by NLN. The H. W. Wilson Company's *Education Index* is of great assistance to us in listing our occasional education articles.

But in the last analysis the choice of a subject heading is determined by opinion. Opinions vary, fashions in terminology or "key words" change, and this index doubtless contains its quota of variations and inconsistencies.

THE AMERICAN JOURNAL OF NURSING

INDEX TO VOLUME 56, NUMBERS 1-12

JANUARY-DECEMBER, 1956

THE material in this index is arranged under subjects, authors, and some titles.

THE page numbers included in each issue of Volume 56 are shown below:

January pp. 1-128	May pp. 529- 688	September . . . pp. 1077-1214
February 129-256	June 689- 820	October 1215-1360
March 257-384	July 821- 948	November 1361-1498
April 385-528	August 949-1076	December 1499-1626

THE following abbreviations are used in this index:

(abs.) abstract	(exc.) excerpt	(rev.) review
(ed.) editorial	(L) Letters pro and con	(illust.) illustrated

OTHER abbreviations used throughout the index are:

AACC	Association for the Aid of Crippled Children	NHC	National Health Council
AANW	American Association of Nurse-Midwives	NSCCA	National Society for Crippled Children and Adults
APHA	American Public Health Association	NSPB	National Society for the Prevention of Blindness
FSAA	Family Service Association of America	PASB	Pan American Sanitary Bureau
ICA	International Cooperation Administration	USHEW	U.S. Department of Health, Education and Welfare
ICN	International Council of Nurses	USPHS	U.S. Public Health Service
IUHEP	International Union for Health Education of the Public	WICHE	Western Interstate Commission for Higher Education
LORCS	League of Red Cross Societies	WHO	World Health Organization
MLA	Medical Library Association		

A

ACTH See Drugs

Abdominal surgery See Surgery and surgical nursing

Abdul-Aziz, Ibrahim

Becoming a nurse in Saudi Arabia (illust.), 780

Accidents See Safety

Accreditation

Preparation of educational standards to be used as a guide by state boards (Progress report by ANA subcommittee), 1447

Proceedings of the ANA Work-Conference on Survey Techniques (rev.), 1447

Temporary accreditation (Elliott), 989

Ackary, Georgette A.

disinfecting patients' thermometers (T.P.), 323

Adams, Mary Ella

ANA, Special Groups Section chairman (portrait, group), 305; biography, 474; reelected (portrait, group), 748

Adams, Rachel

wins ANC's Blanchfield Tennis Trophy (portrait, group), 1380

Administration See

Hospital administration
Nursing service administration

Administrators See

Educational administrators, consultants, and teachers
Institutional nursing service administrators

Adolescence

Adolescent development (Hurlock), (2d ed.), (rev.), 26

Adoption

Protecting children in adoption, 658

Adranvala, Tehmina K.

India chief nursing superintendent (portrait, group), 1282

Adrenal glands

Adrenal disorders (Greenblatt, Carmona), (illust.), 294

Africa

Amen's child (film) 228

Daybreak in Udi (film), 228

See also South Africa

Aged See Geriatrics

Ahern, Margaret M.

appointment, VNS, New York, 16

Ahrends, Mary

president, Iowa Student Nurses Association (portrait, group), 888

Ahrenkiel, Pearl Hopkins

chief, Illinois State Bureau of Nursing, 1382

Ainsworth, Margaret

awarded first nursing scholarship established by Disabled American Veterans, Chapter 55, Wisconsin Rapids, 640

Air Force Nurse Corps

appointments, promotions, etc., 24, 216, 352, 410, 562, 708, 844, 972, 1095, 1240, 1396, 1522

commissions first man nurse, Ralph L. Mallen (illust.), 14

recruitment quota for 1957, 1450

What's different about flight nursing? (Albert), (illust.), 873

Where's the lady lieutenant with the general's wings? 838

Alabama

State Nurses Association

Alabama Nurse wins State Bulletin Competition honorable mention, 765

University

nursing education administration, masters degree, fellowships, 789

Alaska

Nurses Association

Alaska Nurse wins State Bulletin Competition honorable mention, 765

workshop on inservice education and teaching patients, 1176

Albert, Janice

What's different about flight nursing? (illust.), 873

Alcoholism

acute, effects of chlorpromazine in (exc.), 434

Alcoholism (Lewis), 433

help for alcoholics (exc.), 1568

Nurse and the alcoholic patient (Golder), 436

Alexick, John

appointment to Virginia State Hospital at Marion, 290

Alford, Marian

executive director, California SNA, 484

Alfreda, Sister M.

frame to protect wounds from scratching (T.P.), (illust.), 613

Alkire, Hester R.

metal rack for drainage bottles (illust.), (T.P.), 200

Allergy

how common is milk allergy? (abs.), 270

platinum jewelry, 1022

Alpha Chi Omega

scholarships offered for specialization in working with the cerebral palsied, 348

Alpha Gamma Delta

fellowships for specialization in counseling the handicapped, 346

Alumni associations

anniversaries See Anniversary celebrations

Jewish Hospital School of Nursing (Brooklyn, N.Y.), donation to nurses' residence, 702

ALUMNI ASSOCIATIONS (*continued*)

- UCLA School of Nursing forms alumni association, 548
- Alva, Flora**
charge of nursing service at Good Hope Clinic, Lima, Peru, 554
- Alves-Diniz, Fernanda**
WHO Central Office for Europe (portrait, group), 1283
- American Association of Industrial Nurses**
annual meeting, 905
- American Association of Nurse-Midwives**
joins International Confederation of Midwives, 342
- American Association of Nursing Homes**
service award set up, 402
- American Cancer Society**
Oregon Division, scholarships for special course in oncological nursing, first awards, 640
- Richmond (Va.) Chapter, scholarship in oncological nursing to Helena Corbett Gee, 94
- American College of Hospital Administrators**
Venture forward; a history of the American College of Hospital Administrators (Kipnis), (rev.), 1333
- American Hospital Association**
cosponsor, studies of patient care in general hospitals, 638
- Principles of disaster planning for hospitals* (rev.), 1046
- Readings in disaster planning for hospitals* (rev.), 1046
- American Journal of Nursing**
editor and managing editor, Jeanette V. White (portrait), 859
- We held the presses (ed.), 727
- wins 1955 Public Interest Award of National Safety Council, 896
- American Journal of Nursing Company**
awards 1956 Mary M. Roberts Fellowship in Journalism to Louise Lear, 766
- Board of Directors
election of members, list, 476
- executive editor, Nell V. Beeby (portrait), 859
- 1956 State Bulletin Awards Competition list of winners and judges, 765
- The 1957 Roberts Fellowship, 887
- You're on a punch card now! (illust.), 312
- American Medical Association**
Industrial Health, Council on
Guiding principles and procedures for industrial nurses, 192
- American Nurses' Association**
ANA statements of functions, standards, and qualifications, 898, 1027, 1165, 1305, 1586
- American Nurses' Association's Conference on Economic Security*, 658
- and NLN: Joint statement on functions and activities (organization chart), 69
- bequeathed Lavinia Dock royalties, 1447
- Board of Directors
approves proposed platform for 1956-1958, 326
- committee appointments, principles governing, 781
- Qualifications for state board members (ed.), 293
- sends gift to ICN headquarters, 741
- branches

AMERICAN NURSES' ASSOCIATION (*continued*)

- new name for conference groups, 746
- bylaws
- amendments adopted by House of Delegates, 738
- proposed amendments (ed.), 423
- candidates for 1956 elections, slates and biographies, 280, 466
- car allowance information available to state nurses associations, 781
- Carroll, Margaret M., appointed to 1956 National Health Forum Committee, 212
- Committees
- principles governing appointments approved by Board of Directors, 781
- State associations asked to suggest members, 781
- conference groups
- name changed to branches, 746
- Constitutions and Bylaws, Committee on Proposed amendments to ANA bylaws (tables), 327
- convention, 1956—Chicago, Ill.
registration statistics, 747
- report (illust.), 738
- resolutions
- Federal Commission on Nursing, against, 740; (text), 753
- Taft-Hartley exemption, against, 740; (text), 750
- multidisciplinary health care study, for, 741
- We held the presses (ed.), 727
- "Working for America's health" (report of 40th convention), (illust.), 738
- Fixed date for conventions (ed.), 33
- permanent date set, 476
- convention papers
- Counseling approach to human problems (Rogers), 994
- Evaluating the private duty nurse's performance (Finer), 1564
- Growth as related to mental health (Berlien), 1142
- Interviewing with a purpose (Greenhill), 1259
- Nursing—an international service (Bridges), 1273
- Nursing—primitive and civilized (Mead), 1001
- Professional growth and personal fulfillment (Murphy), 1428
- Coordinating Council (NLN)
meeting, 1956, report, 626
- disaster nursing workshop sponsored by, 781
- Economic Security Unit
- Dollars for miles (illust.), 1263
- conference at University of Wisconsin (report), 207
- Director of nursing service and the Economic Security Program, 43
- Economic position of the nursing educator, 1566
- Is nursing upholding its obligation to society? (Witney), 1127
- Labor Department to gather data on nurse earnings, 1314
- Local unit—key to your economic security program* (pam.), available, 73
- Manual of the Economic Security Program*, use urged by public health nurses section of Georgia SNA, 782
- Educational Administrators, Consultants, and Teachers Section

AMERICAN NURSES' ASSOCIATION (*continued*)

- candidates for 1956 elections, slate and biographies, 466
- convention, report, 742
- ANA statements of functions, standards, and qualifications, 1586
- See also Educational administrators, consultants, and teachers
- Ethical Standards, Committee on
chairman, Sister M. Berenice Beck interprets Code on nurses and advertising, 741
- What's in our code? (Beck), 1406
- Executive Secretaries and Counselors
Conference Group
candidate for 1956 elections, slate and biographies, 475
- See also ANA, Special Groups Section, Executive Secretaries and Counselors Branch
- Facts about nursing, 1955-56*, 600
- Film Service (ANA-NLN)
Films for nursing and health (revised), 1589
- films reviewed, 30, 228, 358
- Ford Foundation commended by president, Agnes Ohlson, 210
- General Duty Nurses Section
candidates for 1956 elections, slate and biographies, 467
- convention, report, 742
- Functions, standards, and qualifications for practice of general duty nurses, 898
- head nurses branch formed, 743, 747
- head nurses, open letter to, 438
- head nurses, statement of functions, 1168
- House of Delegates
approves economic security programs in state nurses associations, 427
- See also ANA, convention
- Industrial Nurses Section
candidates for 1956 elections, slate and biographies, 468
- convention, report, 744
- Functions, standards, and qualifications for an industrial nurse in a one-nurse service in commerce or industry, 899
- membership brochure, *Picture of a woman with a future*, 628
- Notes and Quotes for Industrial Nurses*, new newsletter, 628
- Institutional Nursing Service Administrators Section
ANA statement of functions, standards, and qualifications, 1165
- candidates for 1956 elections, slate and biographies, 469
- convention, report, 744
- Director of nursing service and the Economic Security Program, 43
- directors and assistant directors
statement of functions, standards, and qualifications for the position, 1165
- Head nurses' decision, 747
- Open letter to head nurses, 438
- Supervisor Conference Group dissolved, 745
- supervisors, statement of functions, standards, and qualifications, 1166
- intergroup relations, Negro participation in ANA activities urged by Chicago Graduate Nurses Association, 902

AMERICAN NURSES' ASSOCIATION
(continued)

- Intergroup relations, policies, 167
- Intergroup Relations Unit
 - Discrimination is on its way out: 2. The nursing profession keeps pace, 166
 - Progress in intergroup relations in nursing, available, 1314
 - Promoting the intergroup relations program (Heisler), 588
- ICN Congress, delegates chosen for, 1447
- International Unit
 - exchange visitors program, 50
 - U.S. nurses at work abroad (illust.), 1265
- inventory of professional nurses scheduled, 903
- legislation
 - Bolton bill opposed, 36, 264, 338, 740
 - 84th Congress and the ANA, 1543
 - equal rights amendment opposed, 902
 - Federal legislation and the ANA, 36
 - mental health services, federal grants for, ANA testimony, 432
 - More than two million for training program (ed.), 1119
 - presidential correspondence (ANA and U.S.), 1301
 - Social Security Act amendment, testimony on, 432
 - statements sent to congressional committees, 1032
 - Taft-Hartley Act and the nurse (Scott, Smith), 1556
 - Taft-Hartley exemption to non-profit hospitals, repeal asked, 740; text of resolution, 750
 - See also Legislation
- Legislation, Committee on
 - plans help for state associations, 628
 - Preparation and licensing of psychiatric aides, 197
- liability insurance contract renewed, 476
- Manual for the guidance of boards of directors and headquarters staffs of state nurses associations, 340
- membership
 - amendments to bylaws on, 738
 - Beyond the third step (filmstrip), 1448
 - first things first (exc.), 1266
 - Giant step in membership promotion, campaign aids for state associations (illust.), 81
 - Going places with MNA (Krueger), (portraits, groups), 460
 - Membership (ed.), 1255
 - You're on a punch card now! (illust.), 312
- Nursing Functions, Program of Studies of
 - It's time to take stock (ed.), 567
- Nursing on a national network (illust.), 1544
- Nursing Functions, Program of Studies of
 - Field of private duty nursing—a study of the functions of the private duty nurse in the hospital environment (Couey, Stephenson), (rev.), 619
 - General duty nurse: A report to the Arkansas SNA (Stewart, Needham), (rev.), 28
 - More studies of nursing functions (Hardin), 618
 - Nurses at work (Haberstein, Christ), (rev.), 619

AMERICAN NURSES' ASSOCIATION
(continued)

- Professionalizer, traditionalizer, and utilizer—an interpretive study of the work of the general duty nurse in non-metropolitan central Missouri general hospitals (Haberstein, Christ), (rev.), 619
- Public images of the nurse—a study of the registered nurses in a metropolitan community (Deutscher), (rev.), 618.
- Study of nursing functions in general hospitals in the state of Minnesota (Hanson, Stecklein), (rev.), 618
- Nursing practice and intravenous therapy (Scott, Smith), 572
- Office Nurses Conference Group candidates for 1956 elections, slate and biographies, 500
- Office nurses are on their way (Schick), 429
- See also ANA, Special Groups Section, Office Nurses Branch
- operating room nurses form national conference group, 752
- organization chart (with NLN), 70
- platform, 1956-58, proposed, 326
- Platform for 1956-58 (text), 882
- Private Duty Nurses Section
 - candidates for 1956 elections, slate and biographies, 471
 - convention, report, 745
 - Functions, standards, and qualifications for practice, 1030
- Profession's role in integration (ed.), 1403
- Professional Counseling and Placement Service, Inc.
 - associate executive secretary, Mary A. Mitchell, 1170
- Counseling and placement—a profession's function (Matthews), 734
- guide on relationships with public employment services prepared for state associations, 1033
- How does the ANA PC and PS compare? 1418
- information exchange set up, 1314
- officers, list of, 1314
- Public Health Nurses Section
 - ANA statements of functions, standards, and qualifications, 1305
 - candidates for 1956 elections, slate and biographies, 472
 - convention, report, 745
 - Dollars for miles (illust.), 1263
 - first Public Health Nurse Award to Pearl McIver, 743
 - School Nurses Branch
 - convention, report, 745
- Public relations counseling in the nursing profession (Snyder), (illust.), 860; (comments), 1369
- Public Relations Unit
 - Beyond the third step (filmstrip), 1448
 - Telling our story (ed.), 33
- Registrars Conference Group
 - candidates for 1956 elections, slate and biographies, 502
 - See also ANA, Special Groups Section, Registrars Branch
- Research and Statistics Unit
 - and ANA, Economic Security Unit: Economic position of the nursing educator, 1566

AMERICAN NURSES' ASSOCIATION
(continued)

- school nurses employment conditions will be studied, 1032
- Supply of professional nurses in 1956 (Hardin), 1545
- School Nurses Conference Group
 - candidates for 1956 elections, slate and biographies, 473
 - See also ANA, Public Health Nurses Section, School Nurses Branch
- Sections
 - ANA sections progress together (Walker), (illust.), 304
 - amendments to bylaws, 738
 - branches (formerly called conference groups)
 - new rules and regulations, 746
 - candidates for 1956 elections, slates and biographies, 466
 - Open letter to head nurses, 438
- Special Committee to Define Occupational Groups, recommendations (ed.), 423
- special committees
 - feasibility of multidisciplinary study of health care will be studied by, 879
- Special Groups Section
 - branches (formerly conference groups)
 - new rules and regulations, 746
 - candidates for 1956 elections, slate and biographies, 474
 - convention, report, 746
 - Counselors of PC and PS, Statement of functions, standards, and qualifications for practice, 1028
- Executive Secretaries and Counselors Branch
 - convention, report, 746
 - Statement of functions, standards, and qualifications for practice, 1027
- functions, standards, and qualifications for practice in the various branches of the Section, 1027
- Office Nurses Branch convention, report, 746
- Functions, standards, and qualifications for practice, 1029
- Registrars Branch
 - Functions, standards, and qualifications for practice, 1030
 - program meeting with Private Duty Nurses Section, 747
- State Boards of Nursing, Special Committee of
 - Development of State Board Test Pool examinations for professional and practical nurses, 179
 - meeting (report); new officers, 880
 - Progress report of the Subcommittee on the Preparation of Educational Standards to be Used as a Guide by State Boards, 1447
 - Student's final record form (Anderson), 457
- Study of the registered nurse in a metropolitan community. Part I. Evaluation of nurses by male physicians. Part II. Public image of the nurse (rev.), 493
- symbol chosen (photo), 1032
- UNESCO conference representative, Laura E. Rosnagle, 628
- voting by proxy repealed, 739
- Work-Conference on Survey Techniques Proceedings (rev.), 1447

- American Nurses' Foundation, Inc.**
board of directors, members, 902
grants made to Boston University and to
Bucknell University, 340
New York VA nurses send donation in
memory of Elizabeth Martin, 1170
tax exempt status granted, 1589
USPHS grant for study of public health
nursing received, 626
- American Psychiatric Association**
Preparation and licensing of psychiatric
aides (ANA), 197
- American Public Health Association**
Control of communicable diseases in man
(8th ed.), (rev.), 357
*Services for handicapped children; Ser-
vices for children with cerebral palsy;
Services for children with cleft lip
and cleft palate; Services for chil-
dren with dentofacial handicaps* (4
pams.), (rev.), 1047
- American Red Cross**
*Angel of the battlefield; the life of Clara
Barton* (Ross.), (rev.), 1599
during the California floods (illustr.), 439
Nursing in disaster: 1. Red Cross service
(Magnussen), 1290
When the Doria went down (illustr.),
1288
See also League of Red Cross Societies
- American Red Cross Nursing Services**
history (illustr.), 311
parents learn baby care (illustr.), 877
- American Women's Club, Brussels, Bel-
gium**
gives Edith Cavell-Marie Depage School
of Nursing fund for annual prize
(illustr.), 906
- America's needs and resources: a new
survey** (Twentieth Century Fund),
(rev.), 221
- Anatomy and physiology**
anatomical charts for industrial nurses,
set issued by Illinois SNA, 784
*Bronchopulmonary segments, Part I: An-
atomy and bronchoscopy* (film), 358
Fever—its causes and effects (Phelps),
319
Fractures of the femur about the hip
(film), 229
Textbook of anatomy and physiology
(Kimber Gray), (13th ed. revised
by C. E. Stackpole, L. C. Leavell),
(rev.), 220
- Anderson, Agnes E. M.**
ANA director, biography, 280; portrait,
group, 748
- Anderson, Alice**
retires as associate director of nursing
services, Albert Einstein Medical
Center, Southern Division, Philadel-
phia, Pa., 406
- Anderson, Bernice E.**
Student's final record form, 457
See also Lesnik, M. J., jr. auth.
- Anderson, Dorothy E.**
director of nursing services, Chicago
ARC, 1514
- Andrea Doria**
When the Doria went down (ARC),
1288
- Andrews, Priscilla M.**
appointment, University of Pennsylvania
School of Nursing, 1522
- Andruskiw, Olga**
appointment, Russell Sage College School
of Nursing, 704
- Anesthesiology**
cortisone for shock (abs.), 268
hexylcaine for endoscopic procedures
(abs.), 962
Ohio scholarship fund to aid nurses
studying, 1041
Skin anesthetic, freon (abs.), 142
- Anniversary celebrations**
Greenwich (Conn.) Hospital School of
Nursing, fiftieth, 1380
Mercy Hospital School of Nursing (Ur-
bana, Ill.), twenty-fifth, 1512
Netherlands Federation of Nursing Or-
ganizations, tenth, 212
St. Mary's Hospital School of Nursing,
Rochester, Minn., fiftieth, 1230
Springfield (Ohio) City Hospital School
of Nursing, fiftieth, 966
- Ansley, Rebecca**
and J. W. Cooke: metal file for packag-
ing syringes and needles (T.P.), (il-
lustr.), 1440
- Anthony, Catherine Parker**
What makes fluids flow? (diagr.), 1256
- Anticoagulant therapy: 1. Medical aspects**
(Marple), (table), 875: 2. Nursing
care (McIntyre), 878
- Aphasia**
communicating with aphasia patients (If
you ask me), 1415
rebuilding language in aphasia (abs.),
1228
- Apple, Dorrian**
appointment, Boston University School
of Nursing, 20
- Archambault, Muriel L.**
appointment, UCLA, School of Nursing,
1518
- Arensberg, Beryl**
A nurse's hymn of praise, 1313
Loving care does the trick, 620
- Arizona**
Association of Student nurses
essay contest won by Sylvia Van Haren,
335
State Nurses Association
annual meeting, 1955, (report), 209
dues for new members raised, 209
Arizona Nurse wins State Bulletin
Competition honorable mention,
765
- Arkansas**
State Nurses Association
General duty nurse: a report (Stewart,
Needham), 28
*Source book for the function of the
general-duty nurse in ten Arkansas
Hospitals* (Stewart, Needham),
(rev.), 221
- Arldin** See Drugs
- Armstrong, Dorothy**
ANA, Industrial Nurses Section program
chairman (portrait, group), 749
- Army Medical Corps** See U.S. Army
Medical Corps
- Army Nurse Corps**
administration institute held for army
nurses at Army Medical Service
School, 789
appointments, promotions, etc., 24, 214,
353, 410, 562, 708, 844, 972, 1095,
1240 1396, 1522
Commissions and men nurses (Haynes),
775
four more men commissioned in ANC,
274
Hemorrhagic fever: Nursing care (John-
son), (illustr.), 40
inservice education programs discussed
at institute, 638
institute on army health nursing, 638
nurses from U.S. Army Hospital in Ber-
lin visit German hospital, 840
nurses from U.S. Army Hospital in
France, guests of French medical
center in Orleans, 840
student nurses eligible to Women's Army
Corps, Reserve, 905
tennis trophy named for Florence A.
Blanchfield (illustr.), 1380
U.S. Army Hospital in Berlin, ANC offi-
- ARMY NURSE CORPS (continued)**
cers entertain German head nurse
trainees, 840
workshop on mass casualty care, 1320
- Arnold, Virginia**
assistant director for medical education
and public health, Rockefeller
Foundation, 1382; (portrait), 1384
- Arps, Charles G.**
speaker, Public Health Nurses Section,
ANA Convention (portrait, group),
744
- Arthritis**
Rheumatoid arthritis in children (Gold-
ring, Behrer, McQuater), (illustr.),
1437
Self-help devices for the arthritic (Low-
man), (rev.), 1462
- Arthritis and Rheumatism Foundation**
*Arthritis and related disorders; manual
for nurses, physical therapists, and
medical social workers* (rev.), 1462
*Effect of arthritis on the life adjustments
of a group of arthritis clinic pa-
tients and the need to extend social
service in the New York City Ar-
thritis Clinics* (rev.), 1462
Home care in rheumatoid arthritis (rev.),
1462
*10,104,000 questions about arthritis and
rheumatism* (rev.), 1462
- Ashbrook, James B.**
(book rev.), 226
- Ashley, June**
new use for discarded bottle caps (T.P.),
613
- Association for the Aid of Crippled Chil-
dren**
*Cerebral palsy; advances in understand-
ing and care* (Cardwell), (rev.),
1327
*Congenital malformations and birth in-
juries: a handbook on nursing*
(West.), (rev.), 222
- Association of Military Surgeons of the
United States**
Louis Livingston Seaman Prize to Vera
Thompson, 16
- Association of Western Hospitals**
scholarships for graduate nurses given by
Crown Zellerbach Foundation, 789
- Associations** See
Alumni associations
Organizations
State nurses associations
Student nurses associations
specific association
- Athletes**
first aid for athletes (exc.), 1131
- Atkinson, Mary Louise**
U.S. State Department award for meri-
torious service, 966
- Atomic bomb** See Radioactivity
- Atteberry, Maxine**
dean, College of Medical Evangelists
School of Nursing (Loma Linda and
Los Angeles, Calif.), 1514
- Attitudes**
Nurse and the alcoholic patient (Golder),
436
Study of changing relationships in hos-
pitals (Lentz), 187
- Augenstein, John W.**
hand pump for emergency suctioning
(T.P.), (illustr.), 1440
- Aujaleu, E.**
France, director of social hygiene (por-
trait, group), 1283
- Austria**
Nursing in Austria (Petschnigg), (illustr.),
61
- Automobile allowances** See
ANA, car allowance
Public health and public health
nursing, transportation costs

Auxiliary workers

Third report (WHO, Expert Committee on Professional and Technical Education of Medical and Auxiliary Personnel), (rev.), 1334

See also

Practical nursing
Psychiatry and psychiatric nursing, aides
Volunteers

Averill, Lawrence A.

and F. C. Kempf: *Psychology applied to nursing* (5th ed.), (rev.), 1114

Avery, Letitia M.

Australian Nursing Federation secretary general (portrait, group), 1282

Awards

Algernon Sydney Sullivan award at University of South Carolina to Margaret C. Skelton (portrait, group), 1033

American Association of Nursing Homes, service award set up, 402

Army Certificate of Achievement to Eileen L. McCarthy, 278; Anne N. Bauer, 1512

Association of Military Surgeons of the United States, Major Louis Livingston Seaman Prize to Vera Thompson, 16

Chicago University Alumni Citation for Public Service to Katharine J. Densford, 964

Columbia University, Mary Keatinge Das Prize to Kathryn Linden, 1447

Commission on Human Relations of Rockford, Ill., to Sister Mary Calista, 1380

Kansas Public Health Association, certificate of award to Mary C. Bure, 1088

Legion of Merit to Verena M. Zeller, 1178

Mary Mahoney Award to Mildred Ann Vogel, 749; (portrait, group), 740

Massachusetts Public Health Association, Lemuel Shattuck medal to Sophie C. Nelson, 14

National Safety Council, 1955 Public Interest Award to *American Journal of Nursing and Nursing Outlook*, 896

Parents' Magazine Youth Group achievement award to Future Nurses Club, Glen Burnie (Md.) High School, 1436

Peruvian Navy Cross for Merit to Gertrude M. Oard, 1512

Skidmore College School of Nursing citation to Marion W. Sheahan, 1512

U.S. State Department, meritorious service award to Mary Louise Atkinson, 966

Wall Street Journal Medal to Marjorie Mote, 1230

Walter Reed Army Hospital Certificate of Achievement to Mary M. Laggan, 1230

Walter Reed Army Medical Center incentive awards to Grace E. Knox and Louise A. Mears, 16

Axelson, Avis L.

(book rev.), 1046

Aynes, Edith A.

coordinator, professional education program information, NFIP, 704

B**Babcock, Kenneth**

speaker at Middle East Nursing Assembly, 906

Bachand, Joan

appointment to University of Washington School of Nursing faculty, 842

Bacteriology *See* Microbiology**Bagwell, May**

Industrial Nurses Section panelist (portrait, group), 743

Bailey, Eleanor C.

resigns from USPHS Division of Special Health Services, 352

Bakken, Helen M.

Publicity by the yard (portrait, group), 771

Bandages and dressings

Telfa dressings (illustr.), (T.P.), 1014

Banzon, Adela S.

Filipina visitor at ANA convention (portrait, group), 741

Barbee, Grace C.

Nursing practice and intravenous therapy (California), 572

Barber, Pauline A.

ANC assignment, 18

Barbiturates *See* Drugs**Barden, Martha**

Helping the patient accept a long continued low sodium diet (If you ask me), 68

portrait, 68

Barker, Jeane

(book rev.), 1331

Barnes, Sara Adams

ninetieth birthday celebration, 344

Barrett, Carrie E.

assistant chief, ANC Assignment Section, 404

Barrett, Gertrude

wins European trip in Budget Uniform Center's limerick contest, 966

Barschak, Erna

(book revs.), 1114, 1116

Barton, Clara

Angel of the battlefield; the life of Clara Barton (Ross), (rev.), 1599

Works of mercy window (Tate), (illustr.), 574

Basset, Quretha

helping the patient accept a long-continued low sodium diet (If you ask me), 68

portrait, 68

Bates, Mary D.

helping the patient accept a long-continued low sodium diet (If you ask me), 68

portrait, 68

Batey, Marjorie V.

appointment to University of Washington School of Nursing, 1238

Bauer, Anne N.

Certificate of Achievement, 1512

Baum, Bernice O.

and others: charting form for patients in the recovery room (T.P.), 1583

Baumler, Leona

Freshmen week end: 1. Planning the activities, 180

Beasley, Florence A.

(book rev.), 1326

Beauvais, June

assistant executive secretary, Florida SNA, (portrait), 1034

Beck, Sister M. Berenice

What's in our code? 1406

Bedsore *See* Ulcers, decubitus**Beeby, Nell V.**

executive editor, American Journal of Nursing Company (portrait), 859

Beery, Ruth

VA assignment, 554

Behrer, M. Remsen *See* Goldring, D., jr.

auth.

Beigel, Emily L.

(book rev.), 497

Belgium

Edith Cavell-Marie DePage School of Nursing receives fund for prizes from American Women's Club of Brussels, 906

Bell, Norman W.

panelist, ANA convention, joint section program (portrait, group), 746, 751

Benjamin, Esther H.

(book rev.), 1047

Bennett, Margaret Elaine

Guidance in groups; supplemented by *A human-relations program*, by Celia F. Johnson (rev.), 722

Bennett, Janice

recording secretary, NSNA (portrait, group), 888

Benton, Ann A.

ANC assignment, 18

Benz, Gladys S.

Pediatric nursing (3rd ed.), (rev.), 1528

Berkley, Sara M.

appointment, Boston University School of Nursing, 20

Berlien, Ivan C.

Growth as related to mental health, 1142 (portrait), 1142
speaker on emotional health for children at ANA Convention, 752

Bernatitus, Ann A.

INSA member at ANA Convention (portrait, group), 749

Berry, Edna C.

and M. L. Kohn: *Introduction to operating room technique* (rev.), 356

Besendorfer, Lena

(book rev.), 28

Best, Ella

(letter opposing Bolton Commission), 264

Betts, Geraldine

appointment, Toledo (Ohio) District, 16

Bibliographies

AJN articles on WHO, 1953-1955, 428
Nursing in rehabilitation (NLN), (rev.), 910

Selected references on aging, an annotated bibliography, 1955 (USHEW), 358

Bieleski, Mary

appointment to Cornell-New York Hospital School of Nursing, 1392

Bierman, Pearl

Proposal for disability insurance, 443

Bihet, Marie M.

director, Edith Cavell-Marie Depage School of Nursing (portrait, group), 906

Bioflavonoids *See* Drugs**Biopsies**

Needle biopsy of the liver (Weber, Elliott), (illustr.), 190

Bird, Brian

Talking with patients (rev.), 495

Bishop, Joel L.

bile drainage bag (illustr.), (T.P.), 323

Bishop, Weldon J.

ANC commission, 274

Bittman, Marian L.

communicating with aphasia patients (If you ask me), 1415
portrait, 1415

Bixler, Genevieve K.

(book rev.), 1460

Bixler, Roy W.

ANF secretary-treasurer, 902

Blair, Mary E.

USPHS International Health Division, supervisor of nursing services in Iran, 1088

Blanchfield, Florence A.

ANC tennis trophy named for (portrait, group), 1380

Blaska, Burdette

NNC appointment, 408

- Blauch, Lloyd E., ed.**
Education for the professions (U. S. Office of Education), (rev.), 654
- Blindness** See Eyes
- Blodi, Frederick C.**
 Tumors of the eye: 1. Medical care (illustr.), 1152
- Blomes, Catherine**
 executive secretary, Missouri SNA (portrait), 209
- Blood and blood-forming organs**
 Anticoagulant therapy: 1. Medical aspects (Marple), (table), 875; 2. Nursing care (McIntyre), 878
 guide to blood tests (T.P.), 453
 hazards of blood transfusion (abs.), 650
 Hemophilia: 1. Medical care (Hartmann), (illustr.); 2. Nursing care (Bolduc), 169
 Infectious mononucleosis (Smith), 776
 Leukemia: 1. Clinical characteristics and therapy (Wilson), (illustr.); 2. Nursing care (Price), 601
See also
 Circulatory system
- Blumberg, Arthur**
 Nurse consultant's responsibility and problems, 606
- Bodey, Elsie**
 and J. Thaler: Singing students (portrait, group), 1025
- Body mechanics**
 flat feet (exc.), 173
 Posture in adolescents and adults (Howorth), (illustr.), 34
- Boek, Jean K.** See Boek, W. E., jr. auth.
- Boek, Walter E.**
 and J. K. Boek: *Society and health* (rev.), 720
- Boettger, Shirley**
 appointment, Loyola School of Nursing, 1520
- Bolduc, Rose A.**
 Hemophilia: 2. Nursing care, 172
- Bolton, Frances Payne**
 contributions to nursing praised at ANA convention, 741
 introduces bill to set up a federal commission to study nursing services, 36; revised version, 338
- Bolton Commission** See Federal commission to study nursing services, proposed
- Bonine, Gladys**
 Muscoviscidosis: 2. Nursing care, 868
- Booe, Luetta N.**
 appointment to University of North Carolina School of Nursing, 1238
- Book reviews**
 list of books reviewed in *AJN* and *Nursing Outlook* January-July, 1956, 1044
See also author name or subject of specific book
- Booth, Nancy**
 Telfa dressings (illustr.), (T.P.), 1014
- Boozer, Mary K.**
 assistant professor, University of Washington School of Nursing, 1238
- Borican, Eva**
 appointment, North Carolina A and T, 22
- Boston University**
 Human Relations Center
 ANF grant for study of nurse's role in outpatient departments, 340
- Bourgeault, Oscar A.**
 Feminine hygiene question, 1021
- Bowen, Emma**
 member, ANA, Special Committee of State Boards of Nursing (portrait, group), 881
- Bowles, Yvonne**
 first vice-president, NSNA (portrait, group), 888
- Brackett, Ida**
 VA appointment, 1388
- Braman, Constance W.**
 Registry committee at work, 571
- Brandenburg, Martha O.**
 NNC appointment, 408
- Brandt, Ellis J.**
 Students take a new look at the obstetric patient, 1157
- Brandt, Leslie A.**
 panelist, Industrial Nurses Section, ANA Convention (portrait, group), 743
- Brazil**
 advice to American nurses planning to work there (If you ask me), 1267
 Brazilian Nurses Association prepares nursing resources survey, 342
 Rockefeller Foundation nursing fellowship for study in U. S., 342
- Bredice, June**
 scholarship to study oncological nursing, 640
- Breitung, Elizabeth L.**
 ANC assignment, 352
- Brewington, Thelma**
 ANA, Special Groups program chairman (portrait, group), 749
- Brichta, Mary-Ann**
 (book rev.), 227
- Bridges, Daisy C.**
 ICN executive secretary (portrait), 1273
 ICN speaker at ANA convention, 750; (portrait, group), 740
 ICN speaker at Middle East Nursing Assembly, 906
 Nursing—an international service, 1273
- Brier, Geraldine Dishroon**
 first nurse to wear Air Force wings, attends graduation of her 3229th successor, 838
- Briggs, Pearl S.**
 and H. Leighton: *Pharmalax suppositories* (T.P.), 613
- Bronchoscopy**
Bronchopulmonary segments, Part I: Anatomy and bronchoscopy (film), 358
- Brown, Esther Lucile**
 director, university and community relations, Boston University School of Nursing, 404
 Social sciences and improvement of patient care, 1148
See also Greenblatt, M., jr. auth.
- Brown, Ethel G.**
 White House Conference on Education (excerpt from address to), 65
- Brown, Florence R.**
 Indiana SNA, assistant executive secretary (portrait), 904
- Brown, Mary Eleanor**
 Ten motion games for fun and therapy (illustr.), 44
- Brown, Sadie J.**
 (book rev.), 1046
- Brownell, Samuel Miller**
 White House Conference on Education (excerpt from address to), 65
- Bryan, Doris S.**
 associate professor of public health nursing, UCLA School of Nursing, 1518
- Bryan, James E.**
Public relations in medical practice (rev.), 223
- Bryant, Ruby F.**
 ANC assignment, 18
- Bucknell University**
 ANF grant for study of functions of nurses in industry, 340
- Buetow, Irene A.**
 Lymphedema: 2. Nursing care in lymphedema (illustr.), 1550
- Bufotenine** See Drugs
- Buhl, Maria**
 Danish visitor at ANA convention (portrait, group), 741
- Bulletin boards**
 up-to-date (T.P.), 613
- Burbulis, Alfreda**
 appointment to Cornell-New York Hospital School of Nursing, 1392
- Bure, Mary C.**
 certificate of award, Kansas Public Health Association, 1088
- Burens, Dorothea**
 Procedure fair, 597
- Burke, Rosemary**
 membership contest winner (portrait, group), 460
- Burling, Temple**
 and E. M. Lentz, R. N. Wilson: *The give and take in hospitals; a study of human organization in hospitals* (rev.), 908
- Burn, Mary Ann**
 (book rev.), 1528
- Burnett, Elizabeth**
 inexpensive drape holder (illustr.), (T.P.), 200
 pull cords for toys (T.P.), 79
- Burns, Marie**
 portrait, 452
 selecting a program of advanced study (If you ask me), 452
- Burns, Patricia**
 and H. Parker: Precautions are necessary when radioactive iodine or gold is used (illustr.), 1404
- Burns, Roger W.**
 Prostatic tumors: 1. Surgical treatment (illustr.), 982
- Burns**
 caustic burns of the esophagus (abs.), 1168
 frame to protect wounds from scratching (T.P.), (illustr.), 613
- Bush, Areatha Hankel**
 honored on retirement from Homer G. Phillips Hospital, St. Louis, Mo. (portrait, group), 784
- Butler, Geraldine**
 appointment, Agricultural and Technical College School of Nursing (Greensboro, N. C.), 1514
- Butler, Herbert J.**
 ANF board of directors member, 902
 vice president, ANA, PC and PS, 1314
- Byrne, Bertha P.**
 executive secretary, Oregon SNA (portrait), 634
- Bylaws** See
 ANA, Constitutions and Bylaws, Committee on State nursing associations
- Cafferty, Kathryn W.**
 will organize program in nursing at Bakersfield (Calif.) College, 1230
- Caffina, Molly**
 assistant professor of maternal-child health nursing, UCLA School of Nursing, 1518
- California**
 League for Nursing
 associate director, Genevieve McAbee, 1384
 Careers consultant, Mabelclaire Norman, 1384
 legislation
 Legislative problems in licensure (Gillies), 307
 Nursing practice and intravenous therapy (Barbee), 572
 State Nurses Association
 annual meeting, fiftieth (report), 902
 assistant executive director, Margaret Duling, 1318

CALIFORNIA (continued)

- assistant executive director, Esther Swenseid, 1318
 assistant executive director and counselor, PC and PS, Julia Jenkins, 1449
Bulletin wins two honorable mentions in the State Bulletin Competition, 765
 District 50 registrar, Beverly J. Casares, 1450
 executive director, Marian Alford, 484
 staff employment policies set, 1316
 state salary study completed, 1170
 Student Nurses Association annual meeting, 1955 (report), 206
 University of, at Los Angeles School of Nursing
 alumni association formed, officers, 548
- Calista, Sister Mary**
 Commission on Human Relations of Rockford, Ill., award, 1380
- Callaghan, Jane**
 (book rev.), 497
- Callison, Cornelia**
 Nephrosis in children: 2. Nursing care (illustr.), 301
- Camp nursing**
 It's time to make vacation plans, 317
 Where children take heart (Lammers), (illustr.), 854
- Campbell, Ann Jones** See Crossen, R. J., jt. auth.
- Campbell, Virginia H.**
 executive secretary, Virginia SNA, 1176
- Canada**
 British Columbia
 Registered Nurses' Association
 Economic security in British Columbia (Hood), 583
 Canadian Nurses Association
 convention, Winnipeg, 1956 (report), 1323
 president, Trenna Hunter, 1323
 Nursing research in foreign countries, 772
Report on the experiment in nursing education of the Atkinson School of Nursing, The Toronto Western Hospital, 1950-1955 (Wallace), (rev.), 657
 Victorian Order of Nurses
 new headquarters in Ottawa, 906
- Canaperia, Giovanni A.**
 Italy, inspector general and director of international and cultural relations (portrait, group), 1283
- Cancer**
 breast cancer in young women (abs.), 836
 Cancer—a review (Knapp), (illustr.), 440
 Gastric cancer: 1. Medical-surgical care (Miller), 1420; 2. Nursing care (Cantwell), 1421
Horizons of hope (film), (rev.), 30
 hypophysectomy in treatment of advanced cancer (abs.), 834
 Leukemia: 1. Clinical characteristics and therapy (Wilson), (illustr.); 2. Nursing care (Price), 601
 scholarships
 Oregon schools of nursing faculty members get scholarships, 640
 Richmond (Va.) Chapter, American Cancer Society, to Helena Corbett Gee, 94
 Tumors of the eye: 1. Medical care (Blodi), (illustr.), 1152; 2. Nursing care (Honn), (illustr.), 1154
- Candland, Louise**
 (book rev.), 1326
- Canned foods**
 Nutrition in a can (Ives), (illustr.), 1408
- Cant, Gilbert**
New medicines for the mind: their meaning and promise (Public Affairs Pamphlet), (rev.), 30
- Cantwell, Agnes E.**
 Gastric cancer: 2. Nursing care, 1421
- Car allowances** See
 ANA, car allowance
 Public health and public health nursing, transportation
- Cardew, Emily C.**
 dean, Chicago Professional Colleges School of Nursing, 552
- Cardiac arrest** See Resuscitation
- Cardiovascular system** See
 Blood
 Circulatory system
 Heart
 specific disease
- Cardwell, Viola E.**
Cerebral palsy; advances in understanding and care (rev.), 1327
- Care of casualties caused by nuclear weapons:** 1. Problems of medical care (Goldstein), (diagr.), 1576; 2. Nurse's role in nuclear disaster (Werley), 1580
- Careers in nursing** See
 NLN, Careers, Committee on Recruitment, student nurses
- Carini, Esta**
 and C. G. de Gutierrez-Mahoney: Head injuries (illustr.), 54
- Carlson, Hjalmar E.**
Urology for nurses (rev.), 357
- Carmody, Helen F.**
 (book rev.), 220
- Carmona, Nicanor** See Greenblatt, R. B., jt. auth.
- Carp, Bernard**
Your annual meeting (rev.), 226
- Carroll, L. Dorothy**
 chief nurse, ICA Mission in Cairo, Egypt, 404
- Carroll, Margaret M.**
 appointed to 1956 National Health Forum Committee, 212
- Carson, Robert**
 ANA, Industrial Nurses Section panelist (portrait, group), 743
- Carter, Bettye**
 appointment, North Carolina A and T, 22
- Carter, Charles F.**
 and A. L. Smith: *Microbiology and pathology* (6th ed.), (rev.), 1599
- Carter, Ellen**
 appointment, Karachi (Pakistan) Seventh-day Adventist Mission Hospital, 158
- Cartoons**
 Group members as the leader sees them, 42
- Casares, Beverly J.**
 registrar at California District 50 registry, 1450
- Casey, Genevieve**
 INSA member at ANA Convention (portrait, group), 749
- Cassady, Miriam A.**
 assistant professor, University of Oregon Department of Nursing, 1384
- Cassell, Frank H.**
 Discrimination is on its way out; 1. Human relations in business, 166
- Catron, Rose**
 how to keep accurate records of intake and output (If you ask me), 885
 portrait, 885
- Center for Continuation Study** See
 Minnesota, University, School of Public Health
- Cerebral palsy**
Cerebral palsy; advances in understanding and care (Cardwell), (rev.), 1327
 fellowships and scholarships offered for specialization, 346
 thorazine for cerebral palsied children (abs.), 396
- Ceylon Nurses Association**
 publish a *Journal*, first issue out, 1042
- Chace, Marion M.**
 director of nursing education at Eastern Pennsylvania Psychiatric Institute in Philadelphia, 1088
- Chamberlain, Elinor R.**
 American nurse working in Copenhagen (portrait, group), 1266
- Chandler, Marte**
 Haiti nursing school director (portrait, group), 1283
- Chapman, Jacob**
 VA appointment, 1388
- Charescavich, Gertrude**
 VA appointment, 1388
- Charting** See Records and record forms
- Chemistry**
Essentials of chemistry (6th ed.), (Luros), (rev.), 356
General chemistry (Timm), (3rd ed.), (rev.), 1532
Laboratory experiences in chemistry (6th ed.), (Luros), (rev.), 356
- Children and child care** See Pediatrics and pediatric nursing
- Chlorpromazine** See Drugs
- Christ, Edwin A.** See Haberstein, R. W., jt. auth.
- Christman, Luther**
 consultant, Michigan Department of Mental Health, 704
 INSA member at ANA Convention (portrait, group), 749
- Christmas**
 Christmas is a working day (illustr.), 1554
 Christmas night (illustr.), 1585
- Chronic illness**
 Alcoholism (Lewis), 433
 anxiety in chronic illness (exc.), 996
 chronically ill and the "custodial" (exc.), 1134
Guide to making a survey of patients receiving nursing and personal care (USPHS), (rev.), 1599
 National Health Forum on, 786
 Nurse and the alcoholic patient (Golder), 436
Planning new institutional facilities for long-term care (Nicholson), (rev.), 1598
 Public health nurse and the patient with long-term illness (Wolff, Wilcoxon), (illustr.), 614
 Tilt board—an aid to rehabilitation (Morrissey, Sherman), (illustr.), 1146
Toward better nursing care of patients with long-term illness (NLN, Cornell Univ.-New York Hospital School of Nursing), (rev.), 1333
 See also
 Geriatrics
 specific disease
- Chun, Loretta Wong Oi**
 awarded West Virginia SNA Roberts scholarship, 1449
- Church, Gertrude M.**
 Understanding each other to achieve a common goal, 201
- Cincinnati, University of**
 training in teaching nursing, scholarship offered, 789
- Circulatory system**
 Anticoagulant therapy: 1. Medical aspects (Marple), (table), 875; 2. Nursing care (McIntyre), 878
 cardiovascular nursing program at Uni-

CIRCULATORY SYSTEM (continued)

- versity of Minnesota will be repeated, 1039
hypotensive agent, oral, mecamylamine, (abs.), 960
- Citizenship**
More than a nurse (ed.), 1255
- Civil defense**
activities of nurses in, (If you ask me), 318
ANA sponsors conference on disaster nursing, 781
Army nurses have workshop on mass casualty care, 1320
Care of casualties caused by nuclear weapons: 1. Problems of medical care (Goldstein), (diag.), 1576; 2. Nurse's role in nuclear disaster (Werley), 1580
Disaster day (Cleveland, King, Olson), (illust.), 464
FCDA Staff College course repeated, 1040
General preparedness plan for your hospital in event of emergency (Zampella), (rev.), 1048
Manual for instructors of practical nurses (Virginia Civil Defense Medical Services), (rev.), 722
Meeting disaster (Lueh), 1135
Nursing implications of civil defense for professional nurses (revised ed.), (Virginia Civil Defense Medical Services), (rev.), 26
Nursing in disaster: 2. Civil Defense service (Schafer), 1291
Principles of disaster planning for hospitals (AHA), (rev.), 1046
Readings in disaster planning for hospitals (AHA), (rev.), 1046
trial disaster unit a success (exc.), 1138
your emergency supply cupboard (exc.), 1136
See also Federal Civil Defense Administration
- Clamageran, Alice**
advice to American nurses planning to work in France (If you ask me), 1267
- Clappison, Gladys Bonner**
(book rev.), 27
- Clare, Esther**
VA appointment, 1388
- Clare, Sister M. Frances**
(book rev.), 1526
- Clark, Doris**
controlling urinary sediment (T.P.), 79
- Clark, Elizabeth E.**
Inservice training in the care of labor patients, 1023
- Clark, Esther**
disaster day practice (portrait, group), 464
- Clark, Henry T.**
ANF board of directors, 902
- Clark, Laura R.**
appointment, Ohio State University School of Nursing, 22
- Clark, Martha Bell**
Guided tour for private duty nurses, 778
- Clark, Mildred I.**
ANC assignment, 352
- Claudication, intermittent**
relief from, with Arlidin (abs.), 1508
- Cleft palate**
habilitation of the cleft palate patient (abs.), 648
- Cleveland, Laurence**
and L. King, M. Olson: Disaster day (illust.), 464
- Cline, Mary**
VA appointment, 1388
- Clinics and outpatient departments**
waiting room theater for child clinic patients (portrait, group), 465
- Coburn, Phyllis**
(book rev.), 722
- Cockayne, Elizabeth**
chairman, technical discussions, Ninth WHA (portrait), 1281
- Cod liver oil** See Drugs
- Code for professional nurses** See ANA, Ethical Standards, Committee on
- Coe, Myrtle Hodgkins**
ANA first vice president, biography, 280; portrait, group, 748
secretary, PC and PS, 1314
- Coffee, decaffeinated, AMA analysis** (abs.), 12
- Coffey, Catherine**
VA appointment, 1388
- Cold, common**
how common the cold? 997
- Coleman, Mary B.**
(portrait, group), 784
- Collective bargaining**
Colorado NA gets pay scale equality for University Health Service nurses, 1448
Director of nursing service and the Economic Security Program (ANA), 43
economic security programs in state nurses associations, 427
Is nursing meeting its obligation to society? (Witney), 1127
Minnesota NA signs new contract with hospitals of Minneapolis and St. Paul, 1448
Montana SNA, hospital contracts signed, 782
Right to be responsible (ed.), 1119
Successful adventure with economic security (Means), 1413
Taft-Hartley Act and the nurse (Scott, Smith), 1556
Taft-Hartley Act exemption to non-profit hospitals, repeal of asked by ANA, 740; text of resolution, 750
- Collins, Estelle H.**
director of nursing at Frederick (Md.) Memorial, 290
- Collins, Jean B.**
Revised charting procedure (chart), 1140
- Colorado**
Denver nurses' salaries raised, 346
DePaul School of Nursing (Pueblo) men students get clinical instruction in pediatric nursing (group photo), 1019
League for Nursing
cosponsor, series of refresher courses, 630
National Jewish Hospital
Tuberculosis nursing program, scholarships for, 211
Nurses Association
annual meeting, report, 1033
Colorado Nurse, new size and type, 1594
Colorado Nurse wins a State Bulletin Competition award, 765
cosponsors series of refresher courses, 630
District 2 nurses put on recruitment exhibit at Denver's "Home Show" (illust.), 445
District 4 gains members with morning meetings for evening nurses, 1449
EACT Section employment standards adopted, 782
gets pay increase for University Health Service nurses, 1448
public relations workshop, 632
University of, School of Nursing
scholarship grants for advanced study in tuberculosis nursing at National Jewish Hospital, 211
- Colquitt, Mrs. Walter T.**
shirt to prevent soiling (illust.), (T.P.), 1159
- Columbia University, Teachers College**
See Teachers College, Columbia University
- Commissurotomy**
does mitral commissurotomy help? (abs.), 834
- Committee on Psychiatric Nursing of the Group for Advancement of Psychiatry** See Group for Advancement of Psychiatry
- Commonwealth Fund**
grant to NLN for higher degree fellowships in nursing, 902
scholarship grant to University of Maryland School of Nursing for masters degrees in psychiatric nursing, 211
- Communicable diseases**
Challenge of a changing program (Wilson), 450
chemotherapy and measles complications (abs.), 268
Control of communicable diseases in man (8th ed.), (APHA), (rev.), 357
diphtheria control (abs.), 652
Hemorrhagic fever: 1. Medical care (Markelz), (map, chart); 2. Nursing care (Johnson), (illust.), 38
Infectious mononucleosis (Smith), 776
Isolation in the home (Smendik, Kurtagh), 575
Parasitic diseases of the skin (Goldman), (illust.), 1570
psittacosis is increasing, (abs.), 60
Toxoplasmosis (Feldman), 1270
Viral encephalitis (Longshore, Maranda), 447
See also Epidemiology
- Communication arts**
communication and leadership (exc.), 1280
Deaf child (Seitock), (illust.), 594
Interviewing with a purpose (Greenhill), 1259
Talking with patients (Bird), (rev.), 495
ten tips on writing to your congressmen (exc.), 459
we need time for talk (exc.), 43
written word (exc.), 1141
- Community activities**
nurses at Mount Sinai Hospital, Los Angeles provide private duty nursing service to needy patients, 702
Nursing bureau's income tax status (Scott, Smith), 306
- Community Studies, Inc.**
Study of the registered nurse in a metropolitan community. Part I. Evaluation of nurses by male physicians. Part II. Public image of the nurse (ANA), (rev.), 493
- Conboy, Catherine**
VA assignment, 554
- Conferences** See Institutes Meetings Workshops
name of specific conference
- Congenital dysplasia and dislocation of the hips:** 1. Diagnosis and orthopedic treatment (Craig), (illust.), 1274; 2. Nursing care in the hospital (Hamra), (illust.), 1276; 3. Nursing care in the home (McDermott, Nicholson), 1279
- Connecticut**
Greenwich Hospital School of Nursing anniversary, fiftieth, 1380
nursing practice act amended to increase fee, delete citizenship clause, 209
State Nurses Association
annual meeting, 1955, (report), 209
University of Connecticut School of Home Economics
Team approach to the rehabilitation of the handicapped homemaker, Work-

CONNECTICUT (continued)

shop proceedings, May 31—June 3, 1955 (rev.), 497

Constitution and bylaws See ANA, Constitutions and Bylaws, Committee on Consultants

Nurse consultant's responsibility and problems, 606

Psychiatric consultation in the family service agency (FSAA), (rev.), 1326

Public health nurse in a medical education program (Hope), 1441

Statement of functions for public health nurses in administrative, supervisory, and consultative positions (ANA), 1307

workshop on function and role of, Puerto Rico, 1178

See also

ANA, Educational Administrators, Consultants, and Teachers Section
Educational administrators, consultants, and teachers

Conta, A. Lionne
associate executive director, California SNA, 484

Contests

European trip won in Budget Uniform Center's limerick contest by Gertrude Barrett, 966

Conway, Mildred C.
assistant executive secretary, New Jersey SNA (portrait), 1176

Cooke, J. W. See Ansley Rebecca, jt. auth.

Cookson, Beatrice
VA assignment, 1516

Cooper, Signe S.
(book rev.), 1599

Copeland, Regina L.
experience in developing community civil defense program (If you ask me), 318
portrait, 318

Corcoran, A. C.
Renal failure (figs.), 768

Corcoran, Mary
prenursing adviser, University of Oregon Department of Nursing, 1384

Cornell University-New York Hospital School of Nursing

and NLN: *Toward better nursing care of patients with long-term illness* (rev.), 1333

Corticotropin See Drugs, ACTH

Cortisone See Drugs

Costa, P. James
Mushroom poisoning: 1. Types and treatment (illustr.), 998; (correction), 1292

Couey, Elizabeth D.
speaker, ANA, Private Duty Nurses Section, 745; (portrait, group), 747
and D. D. Stephenson: *Field of private duty nursing—a study of the functions of the private duty nurse in the hospital environment* (ANA), (rev.), 619

Couey, Fred C.
speaker, Private Duty Nurses Section, ANA Convention, 745; (portrait, group), 747; speaker, program on functions, 750

Council on Industrial Health See American Medical Association

Counseling and guidance

Counseling and placement—a profession's function (Matthews), 734

Counseling approach to human problems (Rogers), 994; comments by a nurse-counselor (Ferguson), 995

Freshmen week end: 1. Planning the activities (Baumler), 180; 2. A typical week end (Hart, Mikus), 181

Pediatric student council: 1. The graduate staff nurses' view (Wooden),

COUNSELING AND GUIDANCE (continued)

883; 2. The students' view (Kolchin), 884

See also

ANA, Professional Counseling and Placement Service, Inc.

NLN, Careers, Committee on

Court, Joan

Mariam discovers the Karachi clinic (illustr.), 430

Coville, Walter J.
(book rev.), 908

Cowan, M. Cordelia, ed.
Yearbook of modern nursing, 1956 (rev.), 1110

Cox, Joyce
appointment, Adelphi College School of Nursing, 20

Craddock, Nancy Wilson
appointment to Vanderbilt University School of Nursing, 1396

Craig, LeRoy
honored by Bucks-Philadelphia County District during Pennsylvania Nurse Week, 904

Craig, Virginia Wiggins
(book rev.), 1462

Craig, William A.
Congenital dysplasia and dislocation of the hips: 1. Diagnosis and orthopedic treatment (illustr.), 1274

Craig, Winifred
administers oath to students inducted in Army student scholarship program (portrait, group), 1314

Cranch, Gene S. See Grayson, R., jt. auth.

Craven, Dolly M.
skin care of incontinent patients (T.P.), 1293

Crossen, Robert J.
and A. J. Campbell: *Gynecologic nursing* (5th ed.), (rev.), 1462

Crown Zellerbach Foundation
scholarships to Association of Western Hospitals for graduate nurses, 789

Culbertson, Mary
VA assignment, 544

Culver, Vivian M.
executive secretary, North Carolina Board of Nurse Registration and Nursing Education, 156

member, ANA, Special Committee of State Boards of Nursing (portrait, group), 881

Cunningham, Bess V.
and I. M. Stewart: Maude B. Muse—nurse, educator, author, and creative thinker (portraits), 1434

Cunningham, Florence
nurse consultant, National Society for the Prevention of Blindness (portrait), 290

Curriculum

Abilities, basic concepts, content in tuberculosis for public health nurses; report of tuberculosis conference for public health nurse faculty members (TNAS, USPHS, NTA), (rev.), 1528

Basic nursing curriculum in Europe (WHO), (rev.), 1464

Students take a new look at the obstetric patient (Brandt), 1157

Teaching psychiatric nursing (Stokes), 598

Teaching the concepts of human behavior (Fernandez), 1567

Toward better nursing care of patients with long-term illness (NLN, Cornell Univ.-New York Hospital School of Nursing), (rev.), 1333

Workshop on public health in the nursing curriculum (NLN, Minnesota University), (rev.), 28

CURRICULUM (continued)

ing curriculum (NLN, Minnesota University), (rev.), 28

Cusick, Eleanore
VA assignment, 1518

Cutolo, Salvatore R.
Bellevue is my home (rev.), 1464

D

Daley, Betty M.
executive secretary, Idaho SNA, 92

Daly, Mathilde D.
assistant director of nursing services, California Department of Mental Hygiene, 707

Danyo, Anna
NNC assignment, 20

Davern, Mary
opportunities of general duty nurses to teach patients about diet and nutritional needs (If you ask me), 1139
portrait, 1139

Davidson, Jean Thuma
state director of nursing education, Arizona State Board of Nurse Registration and Nursing Education (portrait), 350

Davis, Esther Merrill
self-adhering drainage bags (T.P.), (illustr.), 453

Davis, Jacqueline
VA appointment, 1388

Davis, Martha
director of nursing, Baptist Hospital, Beaumont, Texas (portrait, group), 742

Dawley, Harriet
ANC assignment, 404

Deafness See Ears

Deaths See Obituaries

Decubitus ulcer See Ulcers, decubitus

Defense See
Civil defense
Military services

Definitions
GP's Uncle Wilfred (exc.), 297

Degrees, honorary
Eliot, Margaret, 964

Mills, Mary L., 966

deGutierrez, C. G. See Carini, E., jt. auth.

Delaware

Delaware Hospital School of Nursing, Wilmington, graduates four men nurses, 1040

State Nurses Association
Delaware Nurse wins two State Bulletin Competition awards, 765

De Lee, Sol T.

and I. J. Duncan: *Training for natural childbirth*, 48

Delegates

duties of (exc.), 195

Delphine, Sister

panelist, ANA convention, joint section program (portrait, group), 746

Deming, Dorothy

(book rev.), 225

Hilda Baker: *school nurse*, (rev.), 658

Denekas, Gertrude

VA assignment, 554

Denmark

advice to American nurses planning to work there (If you ask me), 1267

Dennehy, Julia

appointment to Cornell-New York Hospital School of Nursing, 1392

Densford, Katharine J.

(book revs.), 1110

Chicago University Alumni Citation for Public Service, 964

Dermatitis See Skin**Derrington, Pauline**

opportunities of general duty nurses to teach patients about diet and nutritional needs (If you ask me), 1139
 portrait, 1139

Desind, May

appointment, Adelphi College School of Nursing, 20

Deskins, Barbara B.

appointment, Ohio State University School of Nursing, 22

Deutsch, Barbara

cochairman, ANA, Private Duty Nurses Section (portrait, group), 744

Deutscher, Irwin

Public images of the nurse—a study of the registered nurses in a metropolitan community (ANA), (rev.), 618
 speaker, program on functions, ANA Convention, 750

Devi, Kumari Lakshmi

advice to American nurses planning to work in India (If you ask me), 1267
 portrait, 1267

Programs for India's graduate nurses (abs.), 334

Dewhurst, J. Frederic See Twentieth Century Fund**Dews, Mary Jane**

Mushroom poisoning: 2. Nursing care, 1000

Dexheimer, Harriet

adviser in nursing education to Indonesia (portrait, group), 1454

DeYoung, Lillian

director, St. Luke's Hospital School of Nursing, Denver, Colo., 156

Diabetes

course in control of, offered to nurses by USPHS, 210

Diabetic at home (Martin), 1294

Diabetic's cookbook (Strachan), (rev.), 1047

Diagnostic tests

Adrenal disorders (Greenblatt, Carmona), (illust.), 294

electroencephalography's proper role (exc.), 896

Head injuries (Carini, deGutierrez), (illust.), 54

Infectious mononucleosis (Smith), 776

Muscosclerosis: 1. Medical aspects (Stevenson), 866

Needle biopsy of the liver (Weber, Elliott), (illust.), 190

Swallowed blood syndrome (abs.), 12

Diaparene chloride See Drugs**diBenedetto, Antonina**

VA appointment, 1388

Dicumarol See Drugs**Diet and diet therapy** See Nutrition**Digitalis** See Drugs**Dilley, Dorese L.**

appointment, Ohio State University School of Nursing, 22

Dines, Alta Elizabeth

(book rev.), 494

Diphtheria

control (abs.), 652

Directories

Official directory See Official Directory
 Student nurses organizations, 1956; a directory of officers of national and state organizations, 232

Directors and assistant directors See ANA, Institutional Nursing Service Administrators Section**Disability insurance** See Health insurance**Disabled American Veterans**

Chapter 55, Wisconsin Rapids, establishes nursing scholarship for students, first award to Margaret Ainsworth, 640

Disasters and emergencies

activities of nurses in, (If you ask me), 318

California floods (illust.), 439

Care of casualties caused by nuclear weapons: 1. Problems of medical care (Goldstein), (diag.), 1576; 2. Nurse's role in nuclear disaster (Werley), 1580

Disaster day (Cleveland, King, Olson), (illust.), 464

effect of nuclear explosions on drugs (exc.), 1137

Effective emergency splinting (Lindsay), (illust.), 1120

first aid for athletes (exc.), 1131

General preparedness plan for your hospital in event of emergency (Zampella), (rev.), 1048

Meeting disaster (Lueth), 1135

Nursing in disaster: 1. Red Cross service (Magnussen); 2. Civil Defense service (Schaefer), 1290

Principles of disaster planning for hospitals (AHA), (rev.), 1046

Readings in disaster planning for hospitals (AHA), (rev.), 1046

Snake bites (Hornbrook), 754

trial disaster unit a success (exc.), 1138

USPHS commissions more nurses in officer reserve corps, 212

When the Doria went down (illust.), 1288

your emergency supply cupboard (exc.), 1136

See also Civil defense

Discrimination is on its way out: 1. Human relations in business (Cassell); 2. Nursing profession keeps pace (Marr), 166

Dishroon, Geraldine F. See Brier, Geraldine Dishroon

Disinfection See Sterilization

District nursing See Public health and public health nursing

District of Columbia

Graduate Nurses Association
 general duty nurses' salaries raised, 1033

joint meeting with Maryland-D.C.-Delaware Hospital Laundry Managers Association, 1172

joint programs with District League and Student Association to be continued, 812

Quarterly Review wins State Bulletin Competition honorable mention, 765

Student Nurses Association
 president, Marta V. Medaris (portrait, group), 888

Doane, Leona F.

psychiatric nursing education director, Napa (Calif.) State Hospital, 708

Dobrushin, Dorothy Jean

Diaphragmatic hernia—nursing care (illust.), 185; (correction), 445

Dock, Lavinia Lloyd

Lavinia Lloyd Dock (Roberts), (ed.), 727

Lavinia Lloyd Dock—nurse, feminist, internationalist (Roberts), (portraits), 176

obituary (portrait), 712

royalties bequeathed to ANA, 1447

Doe, Janet

and M. L. Marshall, eds.: *Handbook of medical library practice* (MLA), (2d ed.), (rev.), 1328

Dolan, Margaret B.

ANA Public Health Nurses Section chairman, biography, 472; portrait, group, 748

Donahue, Wilma, ed.

Earning opportunities for older workers (rev.), 658

Donaldson, Lou Moore

appointment to Vanderbilt University School of Nursing, 1396

Dorsey, Nan L.

and M. M. Kilby: *The lamp radiant; the story of an association of nurses from many lands* (rev.), 1332

Dougherty, Thomas J.

ANC commission, 274

Douglas, Dorothy M.

assistant director of nurses in charge of education at Norwich (Conn.) State Hospital, 966

Doxey, Cyrina N.

appointment, Agricultural and Technical College, Greensboro, N. C., 552

Drainage equipment and techniques

bile drainage bag (illust.), (T.P.), 323

carry your own drainage bottle (illust.), (T.P.), 1014

disposable drainage container for T-tube (T.P.), 1293

Prostatic tumors: 1. Surgical treatment (Barnes), (illust.), 982; 2. Nursing care (Purdey), 986

ruler to measure drainage (T.P.), (illust.), 1583

self-adhering drainage bag (T.P.), (illust.), 453

ureteral drainage set (illust.), (T.P.), 323

Dramatics See Sociodrama**Drorbaugh, James E.**

and M. F. Fogg: *Respiratory distress in the newborn infant* (illust.), 1559

Drug addiction

effects of maternal narcotic addiction on the newborn (abs.), 962

Drugs**antibiotics**

chemotherapy and measles complications (abs.), 268

novobiocin for staphylococcal infections (abs.), 1378

Anticoagulant therapy: 1. Medical aspects (Marple), (table), 875; 2. Nursing care (McIntyre), 878

anticoagulants

Drugs for cardiac patients (Groom), 1125

anti-pressors

Drugs for cardiac patients (Groom), 1125

Arldin for relief from intermittent claudication (abs.), 1508

barbiturate poisoning (abs.), 1086

bioflavonoids for erythroblastosis (abs.), 1374

bioflavonoids in otolaryngologic surgery (abs.), 832

bufotene, new drug from poisonous mushroom, 1000

calcium disodium EDTA for lead poisoning (abs.), 1374

Cardiac patients, Drugs for, (Groom), 1125

chemotherapy and measles complications (abs.), 268

Chlorpromazine (Nance), (bibliog.), 609

chlorpromazine, effects of, in acute alcoholism (exc.), 434

chlorpromazine for mental illness (Cant), 30

cortisone for shock (abs.), 268

cortisone therapy, rheumatic fever (Fleming), (illust.), 728

Diaparene chloride

skin care of incontinent patients (T.P.), 1293

digitalis

Drugs for cardiac patients (Groom), 1125

diuretics

Drugs for cardiac patients (Groom), 1125

DRUGS (continued)

- effect of nuclear explosions on drugs (exc.), 1137
- Estrogen for nasal bleeding (abs.), 140
- Freon, refrigerant anesthetic for surgical skin planing (abs.), 142
- hexylcaine for topical anesthesia (abs.), 962
- hypnotic, new sedative, Methprylon (abs.), 12
- insulin
 - Diabetic at home (Martin), 1294
 - isoniazid and psychosis (abs.), 834
 - L-Glutavite for aged female psychotic patients (abs.), 1374
 - mecamylamine, an oral hypotensive agent (abs.), 960
- Methprylon—new sedative hypnotic (abs.), 12
- New medicines for the mind* (Cant), (rev.), 30
- nitrites
 - Drugs for cardiac patients (Groom), 1125
- Pharmalax suppositories (T.P.), 613
- quinidine
 - Drugs for cardiac patients (Groom), 1125
- proctologic use of cod liver oil (abs.), 1226
- Rauwolfia-ephedrine as a hypotensive-tranquilizer (abs.), 1226
- reserpine for mental illness (Cant), 30
- thorazine for cerebral palsied children (abs.), 396
- tranquilizer
 - Rauwolfia and ephedrine combined (abs.), 1226
- Duling, Margaret
 - assistant executive director, California SNA (portrait), 1318
- Duncan, Iva J. See De Lee, S. T., jt. auth.
- Dunlap, Marjorie S.
 - visiting assistant professor, UCLA School of Nursing, 1518
- Dunphy, Barbara A.
 - appointment, University of Pennsylvania School of Nursing, 1522
- Duvillard, Marjorie
 - Switzerland, director Bon Secour School of nursing (portrait, group), 1283

E

- Eadler, Clara M.
 - assistant professor of surgical nursing, Indiana University, 1234
- Ears
 - Deaf child (Seitock), (illust.), 594
 - Testing for hearing health (illust.), 593
- Ebel, Sister M. Ethelreda See Sellew, G., jt. auth.
- Eberwein, Jane Ann
 - Kansas member at NSNA convention (portrait, group), 890
- Eck, Regina
 - VA assignment, 1518
- Economic security
 - ANA conference at University of Wisconsin, 207
 - American Nurses' Association's Conference on Economic Security*, 658
 - British Columbia, Economic security in (Hood), 583
 - Economic position of the nursing educator (ANA), 1566
 - Georgia SNA, Public Health Nurses Section workshop, 782
 - Illinois SNA and University of Illinois conference, 782

ECONOMIC SECURITY (continued)

- Local unit—key to your economic security program* (ANA), (pam.), available, 73
- Pennsylvania gets funds for higher salaries for psychiatric nurses, 1450
- state nurses associations programs approved by ANA House of Delegates, 427
- state nurses associations report on their economic security programs, 1129
- Successful adventure with economic security (Means), 1413
- See also
 - ANA, Economic Security Unit
 - Collective bargaining
 - Employment standards
 - Social security
- Economics
 - America's needs and resources: a new survey* (Twentieth Century Fund), (rev.), 221
- Editorials
 - Education is everybody's business, 727
 - Fixed date for conventions, 33
 - International nursing "firsts," 1255
 - It's time to take stock, 567
 - Lavinia Lloyd Dock (Roberts), 727
 - Membership, 1255
 - Money for more education, 981
 - More than a nurse, 1255
 - More than two million for training program, 1119
 - Nurses and nutrition, 853
 - Opportunity knocks, 567
 - Profession's role in integration (Marr), 1403
 - Qualifications for state board members, 293
 - Realistic expectations (Pennsylvania Nurses Association, staff), 161
 - Right to be responsible, 1119
 - Some new terms and definitions, 423
 - Statements of functions, standards, and qualifications, 853
 - Students' convention, 853
 - That popular patient, 981
 - Telling our story, 33
 - We held the presses, 727
 - We work for peace through health (Roberts), 1539
 - When the teachers met, 981
- Education
 - Congress authorizes funds for education conferences, 1322
 - Education and growth (exc.), 204
 - Education for the professions* (Blauch, ed.), (rev.), 654
 - Education is everybody's business (ed.), 727
 - federal government's role in, (exc.), 1024
 - philosophy of education (exc.), 884
 - Practices, not preachments (exc.), 297
 - Report to the President of the Committee for the White House Conference on Education* (rev.), 1460
 - White House Conference on Education, 64
 - See also Nursing education

Educational

- administrators, consultants, and teachers
 - Economic position of the nursing educator (ANA), 1566
 - employment standards
 - Colorado NA, 782
 - Florida SNA, 782
 - Kentucky SNA, 1590
 - See also ANA, Educational Administrators, Consultants, and Teachers Section
- Edwards, Anna Louise
 - (book revs.), 1114, 1116
- Edwards, Ramona
 - and Mathison, Enid: Tuberculosis exchange visits (tables), 316

Edwards, Mrs. William

- president, American Women's Club of Brussels (portrait, group), 906
- Eisenhower, Dwight D.
 - presidential correspondence (ANA and U.S.), 1301
 - White House Conference on Education, message to, 64
 - who's been nursing the president?, 964
- Eisenhower, Mamie Doud
 - congratulates Red Cross essay contest winner (portrait, group), 623
- Elder, Peter
 - Income tax returns, 298
- Electroencephalography
 - diagnosis made by push-button medicine? (exc.), 896
- Elephantiasis See Lymphedema
- Eliot, Margaret
 - honorary degree, 964
- Elliman, Virginia E.
 - at first FCDA course for nurses (portrait, group), 211
- Ellingson, Betty
 - opportunities of general duty nurses to teach patients about diet and nutritional needs (If you ask me), 1139
 - portrait, 1139
- Ellingwood, Marian E.
 - appointment, Adelphi College School of Nursing, 20
- Elliott, Florence
 - Temporary accreditation, 988
- Elliott, Jane See Weber, R. W., jt. auth.
- Ellis, Helen
 - VA assignment, 1518
- Ellis, Mary
 - VA assignment, 1518
- Ellis, Rosemary
 - inservice education that proved helpful (If you ask me), 1553
 - panelist, ANA convention, joint section program (portrait, group), 746
 - portrait, 1553
- Eloesser, Leo
 - Teachers' guide for pregnancy, childbirth, and the newborn* (rev.), 224
 - and E. J. Galt, I. Hemingway: *Pregnancy, childbirth, and the newborn; a manual for rural midwives* (rev.), 224
- Emergencies See Disasters and emergencies
- Emerson, Mary R.
 - selecting a program of advanced study (If you ask me), 452
 - portrait, 452
- Emerson, Raymond
 - psychiatric nursing education director, Patton (Calif.) State Hospital, 708
- Emory University
 - Georgia SNA workshop for public health nurses, 782
- Employment standards
 - ANA conference at University of Wisconsin, 207
 - Colorado NA, EACT Section raises minimum, 782
 - Colorado NA gets pay scale equality for University Health Service nurses, 1448
 - Colorado, Denver hospitals raise beginning salaries, 346
 - Director of nursing service and the Economic Security Program (ANA), 43
 - District of Columbia GNA, general duty nurses salaries raised, 1033
 - Florida SNA, sections adopting revised, 782
 - Idaho SNA, sections adopting revised, 1589
 - Indiana SNA, sections adopting revised, 82
 - Iowa SNA, sections adopting revised, 632

EMPLOYMENT STANDARDS (continued)

- Kentucky SNA, sections adopting revised, 83, 1172, 1590
- Labor Department to gather data on nurse earnings, hours, etc., 1314
- Michigan SNA, sections adopting revised, 83
- military services push legislation for promotion readjustment for nurses, 486
- Minnesota SNA, sections adopting, 83
- Minnesota NA signs new contract with Association of Twin City Hospitals, 1448
- Nebraska SNA, sections adopting revised, 1590
- New Jersey SNA, private duty nurses, new schedule, 782, 1316
- New Mexico SNA, sections adopting revised, 1590
- New York City hospital nurses get salary increase, 906
- New York SNA, General Duty Nurses Section recommends increase in annual salaries, 83
- Oregon SNA, office nurses, 632
- Oregon SNA, Private Duty Nurses Section increases minimum fee, 84
- public health nurses employment conditions surveyed in New York, 1450
- school nurses employment conditions studied by ANA Research and Statistics Unit, 1032
- South Carolina SNA, private duty nurses revise fee schedule, 905
- Utah SNA, sections adopting revised, 1592
- West Virginia SNA, sections adopting revised, 1593
- Wisconsin SNA, sections adopting revised, 88, 1593
- Encephalitis**
Viral encephalitis (Longshore, Maranda), 447
- Endocrine system**
Adrenal disorders (Greenblatt, Carmona), (illust.), 294
- England** See Great Britain
- Ephedrine** See Drugs
- Epidemiology**
Challenge of a changing program (Wilson), 450
- Control of communicable diseases in man* (8th ed.), (APHA), (rev.), 357
- Hemorrhagic fever: Medical care (Markelz), (map, chart), 38; Nursing care (Johnson), (illust.), 40
- Safer ways in nursing to protect against tuberculosis* (2d ed.), (NLN), (rev.), 356
- Viral encephalitis (Longshore, Maranda), 447
- See also Communicable diseases
- Epiphora**
early treatment recommended (abs.), 698
- Epistaxis** See Nose
- Equipment**
"invalid hammock" (illust.), 322
- external electric pacemaker for cardiac arrest (exc.), 426
- Laboratory analysis of pulmonary function (Frank, Shedyak), (illust.), 1015
- Laryngoscope's operatic origin (exc.), 57
- Tilt board—an aid to rehabilitation (Morrissey, Sherman), (illust.), 1146
- tools on trial (abs.), 1579
- wheel chair made in 1880, 432
- See also Trading Post
- Erb, Alma**
VA assignment, 1388
- Erickson, Amy M.**
appointment, Adelphi College School of Nursing, 20
- Erickson, Ruth A.**
NNC assignment, 20
- Erlander, Darlene**
appointment to Cornell-New York Hospital School of Nursing, 1392
- Ernst, Margaret**
wins Atchison (Kansas) R.N. Club scholarship award, 1325
- Erythroblastosis**
prevention of (abs.), 1374
- Eshleman, Fannie**
honored by Bucks-Philadelphia County District during Pennsylvania Nurse Week, 904
- Esophagus**
caustic burns of (abs.), 1168
- Estrogen** See Drugs
- Ethics**
nurses and advertising, Code revision, 741
- What's in our code? (Beck), 1406
- Ethiopia**
graduation ceremonies at Empress Zauditu Memorial Hospital School of Nursing (illust.), 1322
- Evaluation**
Evaluating the private duty nurse's performance (Finer), 1564
- Ewen, Margaret A.**
ANC appointment, 1514
- Examinations** See
State Board Test Pool
Tests and measurements
- Executive secretaries** See ANA, Special Groups Section, Executive Secretaries and Counselors Branch
- Eyes**
Epiphora in infants (abs.), 698
- foggy glasses, preventives (abs.), 12
- One blinding flash, 621
- problems in adjusting to blindness (abs.), 74
- protecting an only eye (exc.), 1156
- Rehabilitation of a child's eyes* (Scobee), (2d ed. revised by Katzin), (rev.), 1333
- Tumors of the eye: 1. Medical care (Blodi), (illust.), 1152; 2. Nursing care (Honn), (illust.), 1154

F

Facts about nursing, 1955-56 (ANA), 600

Faddis, Margene O.

Journal staff changes, 859

Falls, M. Elaine

My public health experience, 1445

Family living

Adolescent development (Hurlock), (2d ed.), (rev.), 26

Papa's place (exc.), 315

Family Service Association of America
Psychiatric consultation in the family service agency (rev.), 1326

Fanjoy, Bertha J.

ANC assignment, 352

Farrell, Marjorie E.

assistant director of nursing services, NFIP, 1384

Fauber, Julia Cole

Backdrop to planning (illust.), 1268
(book rev.), 226

Fawkes, Barbara N.

Day for study (illust.), 1546

Fedde, Ruth

encouraging nurses to use the library (If you ask me), 1005
portrait, 1005

Federal aid to nursing education See
Legislation, federal

Federal Civil Defense Administration

FCDA-Red Cross guide for local organizations and use of nurses in disaster, 1290

Staff College course for nurses repeated (illust.), 1596

Staff College courses attended by nurses, 210; (portraits, group), 211

Federal commission to study nursing services

ANA opposes, 37, 338, 740

letter in support of (McManus), 260; reply (Best), 264

revised bill, 338

subcommittee votes against, 1543

Federal government nursing services

See

Air Force Nurse Corps

Army Nurse Corps

Navy Nurse Corps

Feek, Irja

VA assignment, 1388

Feet

Diabetic at home (Martin), 1294

Flat feet (exc.), 173

to insert a toenail wick (T.P.), 1293

Feldman, Harry A.

Toxoplasmosis, 1270

Fellowships

Alpha Gamma Delta and NSCCA to professional persons for training in counseling the handicapped, 346

Educational funds for graduate nurses (NLN), 1019

Mary M. Roberts Fellowship Award

See Roberts, Mary M.

Money for more education (ed.), 981

NLN awards 34 fellowships from Commonwealth Fund grant, 902

nursing education administration, masters degree programs at University of Alabama, 789

Scholarships available for graduate nurses (NLN, NEF), 310

U. S. Children's Bureau to nurses for courses in pediatric and maternity nursing, 348

Wayne University College of Nursing toward masters degree, 348

See also

Nurses Educational Funds

Scholarships

Feminine hygiene See Personal hygiene

Fennessey, Cecelia

appointment, Loyola School of Nursing, 1520

Feng, Wen-shih

Summer experiences are part of our program: On Quemoy Island, 1311

Ferguson, Evelyn B.

comments by a nurse-counselor, 995

Fernandez, Theresa M.

Teaching the concepts of human behavior, 1567

Fever

Fever—its causes and effects (Phelps), 319

Hemorrhagic fever: 1. Medical care (Markelz), (map, chart), 38; 2. Nursing care (Johnson), (illust.), 40

Fiction

Hilda Baker: school nurse (Deming), (rev.), 658

Live till tomorrow (Haas), (rev.), 496

One clear call: a novel about nursing (Phillips), (rev.), 496

Fiji Islands

nursing education seminar in Suva (abs.), 459

Files and filing

rack for medication cards (T.P.), (illust.), 323

Films and filmstrips

Amenu's child (Gold Coast Film Unit), 228

BCG vaccination (Research Foundation), 229

Beyond the third step (ANA), 1448

Bronchopulmonary segments, Part I: Anatomy and bronchoscopy (Campus Film), 358

Daybreak in Udi (Crown Film Unit Production), 228

Fair chance (NTA), 358

Films for nursing and health (ANA-NLN Film Service), (revised catalog), 1589

Food for Freddy (Crawley Films), 229

Fractures of the femur about the hip (Churchill-Wexler Films), 229

Horizons of hope (John Sutherland Productions), 30

Invader, The (Columbia University), 230

Molly grows up (Spanish trans.), 1114

Nephrosis in children (Campus Film Productions), 228

Physiology and conduct of normal labor, 600

Smallest foe, (Lederle Laboratories), 228

Three to make ready (Campus Films), (rev.), 30

Valiant heart (MPO Productions), 229

Filson, Margaret

ANA director, biography, 282; elected, 748

Finer, Herman

Evaluating the private duty nurse's performance, 1564

portrait, 1565

speaker, ANA, Private Duty Nurses Section (portrait, group), 744

Finland

Finnish nurse solon (Kyllicki Pohjala) lectures in U. S., 274

Finn, Celine A.

and others: guide to blood tests (T.P.), 453

Finnen, Mary

VA assignment, 1388

Fires

Ho for the tune that the (fire)siren plays (illust.), 1423

See also Safety and safety devices

First aid See

Civil defense

Disasters and emergencies

Safety

Fischer, Regina

Health teaching tools (T.P.), 200

Fisk, Sylvia M.

inducted in Army student scholarship program (portrait, group), 1314

Fitch, Grace

appointment, Grasslands Hospital, Valhalla, N. Y., 214

Fleck, Marion R.

orientation program for new officers and committee members of New Mexico SNA (If you ask me), 620

portrait, 620

Fleming, Clare R.

assistant director and clinical coordinator, University of Nebraska School of Nursing, 404

Fleming, Mildred

Rheumatic fever and cortisone therapy (illust.), 728

Fletcher, Maxine

panelist, General Duty Nurses Section, ANA Convention (portrait, group), 742

Flight nursing See Air Force Nurse Corps

Flood, Francis

VA assignment, 554

Floods See Disasters and emergencies

Florence Nightingale International Foundation

first international conference on nursing (ed.), 1255

See also International Council of Nurses

Florida

State Nurses Association

assistant executive secretary, June Beauvais, 1034

Bulletin wins honorable mention in the State Bulletin Competition, 765

EACT Section, employment standards revised, 782

Florida Nurse wins honorable mention in the State Bulletin Competition, 765

General duty nurses, employment standards revised, 782

Head nurses, employment standards, 782

INSA, employment standards, 782

Private duty nurses, employment standards, 782

Public health nurses, employment standards revised, 782

Successful adventure with economic security (Means), 1413

Student Nurses Association

president, Jo Ann Wilhelmson (portrait, group), 888

Flugge, Marjorie

and Sister G. Reidenouer, P. O'Reilly: Good time for all (illust.), 1540

Fluharty, Zelma L.

assistant professor of nursing education, University of Denver, 704

Fluids

What makes fluids flow? (Anthony), (diagr.), 1256

Fluoridation

dental progress note (exc.), 731

Fogg, Marguerite F. See Drorbaugh, J. E., jt. auth.

Foley, Rose

VA assignment, 554

Follin, Mary Ann

chairman, NSNA program meeting and luncheon (portrait, group), 888

Folsom, Marion B.

White House Conference on Education (excerpt from address to), 65

Food See Nutrition

Food poisoning See Poisons and poisoning

Ford Foundation

ANA president commends, 210

Foreign countries, nursing in

Africa

Amenu's child (film), 228

Daybreak in Udi (film), 228

Austria

Nursing in Austria (Petschnigg), (illust.), 61

Brazil

advice to American nurses planning to work there (If you ask me), 1267

prepares nursing resources survey, 342

Canada

Economic security in British Columbia (Hood), 583

Nursing research in foreign countries, 772

Denmark

advice to American nurses planning to work there (If you ask me), 1267

Fiji Islands

nursing education seminar in Suva (abs.), 459

France

advice to American nurses planning to work there (If you ask me), 1267

FOREIGN COUNTRIES, NURSING IN (continued)

Great Britain

Day for study (Fawkes), (illust.), 1546

District nursing (Merry, Irvén), (2d ed.), (rev.), 1532

England's new program, 1452

Flying nurses of Scotland (Jolly), (illust.), 732

Home care for sick children in England (McCarthy), (illust.), 198

nursing courses sponsored by National Council of Nurses of Great Britain and Northern Ireland, 214

Work of the mental nurse (Victoria University of Manchester), (rev.), 225

India

advice to American nurses planning to work there (If you ask me), 1267

Programs for India's graduate nurses (Devi), (abs.), 334

Indonesian students learn how to turn a patient (illust.), 1454

Japan

Japanese military nurses train with U. S. Army, 1184

Public health nursing in Japan; in country, in city (Fujikura), (illust.), 1416

public health nursing service gets government support, 348

time studies of hospital personnel completed, 348

Korea

increases capacities of its schools of nursing, 791

Libya

plans school of nursing in Tripoli, 640, 1042

Middle East Nursing Assembly meets at American University of Beirut, 906

Netherlands

We cared for patients in Holland (Lutz, Johnson), (illust.), 1163

New Guinea

Nursing—primitive and civilized (Mead), 1001

Norway

Norwegian Nurses Association annual convention, 1955, 94

Nursing research in foreign countries, 772

Pakistan

Marium discovers the Karachi clinic (Court), (illust.), 430

Philippines

Nursing research in foreign countries, 772

Saudi Arabia

Becoming a nurse in Saudi Arabia (Abdul-Aziz), (illust.), 780

Scandinavia

some trends in Scandinavian nursing (exc.), 1419

South Africa

Transvaal Nursing Education Discussion Group, conference, 792

University of Pretoria offers degree nursing program, 1184

Taiwan

advice to American nurses planning to work there (If you ask me), 1267

Nursing education in China (Hsu), (illust.), 991

Summer experiences are part of our program: In a rural village (Tsuan), (illust.), 1310; In a delivery room (Shih), 1311; On Quemoy Island (Feng), 1311; At the First General Hospital (Tsui), (illust.), 1312; At the Third General Hospital (Yi), (illust.), 1312

U. S. nurses at work abroad (ANA), (illust.), 1265

FOREIGN COUNTRIES, NURSING IN
(continued)

- Vietnam
The "new look" in Vietnamese nursing (Yergan), (illustr.), 1132
- Yugoslavia
Nursing in Yugoslavia (Urbancic), (illustr.), 585
See also World Health Organization
- Foreign nurses in the U. S.
Chinese nurse, Loretta Wong Oi Chum, receives West Virginia SNA Roberts scholarship, 1449
Ireland sends four nurses to U. S. for special obstetric studies, 278
Korean nurses study in United States installations, 791
- Formosa See Taiwan
- Forshay, Katharine M.
inducted in Army student scholarship program (portrait, group), 1314
- Fortney, Ruth
VA appointment, 1388
- Foster, Irene C.
central service bulletins (illustr.), (T.P.), 774
visual aid for procedure book (illustr.), (T.P.), 897
- Foster, Mary L.
consultant, California State Department of Public Health, 1384
- Foundations
First twenty-five years: the story of a foundation (W. K. Kellogg Foundation), (rev.), 1536
- Fox, V. Virginia
VA assignment, 554
- France
advice to American nurses planning to work there (If you ask me), 1267
- Franklin, Evelyn
VA assignment, 1388
- Franks, Lois L.
inservice education that proved helpful (If you ask me), 1553
portrait, 1553
- Frany, Eleanor
(book rev.), 225, 1330
- Freeman, Ruth B.
guest of honor at NHF luncheon (portrait, group), 781
- Freon See Drugs
- Fritz, Edna L.
Toward better nursing care of patients with long-term illness (rev.), 1333
- Fritzler, Sally
experience as volunteer in plane disaster, (If you ask me), 318
portrait, 318
- Frobisher, Martin Jr.
and L. Sommermeyer: *Microbiology for nurses* (9th ed.), (rev.), 1526
and L. Sommermeyer, R. H. Goodale: *Microbiology and pathology for nurses* (4th ed.), (rev.), 1457
- Frumkin, Robert M.
Hospital nursing: a sociological interpretation (rev.), 1600
Meaning of sociology (rev.), 495
Patient as a human being (rev.), 1331
- Fujikura, Yuka Yasui
Public health nursing in Japan; In the country, 1416; In city (illustr.), 1417
- Fulcher, Elizabeth
When tuberculosis patients ignore medical advice, 1573
- Fungi See
Fungal infections
Mushroom poisoning
- Fungal infections
Parasitic diseases of the skin (Goldman), (illustr.), 1570
- Future Nurses Club, Glen Burnie (Md.), High School
Parents' Magazine Youth group achievement award winner, 1436

Future Nurses Clubs See Recruitment,
student nurses

G

- Gaines, Mary Ann
(portrait, group), 445
- Galbreath, Margaret
experience in developing civil defense nursing procedures (If you ask me), 318
portrait, 318
- Gale, Dorothy Peterman
Harper Hospital School of Nursing appointment, 408
- Galt, Edith J. See Eloesser, L., jr. auth.
- Garrett, Sheila M.
appointment, UCLA School of Nursing, 1520
- Garvue, Marie W.
protecting white shoes (T.P.), 774
weave a purse with plastic tubing (T.P.), 1293
Gastric cancer: 1. Medical-surgical care (Miller), 1420; 2. Nursing care (Cantwell), 1421
- Gastrointestinal system
Distension, Gastrointestinal (Maddock), 893
dumping syndrome (exc.), 777
- General duty nursing
Denver hospitals raise beginning salaries, 346
Florida SNA, employment standards, 782
Idaho SNA, employment standards, 1589
General duty nurse: A report to the Arkansas SNA (Stewart, Needham), (rev.), 28
Missouri SNA, self-improvement conference, 784
Montana SNA, hospital contracts signed, 782
opportunities to teach patients about diet and nutritional needs (If you ask me), 1139
Professionalizer, traditionalizer, and utilizer—an interpretive study of the work of the general duty nurse in non-metropolitan central Missouri general hospitals (Haberstein, Christ), (rev.), 619
Source book for the function of the general-duty nurse in ten Arkansas hospitals (Stewart, Needham), (rev.), 221
What's different about flight nursing? (Albert), (illustr.), 873
See also ANA, General Duty Nurses Section
- Gaynor, Mildred
editor and managing editor, *Nursing Outlook*, 859
- Gee, Helena Corbett
wins scholarship in oncological nursing, 94
- Gehrman, Catharine
"Orientation Day" for new officers and committee members of Nebraska SNA (If you ask me), 620
(portrait), 620
- George, Frances
program chairman, EACT Section (portrait, group), 743
- George, Virginia Maxwell
appointment to Vanderbilt University School of Nursing, 1396
- Georgia
nursing education in hospital schools will be studied under USPHS grant, 1038
State Nurses Association
public health nurses workshop, 782
- Gerds, Gretchen D.
(book rev.), 655
- Geriatrics
As we grow older (Loneragan), 736
Earning opportunities for older workers (Donahue), (rev.), 658
L-Glutavite for aged female psychotic patients (abs), 1374
measuring maturity (exc.), 607
Modified electroshock for the elderly (abs.), 650
Old folks at home (photo.), 737
Selected references on aging, an annotated bibliography, 1955 (USHEW), 358
- Germain, Lucy D.
ANA third vice president, biography, 282; portrait, group, 748
ANF board of directors, 902
- Gertrudis, Sister M.
hospital administrator, St. Francis (Evanston, Ill.), 1516
- Gifford, Dolores
Acute pancreatitis, 1584
- Gift, Sarah B.
inducted in Army student scholarship program (portrait, group), 1314
- Gihring, Lydia
director of nursing service, Swedish Hospital, Seattle, Washington, 704
- Gilbert, Carol C.
U. S. nurses at work abroad (ANA), (illustr.), 1265
- Gilkison, Sarah
wins Atchison (Kansas) R.N. Club scholarship award, 1325
- Gill, Helen Z.
Basic nursing, (4th ed. revised by Teaching Staff of Household Nursing Association, Boston), (rev.), 226
- Gillies, Dugald
Legislative problems in licensure, 307
- Gilson, Martha
and D. D. Matson: Care of a child after an arachnoid ureteral shunt (illustr.), 1424
- Ginsburg, Ethel M.
The college and student health (rev.), 1534
- Gintzig, Leon
VA assignment, 554
- Given, Leila I.
(book rev.), 220
- Gizzi, Elmo
Boys Town, Nebraska, hospital appointment, 410
- Goetz, Beverly
how to keep accurate records of intake and output (If you ask me), 885
portrait, 885
- Golder, Grace M.
Nurse and the alcoholic patient, 436
- Golding, Fern A.
receives Indiana SNA book award for coauthorship of *The practical nurse and her patient*, 82
- Goldman, Leon
Parasitic diseases of the skin (illustr.), 1570
portrait, 1571
- Goldring, David
and M. R. Behrer, F. McQuater: Rheumatoid arthritis in children (illustr.), 1437
- Goldsmith, Grace A.
and W. G. Unglaub: Protein deficiency, 856
- Goldstein, Joseph D.
Care of casualties caused by nuclear weapons: 1. Problems of medical care (diag.), 1576
portrait, 1577
speaker on civil defense at ANA Convention, 752

- Golec, Josephine**
Steriphane method for processing syringes and needles (illust.), (T.P.), 79
- Goodale, Raymond H.**
Nursing pathology (2d ed.), (rev.), 1457
See also Frobisher, M., jt. auth.
- Goodrich, Annie Warburton, Fund**
ICN contribution, 342
- Gore, Minnie E.**
director of nurses, Homer G. Phillips Hospital, St. Louis, Mo. (portrait, group), 784
- Gorow, Mary**
VA appointment, 1388
- Gould, Marjorie L.**
Internal derangement of the knee joint: 2. Nursing care (illust.), 580
- Goulding, Fern A.**
and H. M. Torrop: *The practical nurse and her patient* (rev.), 908
- Gowan, Naomi May**
director of nursing service, White Memorial (Los Angeles, Calif.), 1514
- Gowan, Sister M. Olivia**
consultant to hospitals and nursing, Benedictine Sisters, Duluth (Minn.), Diocese, 1516
- Grants**
ANF, to Boston University, 340
ANF, to Bucknell University, 340
Commonwealth Fund to NLN for fellowships toward higher degrees in nursing, 902
Missouri SNA to University of Missouri for history of nursing in that state, 634
NFIP to NLN for rehabilitation care, 1170
Rockefeller Brothers Fund to NLN for research into nursing education for former military medical technicians, 775, 905
Scholarships available for graduate nurses (NLN, NEF), 310
USPHS to ANF for study of public health nursing, 626
USPHS to Georgia for study of hospital schools of nursing, 1038
See also
Fellowships
Scholarships
- Graves, Helen G.**
director of nursing at Emory University Hospital, 350
- Gray, Carolyn E.** See Kimber, D. C., jt. auth.
- Gray, Margaret**
appointment to University of Washington School of Nursing faculty, 842
- Grayson, Robert**
and G. S. Cranch: *Care of the foreskin*, 75
- Great Britain**
British nurses retire on pension (Wetenhall), 886
Cross at Westminster Abbey commemorates nurses, 214
Day for study (Fawkes), (illust.), 1546
District nursing (Merry, Irven), (2d ed.), (rev.), 1532
Home care for sick children in England (McCarthy), (illust.), 198
National Council of Nurses of Great Britain and Northern Ireland sponsors nursing courses, 214
plans first basic collegiate program, 1452
Work of the mental nurse (Victoria University of Manchester), (rev.), 225
- Greenblatt, Robert B.**
and N. Carmona: *Adrenal disorders* (illust.), 294
- Greenblatt, Milton**
and R. H. York, E. L. Brown, in collaboration with R. W. Hyde: *From custodial to therapeutic patient care in mental hospitals* (rev.), 718
- Greenhill, Maurice H.**
Interviewing with a purpose, 1259
portrait, 1259
- Griffith, Millicent**
VA appointment, 1388
- Griggs, Olive F.**
drape for pelvic examination (T.P.), 1159
- Gritsavage, Alice M.**
student loan fund in her honor, 488
- Groom, Dale**
Drugs for cardiac patients, 1125
- Grounds, Barbara**
appointment to Minnesota auxiliary worker training program, 1234
- Group discussion**
Group members as the leader sees them (cartoon), 42
- Group for Advancement of Psychiatry. Committee on Psychiatric Nursing**
Therapeutic use of the self: a concept for teaching patient care (rev.), 1330
- Grove, Kathryn J.**
assistant executive secretary, Pennsylvania SNA, (portrait), 92
- Guidance See**
Counseling and guidance
ANA, Professional Counseling and Placement Service
NLN, Careers, Committee on
- Gulyassy, Gabrielle M.**
(book rev.), 1532
- Gunter, Laurie Martin**
(book rev.), 493; 1332
- Gynecology and gynecological nursing**
Feminine hygiene question (Bourgeault), 1021
Gynecologic nursing (Crossen, Campbell), (5th ed.), (rev.), 1462
- Gynild, Ragna**
ANA, EACT Section chairman, biography, 466; portrait, group, 748
ANA Executive Secretaries and Counselors Conference Group chairman, biography, 475; elected, 749
- H**
- Haas, Carola**
Live till tomorrow (rev.), 496
- Haberstein, Robert W.**
and E. A. Christ: *Professionalizer, traditionalizer, and utilizer—an interpretive study of the work of the general duty nurse in non-metropolitan central Missouri general hospitals* (rev.), 619
- Habilitation See** Rehabilitation
- Hallock, Grace T.** See Wheatley, G. M., jt. auth.
- Halverson, Phyllis**
Convention bound, anybody? 205
- Hamil, Evelyn M.**
ANA director, biography, 284; portrait, group, 748
ANA INSA Section chairman (portrait, group), 305, 753
- Hamra, Mary L.**
Congenital dysplasia and dislocation of the hips: 2. Nursing care in the hospital (illust.), 1276
- Handicapped**
job abilities of the severely handicapped (abs.), 700
Services for handicapped children; Services for children with cerebral palsy;
- HANDICAPPED (continued)**
Services for children with cleft lip and cleft palate; Services for children with dentofacial handicaps (4 pams.), (rev.), 1047
See also Rehabilitation
- Hansen, Eva**
panelist, ANA convention, joint section program (portrait, group), 746
- Hanson, Helen C.**
speaker, program on functions, ANA Convention, 750
and J. E. Stecklein: *Study of nursing functions in general hospitals in the state of Minnesota* (rev.), 618
- Harden, Lois M.**
associate executive secretary, Massachusetts SNA, 1594; portrait, 1595
- Hardin, Clara A.**
Supply of professional nurses in 1956 (ANA), 1545
- Hardy, Carrie I.**
assistant professor of obstetric nursing, Agricultural and Technical College School of Nursing (Greensboro, N. C.), 1516
- Harlow, Shirley**
scholarship to study oncological nursing, 640
- Harmer, Bertha**
Textbook of the principles and practice of nursing (5th ed. revised by Virginia Henderson), (rev.), 722
- Harnett, M. Eileen**
appointment, Ohio State University School of Nursing, 22
- Harper, Mary S.**
(book rev.), 1458
- Harrell, Virginia**
portrait presented to Greenwich (Conn.) Hospital School of Nursing, 1380
- Harrington, Lucy**
(portrait, group), 593
Testing for hearing health (illust.), 593
- Harris, Camille P.**
appointment, Homer G. Phillips Hospital School of Nursing, St. Louis, Mo., 156
- Harris, Juliet O.**
appointment, Homer G. Phillips Hospital School of Nursing, St. Louis, Mo., 156
- Harris, Lucile**
and C. Whitmore: *diet card holders* (T.P.), (illust.), 1293
- Hart, Jim**
KLAS-TV program director (portrait, group), 771
- Hart, Zita**
and P. Mikus: *Freshmen week end: 2. A typical week end*, 181
- Hartmann, John R.**
Hemophilia: 1. Medical care (illust.), 169
- Hartung, Elda M.**
educational consultant, Kentucky Board of Nursing Education and Nurse Registration (portrait), 350
- Harvard University**
School of Public Health
scholarships for advanced education, 211
- Haughton, Helen Schaeffer**
"Woman of the Year", by Columbus, Ohio, Quota Club, 544
- Hawaii**
Functions and role conceptions of nursing service personnel; a sociological study of the nursing service personnel of six hospitals. Oahu, Territory of Hawaii (Yamamura), (rev.), 1536
- Hawley, Helen**
(book rev.), 655
- Hayden, Grace J.**
assistant chief, AFNC (portrait), 1090

- Hayes, John**
chairman, NLN Careers Committee (portrait, group), 206
- Haynes, Inez**
Commissions and men nurses, 775
- Head nurses**
Florida SNA, employment standards, 782
form branch of ANA, General Duty Nurses Section, 743, 747
Let Josephine do it (Landauer), 462
Open letter to head nurses, 438
- Healey, Mary L.**
appointment to Cornell-New York Hospital School of Nursing, 1392
- Health Amendments Act, 1956**
ANA recommendations, 37
Federal traineeship grants made to schools (list), 1174
More than two million for training program (ed.), 1119
new federal traineeships include tuition, stipend, travel, dependents, 1322
President signs; bill's provisions, 1130
traineeships exhausted for this year, 1450
- Health and health education**
Cobblers' children (Reed), 895
College and student health, The (Ginsburg), (rev.), 1534
Society and health (Boek, Boek), (rev.), 720
Teamwork in meeting the health needs of College students (Fourth National Conference on Health in Colleges), (rev.), 1534
See also
Industrial nursing
Mental health
Occupational health
Public health and public health nursing
- Health insurance**
disability insurance amendment, ANA testimony, 432
Proposal for disability insurance (Bierman), 443
- Heart**
Cardiac resuscitation (Hosler), (illustr.), (table), 424; (correction), 762
Drugs for cardiac patients (Groom), 1125
external electric pacemaker for cardiac arrest (exc.), 426
does mitral commissurotomy help? (abs.), 834
infant resuscitation (abs.), 832
normal heart murmur (abs.), 1374
Rheumatic fever and cortisone therapy (Fleming), (illustr.), 728
unexpected cardiac arrest (abs.), 832
Valiant heart (film), 229
Where children take heart (Lammers), (illustr.), 854
See also Circulatory system
- Heatstroke**
iatrogenic heatstroke (abs.) 1226
- Heavens, Charlotte**
appointment, Skidmore College Department of Nursing, New York, 158
- Heidgerken, Loretta**
Principles of learning and teaching; a study guide for educational psychology (rev.), 1458
professor, Catholic University School of Nursing Education, 1516
- Heilman, Charlotte M.**
honored by Plainfield Area Chapter, ARC, 1512
- Heisler, Anna**
Promoting the intergroup relations program, 588
- Helm, Kathryn**
board member, PC and PS, 1314
- Helmke, Hilda**
VA assignment, 554
- Hemingway, Isabel** *See* Eloesser, L., jr. auth.
- Hematuria**
clinical significance of, (abs.), 648
- Hemophilia: 1. Medical care** (Hartmann), (illustr.), 169; 2. Nursing care (Bolduc), 172
- Henderson, Elizabeth Brady**
honored for 30 years of service at Rancho Los Amigos Hospital in Hondo, Calif.; and again for her fiftieth anniversary in nursing, 840
- Henderson, Virginia** *See* Harmer, Bertha, jr. auth.
- Henrie, Doyle**
VA assignment, 554
- Henriksen, Heide**
ANA, Industrial Nurses Section panelist (portrait, group), 743
- Heparin** *See* Drugs
- Herbut, Helen R.**
Clean perineal care, 1124
- Herc, Milenka**
MC's Detroit television program, 964
- Hernia**
Diaphragmatic hernia (Holmes), 183
Diaphragmatic hernia — nursing care (Dobrushin), (illustr.), 185; (correction), 445
- Herwitz, Adele**
Industrial Nurses Section panelist (portrait, group), 743
- Hexylcaine** *See* Drugs
- Hill, Rebecca R.**
appointment, University of North Carolina School of Nursing, 562
- Hillard, Beatrice R.**
Teaching patients in a maternity pavilion (illustr.), 324
- Hilliker, Nancy**
treasurer, NSNA (portrait, group), 888
- History, nursing**
Bring history of nursing up to date (Mannino), 1004
History of nursing (Sellew, Ebel), (3rd ed.), (rev.), 227
History of nursing notebook (Jamieson, Sewall), (10th ed.), (rev.), 1599
History of the Tennessee State Nurses' Association for the fiftieth anniversary (Wooton, Williams), (rev.), 655
Lamp radiant; the story of an association of nurses from many lands (Dorsey, Kilby), (rev.), 1332
Missouri nursing history to be compiled, 634
We work for peace through health (Roberts), 1539
- Hite, K. Eileen** *See* Kelly, F. C., jr. auth.
- Hobbies** *See* Recreation, nurses
- Hoblitzelle, Lucy F.**
(book rev.), 495
- Hockaday, Catherine B.**
ANA, Private Duty Nurses Section chairman, biography, 471; elected, 748, (portrait, group), 305, 744
- Hockstatter, Julia**
VA assignment, 1388
- Hoffman, Bliss**
VA assignment, 554
- Holland** *See* Netherlands
- Hollis, Ruth**
VA assignment, 554
- Holmes, George W.**
Diaphragmatic hernia, 183
- Holmes, Joyce**
ruler to measure drainage (T.P.), (illustr.), 1583
- Holmes, Lillian**
director of nursing at Eastern Pennsylvania Psychiatric Institute in Philadelphia, 1090
- Holmes, Tiny P.**
appointment, North Carolina A and T, 22
- Holthaus, Louise Sharko**
Cooperation to prevent home accidents (illustr.), 1160
- Home care service**
Congenital dysplasia and dislocation of the hips: 3. Nursing care in the home (McDermott, Nicholson), 1279
Home care for sick children in England (McCarthy), (illustr.), 198
Nursing care for the poliomyelitis patient at home (NLN), (rev.), 223
- Home nursing**
Diabetic at home (Martin), 1294
LORCS training program, statistics, 755
- Honn, Ruth C.**
Tumors of the eye: 2. Nursing care (illustr.), 1154
- Hopkins, Jean L.**
appointment, UCLA School of Nursing, 1520
- Hornbrook, John W.**
Snake bites, 754
- Hood, Evelyn E.**
Economic security in British Columbia, 583
- Horrocks, John E.**
(book rev.), 1458
- Hosler, Robert M.**
Cardiac resuscitation (illustr.), (table), 424; (correction), 762
- Hospital administration**
From custodial to therapeutic patient care in mental hospitals (Greenblatt, York, Brown, Hyde), (rev.), 718
General preparedness plan for your hospital in event of emergency (Zampella), (rev.), 1048
heatstroke in hospitals (abs.), 1226
high humidity room (abs.), 1228
Job analysis—what and why (Morlan), 1285
Meeting disaster (Lueth), 1135
no place for infection (exc.), 1271
Planning new institutional facilities for long-term care (Nicholson), (rev.), 1598
Principles of disaster planning for hospitals (AHA), (rev.), 1046
Readings in disaster planning for hospitals (AHA), (rev.), 1046
Social sciences and improvement of patient care (Brown), 1148
time studies of hospital personnel in Japan completed, 348
Terminal rooming-in (Larsen), (illustr.), 1442
Venture forward; a history of the American College of Hospital Administrators (Kipnis), (rev.), 1333
Who needs a hospital bed? (abs.), 396
See also
American Hospital Association
Nursing service administration
- Hospitals**
references to specific hospitals are entered under the name of the state
Give and take in hospitals; a study of human organization in hospitals (Burling, Lentz, Wilson), (rev.), 908
libraries *See* Libraries
Presbyterian Hospital and the Columbia Presbyterian Medical Center, 1868-1943 (Lamb), (rev.), 494
- Hospitals, psychiatric**
From custodial to therapeutic patient care in mental hospitals (Greenblatt, York, Brown, Hyde), (rev.), 718
- Household Nursing Association, Boston**
See Gill, H. Z.
- Howard, Norma**
helping the patient accept a long continued low sodium diet (If you ask me), 68
portrait, 68
- Howe, Phyllis S.**
Nutrition for practical nurses (rev.), 228

- Howorth, M. Beckett**
Posture in adolescents and adults (illust.), 34
- Hsu, Ai-Chu**
advice to American nurses planning to work in Taiwan (If you ask me), 1267
Nursing education in China (illust.), 991 portrait, 1267
- Hubbard, Ruth Weaver**
obituary (portrait), 218
Ruth Weaver Hubbard Foundation incorporated as scholarship memorial, 1178
- Hubert, Harriet**
VA assignment, 554
- Hughes, Everett C.**
(book rev.), 1600
moderator, program on functions, ANA Convention, 750
- Hughes, Margaret E.**
ANC assignment, 18
- Hughes, Mary**
Student Nurse of Ohio, 1956 (portrait), 1313
- Human relations**
Counseling approach to human problems (Rogers), 994; comments by a nurse-counselor (Ferguson), 995
Discrimination is on its way out: 1. Human relations in business (Cassell); 2. The nursing profession keeps pace (Marr), 166
Group members as the leader sees them (cartoon), 42
Social sciences and the improvement of patient care (Brown), 1148
nurse-patient
an always-new emphasis (exc.), 1542
Interviewing with a purpose (Greenhill), 1259
Loving care does the trick (Arensberg), 622
Nurse and the mental patient: a study in interpersonal relations (Schwartz, Shokley), (rev.), 1458
Nurse-patient relationships in a hospital maternity service (Lesser, Keane), (rev.), 1526
Patient as a human being (Frumkin), (rev.), 1331
Psychiatrist helps them understand their patients (Roberts), 1302
That popular patient (ed.), 981
One blinding flash, 621
Pediatric student council: 1. The graduate staff nurses' view (Wooden), 883; 2. The students' view (Kolchin), 884
sickness absenteeism in industry (abs.), 270
Study of changing relationships in hospitals (Lentz), 187
Talking with patients (Bird), (rev.), 495
Teaching the concepts of human behavior (Fernandez), 1567
Understanding each other to achieve a common goal (Church), 201
See also Intergroup relations
- Hunter, Trenna**
president, Canadian Nurses Association (portrait), 1323
- Hurlock, Elizabeth B.**
Adolescent development (2d ed.) (rev.), 26
- Huschke, Helen L.**
(book rev.), 1598
- Husted, Lois A. See** Baum, B.O.
- Husung, Ruth J.**
ureteral drainage set (illust.), (T.P.), 323
- Hux, Eula E.**
appointment to University of North Carolina School of Nursing, 1238
- Hydrocephalus**
Care of a child after an arachnoid ureteral shunt (Gilson, Matson), (illust.), 1424
- Hypertension**
Benign essential hypertension (abs.), 140
Rules for the hypertensive (L), 134
- Hypnotics See** Drugs
- Hypophysectomy**
in treatment of advanced cancer (abs.), 834
- Hypotension**
elastic suit for postural hypotension (abs.), 1084
- Idaho**
State Nurses Association
annual meeting (report), 1589
executive secretary, Betty M. Daley, 92
Gem State RN wins a State Bulletin Competition award, 765
- If you ask me**
advice on preparation for nursing abroad, 1267
communicating with aphasia patients, 1415
disaster nursing program, activities, 318
encouraging nurses to use the library, 1005
helping the patient accept a long continued low sodium diet, 68
how student association members raise money, 175
how to keep accurate records of intake and output, 885
inservice education that proved helpful, 1553
opportunities of general duty nurses to teach patients about diet and nutritional needs, 1139
orientation of new officers and committee members in state associations, 620
selecting a program of advanced study, 452
social responsibilities, how school helps prepare students for, 767
- Ihde, Aaron J.**
(book rev.), 1532
- Illinois**
Augustana School of Nursing (Chicago) student chorus at ANA convention (portrait, group), 740
Chicago, Institute of Medicine
Planning new institutional facilities for long-term care (Nicholson), (rev.), 1598
Chicago Graduate Nurses Association urges greater Negro participation in ANA activities, 902
Southern Illinois University course in administration and nursing services offered to graduate nurses, 212
State Nurses Association
Chart, new name for bulletin, 1594
Discrimination is on its way out (Cassell, Marr), 166
ISNA wins State Bulletin Competition honorable mention, 765
Industrial Nurses Section
anatomical charts issued, 784
leadership conference, 782
Student Nurses Association meeting (report), 335
- Immunization**
BCG vaccination (film), 229
diphtheria control (abs.), 652
- Income taxes See** Taxation, income
- India**
advice to American nurse planning to work there (If you ask me), 1267
Programs for India's graduate nurses (Devi), (abs.), 334
Trained Nurses Association of India works to change unfair government rules, 1042
- Indiana**
Joint Committee on Patient Care organized, 904
Logansport State Hospital offers course in psychiatric nursing, 1180
Mental Health Division workshop on basic psychiatric nursing education, 1038
State Nurses Association
annual meeting, 1955, (report), 82
awards and honors, 82
assistant executive secretary, Florence R. Brown (portrait), 904
districts
Central South District, organized, 784
Grant County, organized, 784
South Central (District 18) organized, 1176
employment standards, Sections work on, 82
intravenous technique as nursing practice, resolution adopted, 82
Indiana Nurse wins a State Bulletin Competition award, 765
workshop on legislation, 1449
- Indonesia**
students taught how to turn a patient (illust.), 1454
- Industrial Health, Council on See** American Medical Association
- Industrial nursing**
anatomical charts for industrial nurses, set issued by Illinois SNA, 784
Contemporary developments in occupational health (Second Annual Workshop in Industrial Nursing), (rev.), 1326
employment standards Kentucky SNA, 1590
Guiding principles and procedures for industrial nurses (AMA), 192
Maryland SNA industrial nurses session at Governor's Safety and Health Conference, 784
Safety Training Institute course offered to industrial nurses, 211
Sickness absenteeism in industry (abs.), 270
Working together for better nursing care (Powers), 1151
See also
American Association of Industrial nurses
ANA, Industrial Nurses Section
Occupational health
Safety
- Infants See** Pediatrics and pediatric nursing
- Infection**
wounds contaminated with radioactive materials (abs.), 1086
- Infectious diseases See** Communicable diseases
- Ingram, Madeline Elliott**
Principles and techniques of psychiatric nursing (4th ed.), (rev.), 224
- Injuries See** Wounds and injuries
- Inservice education**
Army nurses hold sessions on, 638
Day for study (Fawkes), (illust.), 1546
inservice education that proved helpful (If you ask me), 1553
Inservice training in the care of labor patients (Clark), 1023
Is inservice education the answer? (Redmond), 1430
Our staff education plan works (Sister Teresa), 182

INSERVICE EDUCATION (continued)

- Tuberculosis exchange visits (Edwards, Mathison), (tables), 316
- Insomnia**
words for the wakeful (exc.), 1258
- Institutes**
cardiac nursing, West Virginia SNA, 1594
nursing service administration, for Army nurses, 789
Pennsylvania NA, industrial nursing, 1595
See also Workshops
- Institutional nursing service administrators**
employment standards
Florida SNA, 782
Kentucky SNA, 1590
Iowa SNA, 632
Future nurse administrators learn by doing (Souza, Mathews, Reuell), 76
See also
ANA, Institutional Nursing Service Administrators Section
Nursing service administration
- Insulin** See Drugs
- Intergroup relations**
ANA policies in intergroup relations, 167
Discrimination is on its way out: 1. Human relations in business (Cassell); 2. The nursing profession keeps pace (Marr), 166
Georgia public health nurses urge admission of Negro nurses to SNA membership, 782
Human Rights Fair, Minneapolis, co-sponsored by Minnesota Nurses Association, 634
Kentucky public health and general duty nurses sections adopt no-discrimination clause, 1172
Mary Mahoney Award to Mildred Ann Vogel, 749; presentation (portrait, group), 740
Opportunity knocks (ed.), 567
Profession's role in integration (ed.), 1403
Promoting the intergroup relations program (Heisler), 588
See also ANA, Intergroup Relations Unit
- International Confederation of Midwives**
accepts AANW for membership, 342
- International Council of Nurses**
ANA delegates appointed, list, 1447
Congress, 1957, Rome
quota for ANA and NSNA, 790
considers formation of an international student nurses association, 335
contributes to Annie W. Goodrich Fund, 342
International nursing "firsts" (ed.), 1255
new headquarters (illustr.), 84
Nursing — an international service (Bridges), 1273
publications officer, Frances Susan King-Hall, 1452
receives gift from ANA for new headquarters furniture, 741
relationship with WHO renewed, 791
represented at IUHEP conference in Rome by Antonietta Sgarra, 791
U. S. nurses at work abroad (ANA), (illustr.), 1265
Unity and diversity in the ICN—1901, 1158
- International student nurses association**
formation of, will be considered by ICN, 335
- International Union for Health Education of the Public**
conference at Rome, 1956, ICN representation, 791
- Internships**
Future nurse administrators learn by doing (Souza, Mathews, Reuell), 76
- Interpersonal relations** See Human relations
- Interviews**
Interviewing with a purpose (Greenhill), 1259
Talking with patients (Bird), (rev.), 495
- Intravenous infusion**
arm restraint (illustr.), (T.P.), 774
Indiana SNA on intravenous technique as a nursing practice, 82
indwelling catheter for (abs.), 1508
Nursing practice and intravenous therapy (Plant, Iversen, Barbee, Scott, Smith), 572
patient tolerance of intravenous fat emulsion (abs.), 960
- Iowa**
State Nurses Association
Bulletin wins a State Bulletin Competition award, and an honorable mention, 765
employment standards
institutional nursing service administrators, 632
office nurses, 632
private duty nurses, 632
Student Nurses Association
president, Mary Ahrends (portrait, group), 888
- Ireland**
nurses come to U. S. for special obstetric study, 278
- Irven, Iris Dundas** See Merry, E. J., jr. auth.
- Iserhart, Gregory**
rector-administrator, hospital, Boys Town, Nebraska, 410
- Isoniazid** See Drugs
- Italy**
Italian Nurses Association president, Antonietta Sgarra, 791
- Iversen, Lyle L.**
Nursing practice and intravenous therapy (Washington), 572
- Ives, Margaret**
Nutrition in a can (illustr.), 1408
- J**
- Jacob, Jack A.**
director of nursing at Community Hospital in Battle Creek, Mich., 352
- Jacobson, Esther M.**
(book rev.), 1598
- Jaeger, Patricia**
how student association members raise money (If you ask me), 175
portrait, 175
- Jamieson, Elizabeth M.**
and M. F. Sewall: *History of nursing notebook* (10th ed.), (rev.), 1599
- Jane, Sister Mary**
director College of St. Catherine Department of Nursing, St. Paul, Minn., 1387
- Japan**
Japanese military nurses train with U.S. Army, 1184
Public health nursing in Japan; in country, in city (Fujikura), (illustr.), 1416
public health nursing service to get government support, 348
Time studies of hospital personnel completed, 348
- Jargon**
tyranny of technical jargon (exc.), 1572
- Jarry, Virginia M.**
appointment, Adelphi College School of Nursing, 20
- Jaschik, Eva**
(book rev.), 1462
- Jeffress, Mary Ann Harman**
executive director of Los Angeles Visiting Nurse Association, 966
- Jeffries, Jean E.**
experience in civil defense nursing program (If you ask me), 318
portrait, 318
- Jenkins, Jean**
on good-will tour sponsored by English-Speaking Union, 1088
- Jenkins, Julia**
assistant executive director and counselor, California SNA, PC and PS (portrait), 1449
- Jenney, Mary**
heads federal program for graduate nurse education, 1516
- Jennison, Dawne**
Australian visitor at ANA convention (portrait, group) 741
- Jensen, Emilie K.**
ANC assignment Brooke Army Medical Center, 158
- Jenuskevics, Bernice**
VA assignment, 1388
- Jewish Hospital School of Nursing**
scholarships offered entrants to basic nursing program, 790
- Job analysis** See Nursing functions
- Johannessen, Lucile**
(book rev.), 495
- Johnson, Evelyn**
appointment to University of Washington School of Nursing faculty, 842
- Johnson, Florence M.**
Florence M. Johnson Fund for Nurses House, Babylon, N. Y., 398
- Johnson, Katrina O.**
Hemorrhagic fever: Nursing care (illustr.), 40
- Johnson, Mabel**
appointment, UCLA School of Nursing, 1520
- Johnson, Marie** See Lutz, E., jr. auth.
- Johnson, Mima**
retires as supervisor at Healthwin Hospital, South Bend, Ind., 544
- Johnson, Patsy C.**
appointment to University of North Carolina School of Nursing, 1238
- Johnson, Walter L.**
co-director, ANF public health nursing study, 1316
- Jolly, Jean D.**
Flying nurses of Scotland (illustr.), 732
- Jones, Genevieve S.**
regional nursing consultant, USPHS, 552
- Jones, Jacqueline**
scholarship to study oncological nursing, 640
- Jones, Lillian**
appointment to Cornell-New York Hospital School of Nursing, 1392
- Jones, Muriel McArthur**
registrar, Official Nurses Registry, Charleston, S. C., 92
- Jones, Sarah** See Provost, L., jr. auth.
- Journalism**
Mary M. Roberts Fellowship in Journalism, 1956, awarded to Louise Lear, 766
State Bulletin Award Competition winners, 1956, 765
workshop for bulletin editors, 753
- Judd, Florence E.**
nurse to President Eisenhower, 964
- Julie, Sister M.**
how a school of nursing helps prepare students for social responsibilities (If you ask me), 767
portrait, 767
- Junior colleges**
I teach nursing in a junior college (Steward), 1574

JUNIOR COLLEGES (continued)

Nursing education in junior and community colleges (AAJC, Columbia Univ., NLN), (rev.), 1049

Juska, Elvira

panelist, ANA convention, joint section program (portrait, group), 746

K

Kamens, Joyce

"Student Nurse of the Year," Illinois, 1955, 335

Kansas

Atchison R. N. Club
scholarship awarded to students Margaret Ernst and Sarah Gilkison, 1325

State Nurses Association

assistant executive secretary, Jeanne Schoonover, (portrait), 784
District 9 wins newsletter contest, 1320
Kansas Nurse wins one State Bulletin Competition award and one honorable mention, 765

Kaplan, Sol A.

Nephrosis in children: 1. Medical aspects, 300

Kass, Dorothy

Lots of work to be done? Try a workshop, 321

Kasun, Marjorie B.

ANA, Registrars Conference Group chairman, biography, 503; elected, 749

Katz, Barney

and L. P. Thorpe: *Understanding people in distress* (rev.), 496

Katzell, Mildred

NLN's test services, 59

Katzin, Herbert M., reviser See Scobee, R. G.

Keane, Vera R.

speaker, program on functions, ANA Convention, 750
See also Lesser, M. S., jt. auth.

Keaney, Mary C.

appointment, Boston University School of Nursing, 20

Keefe, Carol

appointment, San Jose (Calif.) State College, 20

Keeler, Jane

administrative assistant, Brooklyn, N. Y., VNA, 1520

Kehoe, Kathleen

VA assignment, 1518

Kelder, Sara E.

Red Cross essay contest winner (portrait, group), 623

Keller, Carol

assistant executive secretary, Minnesota Nurses Association (portrait), 632

Keller, Eleanor L.

assistant professor of psychiatric nursing, UCLA School of Nursing, 1520

Keller, Minnie Belle

instructor, Charleston General Hospital (portrait, group), 742

Kellogg, W. K.

The original has this signature—W. K. Kellogg (Powell), (rev.), 1534

Kellogg, W. K., Foundation

First twenty-five years; the story of a foundation (rev.), 1536

Kelly, Florence C.

and K. E. Hite: *Microbiology* (rev.), 1046

Kemp, Marie

appointment to University of Mississippi Department of Nursing, 1236

Kempf, Florence C. See Averill, L. A., ja. auth.

Kenny, Ruth E.

appointment to Cornell-New York Hospital School of Nursing, 1392

Kentucky

State Association of Registered Nurses
annual meeting, 1935 (report), 82;
1936 (report), 1590
employment standards, Sections adopt minimum, 83, 1172, 1590
no-discrimination clause adopted by public health and general duty nurses sections, 1172
withdraws from Southern States Nurses Association, 82

Kenworthy, Mina

ANA, General Duty Nurses Section
chairman (portrait, group), 305
chairman, INSA Section (portrait, group), 753

Keppler, Clarence B.

will conduct a mobile health service (Seventh-day Adventist) in Bolivia, 158

Kerby, Charity C.

assistant professor, University of Washington School of Nursing, 1238

Kern, Alvin

VA assignment, 1390

Kerr, Marion

(book rev.), 1327

Kesslak, Susan M.

Harper Hospital School of Nursing appointment, 408

Kidneys

Nephrosis in children: 1. Medical aspects (Kaplan); 2. Nursing care (Callison), (illust.), 300
Renal failure (Corcoran), (figs.), 768

Kieffer, Marie

VA assignment, 554

Kilander, Virginia C.

appointment to Minnesota auxiliary worker training program, 1234

Kilby, M. M. See Dorsey, N. L., jt. auth.

Killian, James R., Jr.

White House Conference on Education (excerpt from address to), 64

Kimball, Solon T.

EACT Section panelist (portrait, group), 743

Kimber, Diana Clifford

and C. E. Gray: *Textbook of anatomy and physiology* (13th ed., revised by C. E. Stackpole, L. C. Leavell), (rev.), 220

Kimble, George A.

Principles of general psychology (rev.), 1116

King, Julia Ord

(book revs.), 718

King, Lynelle See Cleveland, L., jt. auth.

King-Hall, Frances Susan

ICN publications officer, 1452

Kinstle, Violet L.

(book rev.), 222

Kipnis, Ira A., comp.

A venture forward; a history of the American College of Hospital Administrators (rev.), 1333

Kittelsby, Roma

(book rev.), 357

Kitzerow, Helen

VA assignment, 554

Kleitsch, William P. See Baum, B. O.

Kline, Alys

director of nurses at Community Hospital in Indianapolis, Ind., 842

Knee, Agnes

how to keep accurate records of intake and output (If you ask me), 885
portrait, 885

Knapp, Margaret F.

Cancer—a review (illust.), 440

Knapp, Margaret Jane

how student association members raise money (If you ask me), 175

Knee

Internal derangement of the knee joint:
1. Orthopedic treatment (Newman), (illust.), 577; 2. Nursing care (Gould), (illust.), 580

Knibb, Hazel

resigns as executive secretary, Virginia SNA, becomes Mrs. Martin Wallace, 1176

Knox, Grace E.

Walter Reed Army Medical Center award, 16

Kohn, Mary L. See Berry, E. C., jt. auth.

Kolchin, Beatrice S.

Pediatric student council: 2. The students' view, 884

Konlande, Mildred

(book revs.), 1328, 1329

Korea

Army Nurse Corps programs, plans to increase training school capacities, 791

Hemorrhagic fever (Markelz, Johnson), 38

St. Joseph's Nursing School, Seoul, gets new building through U. N. Korean Reconstruction Agency, 1184

Scandinavian countries plan Korean medical center, 488

Koslowf, Ethel

supervisor, Red Hook-Gowanus Community Nursing Service of Brooklyn (N. Y.) VNA, 1520

Kostenko, Lorraine

disaster day practice (portrait, group), 464

Kostisky, Ziva

Israeli visitor at ANA convention (portrait, group), 741

Kruckel, Katherine E.

appointment to Indiana University School of Nursing, 1234

Krueger, Ruth A.

Going places with MNA (portraits, groups), 460

Kruse, Margrethe

advice to American nurses planning to work in Denmark (If you ask me), 1267

executive secretary, Danish Council for Nurses (portrait, group), 1266

portrait, 1267

Kruse, Mildred A.

panelist, ANA convention, joint section program, (portrait, group), 746

Kruse, Ruth

VA assignment, 1518

Kuehlthau, Emma M.

executive director, Milwaukee VNA, 408

Kuhl, Dorothy T.

assistant director, Seton Unit of Loretto Heights College Division of Nursing, Colorado Springs, Colo., 1230

Kupferberg, Esther K.

first registered nurse on board of Jewish Social Service Agency, 544

Kupstas, Josephine

supervisor, Ocean Front Center of Brooklyn (N. Y.) VNA, 1522

Kurihara, Marie

appointment to Cornell-New York Hospital School of Nursing, 1392

Kurtagh, Cathryn H. See Smendik, P., jt. auth.

Kurth, Barbara D.

assistant professor of nursing at Indiana University, 1234

- L**
- Labor Management Relations Act** See Legislation, federal, Taft-Hartley
- La Clair, Susanne**
how student association members raise money (If you ask me), 175
portrait, 175
- Labecki, Geraldine**
associate professor of nursing, Vanderbilt University School of Nursing, 1396
- Lacy, Eva**
VA assignment, 554
- Laggen, Mary M.**
Walter Reed Army Hospital Certificate of Achievement winner, 1230
- LaGuardia, Richard**
New York member at NSNA convention (portrait, group), 890
- Lamb, Albert R.**
Presbyterian Hospital and the Columbia-Presbyterian Medical Center, 1868-1943 (rev.), 494
- Lambert, Betty**
VA assignment, 554
- Lammers, Mary Ann**
Where children take heart (illustr.), 854
- Lampirez, Marguerite**
president, NSNA, guest of *Glamour* magazine (portrait, group), 206
- Landauer, Barbara M.**
Let Josephine do it, 462
VA assignment, 1390
- Landrum, Emma**
VA assignment, 554
- Lane, William Preston, Jr.**
White House Conference on Education (excerpt from address to), 64
- Laritz, Willie**
Red Cross appointment, 406
- Larkir, Catherine M.**
box for ampules (T.P.), 1583
- Larsen, Edith C.**
Terminal rooming-in (illustr.), 1442
- Larsen, Hertha**
panelist, ANA convention, joint section program (portrait, group), 746
- Larson, Lenna**
VA assignment, 1390
- Larson, Ruth**
VA assignment, 554
- Laryngoscope's operative origin** (exc.), 57
- Laughlin, Mary Ann**
See Saunders, M. J., jt. auth.
- Law**
Nursing practice and the law (Lesnik, Anderson), (2d ed.), (rev.), 220
Travel expenses and your income tax (Scott, Smith), 1003
See also Legislation
- Lay, Frances I.**
assistant chief, AFNC, 406
chief, AFNC (portrait), 970
- Lazzari, Josephine M.**
Treating a decubitus ulcer (T.P.), 200
- Leadership**
communication and leadership (exc.), 1280
Illinois SNA and University of Illinois conference, 782
what is leadership? 1156
- League of Red Cross Societies**
home nursing courses around the world, statistics, 755
- Leake, Mary J.**
Manual of simple nursing procedures (2d ed.), (rev.), 1532
- Lear, Louise**
awarded 1956 Mary M. Roberts Fellowship in Journalism (portrait), 766
- Lee, Alma**
appointment, North Carolina A and T, 22
- Lee, Eleanor** See Young, H., jt. ed.
- Lee, Katherine**
inservice education that proved helpful (If you ask me), 1553
portrait, 1553
- Legal aspects of nursing practice** (series)
Nursing bureau's income tax status (Scott, Smith), 306
Some recent social security rulings (Scott, Smith), 174
Travel expenses and your income tax (Scott, Smith), 1003
- Legislation, federal**
ANA statements to congressional committees, 1032
Bolton bill See Federal commission to study nursing services, proposed
84th Congress and the ANA, 1543
equal rights amendment opposed by ANA, 902
Federal legislation and the ANA, 36
grants for research in mental health urged by ANA, 432
Health Amendments Act of 1956 See that heading
More than two million for training program (ed.), 1119
"omnibus health bills," ANA policies regarding, 36
promotion readjustment for military nurses asked, 486
Proposal for disability insurance (Bierman), 443
Social Security Act amendment, ANA testimony, 432
Taft-Hartley Act and the nurse (Scott, Smith), 1556
Taft-Hartley exemption to nonprofit hospitals, ANA resolution asks repeal, 740; (text of resolution), 750
When the teachers met (ed.), 981
- Legislation, foreign**
Japanese government underwrites public health nursing service, 348
- Legislation, state**
Connecticut, nursing practice act amended, 209
Indiana SNA held workshop on, 1449
Legislative problems in licensure (Gillies), 307
Nursing practice and intravenous therapy (Plant, Iversen, Barbee, Scott, Smith), 572
Nursing practice and the law (Lesnik, Anderson), (2d ed.), (rev.), 220
Pennsylvania, licensure of practical nurses, law passed, 640
Qualifications for state board members (ed.), 293
Wisconsin nursing practice law amended, 92
- Lehman, Elsie**
appointment to Cornell-New York Hospital School of Nursing, 1392
- Leib, Julia Ann**
portrait, 452
selecting a program of advanced study (If you ask me), 452
- Leibfreid, Anna B.**
director, Visiting Nurse Association of York and York County, Pennsylvania, 404
- Leighton, Herbert** See Briggs, P. S., jt. auth.
- Leinaala** See Pereira, Shirley
- Lemback, Frances R.**
Rubber mouth bite (illustr.) (T.P.), 79
- Lemkau, Paul V.**
Mental hygiene in public health (2d ed.), (rev.), 493
- Lemuel Shattuck medal** See Massachusetts Public Health Association
- Lengyel, Ethel**
Night nurse (portraits, groups), 66
- Lenn, Theodore I.**
Workbook and readings in sociology (rev.), 908
- Lentz, Edith M.**
Study of changing relationships in hospitals, 187
See also Burling, T., jt. auth.
- Leon, Sister Agnes**
director, Sisters of St. Joseph's School of Nursing, Grand Forks, N. D., 1387
- Leon, Sister Mary L.**
bed-rack for specimen bottles (illustr.), (T.P.), 774
- Leone, Lucille Petry**
paper on prospects for nursing read at ANA Convention, 752
Trends and problems in practical nurse education, 51
U. S. nurse delegate at Ninth World Health Assembly, 838
- Lesnik, Milton J.**
and B. E. Anderson: *Nursing practice and the law* (2d ed.), (rev.), 220
- Lesser, Marion S.**
and V. R. Keane: *Nurse-patient relationships in a hospital maternity service* (rev.), 1526
- Leukemia**
Leukemia: 1. Clinical characteristics and therapy (Wilson), (illustr.), 601; 2. Nursing care (Price), 604
- Levine, Marian D.**
disposable drainage container for T-tube (T.P.), 1293
- Lewis, Edith Patton**
(book rev.), 658
- Lewis, Eloise**
speaker at NSNA program meeting (portrait, group), 891
- Lewis, John A.**
Alcoholism, 433
- L-Glutavite** See Drugs
- Lian, Aagot**
Montana's Woman of the Year, public health nurse, 840
- Libby, Priscilla M.**
appointment, Skidmore College Department of Nursing, 158
- Libraries**
Applied medical bibliography for students (Postell), (rev.), 655
Handbook of medical library practice (ed. by Janet Doe and M. L. Marshall), (2d ed.), (rev.), 1328
Missouri SNA establishes central archives and library for nursing history study, 634
encouraging nurses to use the library (If you ask me), 1005
weeding needed (L), 696
- Libya**
School of nursing planned for Tripoli, supported by WHO, UNICEF, USICA, 640, 1042
- Licensure** See Legislation, state
Registration
- Lillian, Sister M.**
infusion caps become dispensers (T.P.), 1159
protecting thermometers (T.P.), 1014
stopcock for a "preemie" tube (T.P.), 1293
- Linden, Kathryn**
awarded Columbia University's Mary Keatinge Das Prize, 1447
- Lindsay, Douglas**
Effective emergency splinting (illustr.), 1120
- Lindstrom, Rizpah**
appointment, San Jose (Calif.) State College, 20

- Lippincott's quick reference book for nurses** (Young, Lee, eds.) (7th ed.), (rev.), 1598
- Littlejohn, Janet M.**
appointment, University of North Carolina School of Nursing, 562
- Liver**
Needle biopsy of the liver (Weber, Elliott), (illust.), 190
- Livingston, LaVeta**
(portrait, group), 445
- Loan funds**
ARC staff at William Beaumont Army Hospital establish fund in honor of Lieutenant Colonel Alice M. Gritsavage, 488
See also
Fellowships
Nurses' Educational Funds
Scholarships
- Lobas, Helen**
director, South Side Hospital School of Nursing, Pittsburgh, Pa., 552
- Loevinger, Ruth**
first nurse member, Minnesota State Board of Health, 1380
- Logsdon, Audrey**
(book rev.), 221
panelist, General Duty Nurses Section, ANA Convention (portrait, group), 742
- Loneragan, Robert C.**
As we grow older, 736
- Long-term illness** *See* Chronic illness
- Longnecker, Herbert E.**
EACT panelist (portrait, group), 743
- Longshort, W. Allen, Jr.**
and E. J. Maranda: Viral encephalitis, 447
- Lord, Ann E.**
appointment, Boston University School of Nursing, 20
- Lorntz, Joyce**
director of nursing service, Seventh-day Adventist Mission, Hospital Silvestre, Rio de Janeiro, Brazil, 158
- Losty, Margaret A.**
(book rev.), 1047
- Loughran, Henrietta Adams**
(book rev.), 657
- Louis Livingston Seaman Prize** *See* Association of Military Surgeons of the United States
- Low sodium diet** *See* Nutrition
- Lowenberg, Miriam E.** *See* Spock, B., jr. auth.
- Lowman, Edward W.**
Self-help devices for the arthritic (rev.), 1462
- Lueth, Harold C.**
FCDA speaker at ANA convention, 750
Meeting disaster, 1135
portrait, 1135; portrait, group, 740
- Lund, Edythe M.**
INSA member at ANA Convention (portrait, group), 749
- Luros, Gretchen O.**
Essentials of chemistry (6th ed.), (rev.), 356
Laboratory experiences in chemistry (6th ed.), (rev.), 356
- Lutz, Evelyn**
and M. Johnson: We cared for patients in Holland (illust.), 1163
- Lymphedema:** 1. Surgical treatment (Pratt), (illust.), 1548; 2. Nursing care in lymphedema (Buetow), (illust.), 1550
- MacLachlan, Frances B.**
Industrial Nurses Section panelist (portrait, group), 743
- Macmillan Medical Cyclopedia** (Thomson, ed.), 227
- Madden, Marietta**
associate director, nursing services, Albert Einstein Medical Center, Southern Division, 406
- Maddock, Walter G.**
Gastrointestinal distension, 893
portrait, 893
- Magnussen, Ann K.**
Nursing in disaster: 1. Red Cross service, 1290
presents Red Cross citation to ANA members (portrait, group), 741
- Maher, Joseph**
VA assignment, 1390
- Maine**
State Nurses Association
News Letter wins one State Bulletin Competition award and one honorable mention, 765
orientation workshop for new officers and committee members (If you ask me), 620
- Mafeck, Rita**
how to keep accurate records of intake and output (If you ask me), 885
portrait, 885
- Maley, Agnes A.**
ANC assignment, 18
- Mallen, Ralph L.**
first AFNC commissioned man nurse (portrait, group), 14
- Maloney, May**
(book rev.), 655
- Manchester (England) Regional Hospital Board**
See Victoria University of Manchester, jr. auth.
- Manchester University (England)** *See* Victoria University of Manchester
- Maness, Ava**
VA assignment, 1390
- Mann, Estella**
board member, PC and PS, 1314
- Mannino, Anthony J.**
(book rev.), 1599
Bring history of nursing up to date, 1004
- Maranda, Elsa J.** *See* Longshore, W. A., jr. auth.
- Marie, Sister Peronne**
to absorb nasal drainage (T.P.), 1440
to insert a toenail wick (T.P.), 1293
- Markee, Mabelle J.**
chief nursing consultant in occupational health, USPHS, 352
- Markelz, Robert A.**
Hemorrhagic fever: Medical care (map, chart), 38
- Marple, Charles D.**
Anticoagulant therapy: 1. Medical aspects (table), 875
- Marr, Grace**
A profession's role in integration (ed.), 1403
Discrimination is on its way out: 2. The nursing profession keeps pace, 166
- Marra, Thomas**
scholarship award, 335
- Marshall, Mary Louise** *See* Doe, J., jr. ed.
- Martens, Shirley Anne**
inducted in Army student scholarship program (portrait, group), 1314
- Martin, Ann F.**
Red Cross appointment, 408
- Martin, Harry W.**
project coordinator, University of North Carolina School of Nursing, 562
- Martin, Marguerite M.**
Diabetic at home, 1294
- Martin, Ruth M.**
U. S. nurses at work abroad (ANA), (illust.), 1265
- Mary Lewis Wyche Loan Fund**
name changed to North Carolina State Nurses Association Memorial Loan Fund
- Maryland**
State Nurses Association
annual meeting, 1955 (report), 83
cardiac nursing seminar, with Maryland Heart Association and League for Nursing, 88
Industrial Nurses Section
session at Governor's Safety and Health Conference, 784
University of, School of Nursing
psychiatric nursing degree courses, scholarships, 211
- Massachusetts**
Brookline Friendly Society's VNS combines with Brookline Health Department, 1180
Public Health Association
awards Lemuel Shattuck medal to Sophie C. Nelson, 14
State Nurses Association
associate executive secretary, Lois M. Harden, 1594
District 5 Registry committee at work (Braman), 571
Student Nurses Association
group of members at NSNA convention (photo), 889
- Maternal welfare** *See* Obstetrics and obstetric nursing
- Matheson, Evelyn**
WHO Western Pacific Regional Office (portrait, group), 1282
- Mathews, Barbara** *See* Souza, L. E., jr. auth.
- Mathewson, Hazel**
VA assignment, 1390
- Mathison, Enid** *See* Edwards, R., jr. auth.
- Matson, Donald D.** *See* Gilson, M., jr. auth.
- Matthews, Roderic D.**
Counseling and placement—a profession's function, 734
- McAbee, Genevieve**
associate director, California LN, 1384
- McCabe, Anna Mae V.**
nurse to President Eisenhower, 964
- McCardle, Ida**
honored by City of Hope Medical Center in Duarte, Calif., after 21 years of service, 970
- McCarthy, Eileen L.**
Army Certificate of Achievement, 278
ANC assignment, 352
- McCarthy, Veronica**
Home care for sick children in England (illust.), 198
- McClelland, Helen G.**
retires as director of nursing at Pennsylvania Hospital, Philadelphia, 1233
- McCrary, Martha**
appointment to mobilization post, 1512
- McDermott, Ita**
and E. Nicholson: Congenital dysplasia and dislocation of the hips; 3. Nursing care in the home, 1279
- McElroy, Neil H.**
White House Conference on Education (excerpt from address to), 65
- McGhee, Bernice**
at FCDA course for nurses (portrait, group), 1596
- McGlothlin, W. J.**
(book rev.), 654
- McGrath, Mollie L.**
Red Cross appointment, 406

- McIntyre, Marie J.**
Anticoagulant therapy: 2. Nursing care, 878
appointment, Russell Sage College School of Nursing, 704
- McIntyre, Mary Ann**
coordinator, USPHS training program, cardiovascular nursing, 1387
- McIver, Pearl**
ANA Public Health Nurses Section award winner, 743; WHO spreads news of award, 1033
ANF vice-president, 902
portrait, 1281
U. S. nurse delegate at Ninth World Health Assembly, 398, 838, 1281
- McKay, Hortense E.**
ANC appointment, Ft. Eustis, Va., 158
- McKelvey, Rita M.**
inducted in Army student scholarship program (portrait, group), 1314
- McKenna, Marion E.**
field representative for Florida State Board of Nurse Registration and Nursing Education, 842
- McManus, R. Louise**
(letter supporting Bolton Commission), 260
- McNamara, Anarita**
supervisor of health services, New York Children's Aid Society, 1516
- McQuater, Florence** See Goldring D., *jt. auth.*
- Mead, Margaret**
Nursing—primitive and civilized, (portrait), 1001
speaker, ANA Convention, 749
- Meaker, Samuel R.**
Preparing for motherhood; a manual for expectant parents (rev.), 1328
- Means, Evetta M.**
Successful adventure with economic security, 1413
- Mears, Louise A.**
Walter Reed Army Medical Center award, 16
- Measles**
Chemotherapy and measles complications (abs.), 268
- Mecamylamine** See Drugs
- Medaris, Marta V.**
president, District of Columbia Student Nurses Association (portrait, group), 888
- Medical care**
new program adopted for dependents of service personnel, 1595
- Medical education**
Public health nurse in a medical education program (Hope), 1441
- Medical Library Association**
Handbook of medical library practice (ed. by Janet Doe and Mary Louise Marshall), (2d ed.), (rev.), 1328
- Medical records** See Records and record forms
- Medicine and medical nursing**
Adrenal disorders (Greenblatt, Carmona), (illust.), 294
Anticoagulant therapy: 1. Medical aspects (Marple), (table), 875; 2. Nursing care (McIntyre), 878
Cancer—a review (Knapp), (illust.), 440
Diaphragmatic hernia (Holmes), 183
Gastrointestinal distension (Maddock), 893
Hemophilia: 1. Medical care (Hartmann), (illust.); 2. Nursing care (Bolduc), 169
Hemorrhagic fever (Markelz, Johnson), 38
hypotensive agent, oral, mecamylamine, (abs.), 960

MEDICINE AND MEDICAL NURSING

(continued)

- indwelling catheter for intravenous medication (abs.), 1508
- Infectious mononucleosis (Smith), 776
- Leukemia: 1. Clinical characteristics and therapy (Wilson), (illust.), 601; 2. Nursing care (Price), 604
- Lymphedema: 1. Surgical treatment (Pratt), (illust.), 1548; 2. Nursing care in lymphedema (Buetow), (illust.), 1550
- Nephrosis in children: 1. Medical aspects (Kaplan); 2. Nursing care (Callison), (illust.), 300
- Muscoviscidosis: 1. Medical aspects (Stevenson), (illust.), 866; 2. Nursing care (Bonine), 868
new method for dispensing medications (T.P.), 897
- Not-so-innocent placebo (abs.), 396
- Precautions are necessary when radioactive iodine or gold is used (Burns, Parker), (illust.), 1404
- Viral encephalitis (Longshore, Maranda), 447
- wounds contaminated with radioactive materials (abs.), 1086
- See also
Drugs
Nursing care
specific disease or field of nursing
- Meetings**
Backdrop to planning (Fauber), (illust.), 1268
Do's and don'ts for meetings (Thomas), 168
Delegate's duties (exc.), 195
Group members as the leader sees them (cartoon), 42
Your annual meeting (Carp), (rev.), 226
- Membership** See
ANA, membership
State nurses associations
- Memorials**
Works of mercy window (Tate), (illust.), 574
- Men nurses**
Commissions and men nurses (Haynes), 775
First four graduated from Delaware Hospital, Wilmington, 1040
four more men commissioned in ANC, 274
- Mental aspects of illness**
adjustment of polio patients (abs.), 960
anxiety in chronic illness (exc.), 996
Benign essential hypertension (abs.), 140
Hemophilia: 1. Medical care (Hartmann), (illust.); 2. Nursing care (Bolduc), 169
Problems in adjusting to blindness (abs.), 74
Public health nurse and the patient with long-term illness (Wolff, Wilcoxson), (illust.), 614
- See also
Mental health
Psychiatry and psychiatric nursing
- Mental health**
federal grants for research, ANA testimony, 432
Growth as related to mental health (Bertli), 1142
Mental hygiene in pregnancy (Straus), 314
Mental hygiene in public health (Lemkau), (2d ed.), (rev.), 493
Understanding people in distress (Katz, Thorpe), (rev.), 496
- See also
Mental aspects of illness
Psychiatry and psychiatric nursing
- Mental hospitals** See Hospitals, psychiatric
- Meritt, Lydia**
bulletin boards (T.P.), 613

- Merry, Eleanor Jeanette**
and I. D. Irvn: *District nursing* (2d ed.), (rev.), 1532
- Merton, Robert K.**
(book rev.), 720
- Metcalf, Jacqueline**
Minnesota Nurses Association (portrait, group), 461
- Methprylon** See Drugs
- Metzger, Dorothy**
appointment to Cornell-New York Hospital School of Nursing, 1392
- Metzger, Margaret E.**
director, Loretto Heights College (Denver, Colo.) Division of Nursing, 1387
- Mexico**
Western Hemisphere nurses meet in Mexico City, 1452
- Michal, Sylvia**
VA assignment, 558
- Michigan**
Michigan Farm News carries series on nursing careers, 398
Nursing practice and intravenous therapy (Plant), 572
State Nurses Association
annual meeting, 1955, (report), 83
assistant executive director, Eleanor M. Tromp, 1595
Michigan Nurse wins State Bulletin Competition honorable mention, 765
- Microbiology**
Laboratory manual and workbook in microbiology for students of nursing (Sommermeyer), (rev.), 1528
Laboratory manual for microbiology (Witton), (2d ed.), (rev.), 1116
Microbiology (Kelly, Hite), (rev.), 1046
Microbiology and pathology (Carter, Smith), (6th ed.), (rev.), 1599
Microbiology and pathology for nurses (Frobisher, Sommermeyer, Goodale), (4th ed.), (rev.), 1457
Microbiology for nurses (Frobisher, Sommermeyer), (9th ed.), (rev.), 1526
Microbiology with applications to nursing (Witton), (2d ed.), (rev.), 1114
Smallest foe (film), 228
- Middle East Nursing Assembly**
meeting, first, at Beirut, 906
- Midwifery** See Obstetrics and obstetric nursing
- Mikulich, Patricia**
scholarship chairman, Las Vegas, Nevada, district association (portrait, group), 771
- Mikus, Patricia**
and Z. Hart: Freshmen week end: 2. A typical week end, 181
- Military medical technicians**
nursing education for former military medical technicians, 775, 905
- Military nursing services**
commission 441 nurses during first quarter of 1956, 1033; 415 nurses during second quarter, 1447
push promotion readjustment for nurses, 486
- Miller, Evelyn**
psychiatric nursing education director, Patton (Calif.) State Hospital, 708
- Miller, Helen V.**
appointment, Ohio State University School of Nursing, 22
- Miller, Lorene F.**
nurse to President Eisenhower, 964
- Miller, Ruby**
VA assignment, 1390
- Miller, Ruth**
wins Ohio SNA membership campaign prize, 786

- Miller, Theodore R.**
Gastric cancer: 1. Medical-surgical care, 1420
- Milliken, Fannie**
ANA, Industrial Nurses Section chairman (portrait), 305
- Mills, Mary L.**
honorary degree, 966
- Minnesota**
Minneapolis nurses serve at Aquatennial, 1320
- Nurses Association
annual meeting, 1955, (report), 83
assistant executive secretary, Carol Keller (portrait), 632
cosponsor, Human Rights Fair, 634
Districts 3 and 4 merge newsletters, 484
employment standards, Sections adopting, 83
Going places with MNA (Krueger), (portraits, groups), 460
Minnesota Registered Nurse wins a State Bulletin Competition award, 765
signs new contract with hospitals of Minneapolis and St. Paul, 1448
- St. Mary's Hospital School of Nursing (Rochester), celebrates fiftieth anniversary, 1230
- State Board of Health
first nurse member, Ruth Loewinger, 1380
- Study of nursing functions in general hospitals in the state of Minnesota* (ANA), (rev.), 618
- University of
cardiovascular nursing program will be repeated, 1039
Division of Recreation Leadership offers correspondence course to hospital personnel, 212
School of Public Health
Workshop on public health in the nursing curriculum (NLN), (rev.), 28
- Miric sisters**
five sisters are nurses or nurses-to-be (portrait, group), 624
- Mirza, Begum Nahid Iskander**
speaker at Pakistani nurses convention (portrait, group), 1183
- Missouri**
State Nurses Association
executive secretary, Catherine Blomes, 209
general duty nurses
self-improvement conference, 784
grant to University of Missouri for history of nursing in that state, 634
Missouri Nurse wins one State Bulletin Competition award, and two honorable mentions, 765
- Mitchell, Mary A.**
associate executive secretary in charge of PC and PS, 1170
portrait, 1447
- Moates, Fauvette Taylor**
appointment to Vanderbilt University School of Nursing, 1396
- Modic, Elizabeth C.**
appointment, University of Pennsylvania School of Nursing, 1522
- Monaweck, Ruth**
educational director of Florida State Board of Nurse Registration and Nursing Education, 842
- Mongolism: a symposium** (rev.), 1334
- Mononucleosis, infectious**
Infectious mononucleosis (Smith), 776
- Montana**
State Nurses Association
annual meeting, 1956, (report), 1590
Bulletin wins two State Bulletin Competition awards, and one honorable mention, 765
- MONTANA (continued)**
contracts covering nurses in two hospitals signed, 782
workshop, nursing in neurosurgery, 1034
- Mooney, Alice**
VA assignment, 558
- Moore, Frank C.**
White House Conference on Education (excerpt from address to), 65
- Morain, Julia**
psychiatric nursing education director, Stockton (Calif.) State Hospital, 708
- Moran, Elizabeth S.**
ANA, INSA Section chairman, biography, 470; portrait, group, 748
- Morgan, Betty A.**
appointment to Indiana University School of Nursing, 1236
- Morimoto, Francoise R.**
appointment, Boston University School of Nursing, 20
We can use the research approach, 1006
- Morkill, Eve L.**
ANA, Industrial Nurses Section chairman, biography, 469, portrait, group, 748
- Morlan, Vi**
Job analysis—what and why, 1285
- Morrison, Frank**
VA assignment, 1390
- Morrissey, Alice B.**
and N. Sherman: The tilt board—an aid to rehabilitation (illustr.), 1146
- Moses, Dorothy**
VA assignment, 1390
- Mote, Marjorie**
Wall Street Journal Medal winner, 1230
- Motion sickness**
protection for travelers, 757
- Mueller, Margaret**
VA assignment, 1390
- Muhs, Eleanor**
director of nursing service, Payne Whitney Psychiatric Clinic at New York Hospital, 1516
- Munn, Thelma**
ANC assignment, 352
- Murphy, Barbara Lee**
how a school of nursing helps prepare students for social responsibilities (If you ask me), 767
portrait, 767
- Murphy, Colleen**
appointment, New York State University, Department of Public Health Nursing, 970
- Murphy, Ellie**
VA assignment, 1390
- Murphy, Gardner**
portrait, 1427
professional growth and personal fulfillment, 1426
speaker on emotional health for children at ANA Convention, 752
- Murphy, Patricia**
Expectant mothers organized for natural childbirth (illustr.), 1298
- Muscoviscidosis: 1. Medical aspects** (Stevenson), (illustr.), 866; 2. Nursing care (Bonine), 868
- Musculoskeletal system**
Congenital dysplasia and dislocation of the hips: 1. Diagnosis and orthopedic treatment (Craig), (illustr.), 1274; 2. Nursing care in the hospital (Hamra), (illustr.), 1276; 3. Nursing care in the home (McDermott, Nicholson), 1279
Diaphragmatic hernia (Holmes), 183
Diaphragmatic hernia—nursing care (Do-brushin), (illustr.), 185; (correction), 445
Fractures of the femur about the hip (film), 229
- MUSCULOSKELETAL SYSTEM (continued)**
Internal derangement of the knee joint: 1. Orthopedic treatment (Newman), (illustr.), 577; 2. Nursing care (Gould) (illustr.), 580
- Muse, Maude Blanche**
Maude B. Muse—nurse, educator, author, and creative thinker (Cunningham, Stewart), (portraits), 1434
- Mushroom poisoning: 1. Types and treatment** (Costa), (illustr.), 998; 2. Nursing care (Dews), 1000; (correction), 1292
- N**
- Nagy, Bettye G.**
associate general secretary, Texas Graduate Nurses Association (portrait), 209
- Nakagawa, Helen**
appointment, UCLA School of Nursing, 1520
- Nance, Maurice R.**
Chlorpromazine (bibliog.), 609
(portrait), 609
- National Association for Practical Nurse Education**
adopts new symbol, 1041
sponsors special courses in Colorado and Maine, 486
- National Conference on Health in Colleges, Fourth**
The college and student health (Ginsburg), (rev.), 1534
Teamwork in meeting the health needs of college students (rev.), 1534
- National Conference on School Nursing Services**
Report (rev.), 1049
- National Educational Association**
When the teachers met (ed.), 981
- National Foundation for Infantile Paralysis**
grant to NLN for rehabilitation nursing care, 1170
- National Health Council**
establishes special committee on neurological disability, 344
- National Health Forum**
annual meeting, report, 786
chronic illness discussed at 1956 forum, speakers, 786
- National League for Nursing Accrediting Service**
NLN's principles of accreditation, 989
Temporary accreditation (Elliott), 988
See also Accreditation
and ANA: Joint statement on functions and activities (organization chart), 69
and Cornell Univ.—New York Hospital School of Nursing: *Toward better nursing care of patients with long-term illness* (rev.), 1333
and USPHS: *Cost analysis for collegiate programs in nursing. Part I. Analysis of expenditure* (rev.), 1110
awards 34 fellowships for higher degree study in nursing, Commonwealth Fund grant; list of awardees, 902
Bolton bill, opposes, 36
Careers, Committee on
chairman, John Hayes (portrait, group), 206
Educational funds for graduate nurses, 1019
new recruitment poster available, 630
Program guide for Future Nurses clubs (rev.), 497

NATIONAL LEAGUE FOR NURSING
(continued)

- Scholarships for student nurses, 864
- Future Nurses Clubs found in 46 states, 865
- conventions
 - Fixed date for conventions (ed.), 33
- Coordinating Council (ANA) meeting, 1956, report, 626
- cosponsor, conference on two-year basic nursing programs, 636
- Evaluation Service
 - NLN's test services, 59
- Fellowship Program
 - Scholarships available for graduate nurses, 310
- Film Service (ANA-NLN)
 - Films for nursing and health* (revised), 1589
 - films reviewed, 30, 228, 358
 - new grant from NFIP, 1170
- Nursing Advisory Services for Orthopedics and Poliomyelitis
 - Bibliography—Nursing in rehabilitation* (rev.), 910
 - program changes, 1448
- Nursing Education, Division of
 - Workshop on public health in the nursing curriculum* (Minnesota University, School of Public Health), (rev.), 28
- Nursing Services, Division of
 - Department of Hospital Nursing
 - DHN Highlights*, new publication, 209
 - Department of Public Health Nursing
 - Combination services in public health nursing*, Progress report on (rev.), 222
 - Nursing activities of public health nursing agencies*, 358
 - Nursing care for the poliomyelitis patient at home* (rev.), 223
 - organization chart (with ANA), 70
 - research projects
 - sponsors five-year study of nursing education for former military medical technicians, 775, 905
- Sheahan, Marion W., appointed to 1956 National Health Forum Committee, 212
- Tuberculosis Nursing Advisory Service
 - Safer ways in nursing to protect against tuberculosis* (2d ed.), (rev.), 356
 - and USPHS, NTA: *Abilities, basic concepts, content in tuberculosis for public health nurses; report of tuberculosis conference for public health nurse faculty members* (rev.), 1528
- National Publicity Council for Health and Welfare Services
 - Your annual meeting* (Carp), (rev.), 226
- National Safety Council
 - Accident prevention manual for industrial operations* (3rd ed.), (rev.), 1330
 - awards 1955 Public Interest Award to *American Journal of Nursing* and *Nursing Outlook*, 896
- National Society for Crippled Children and Adults
 - fellowships and scholarships offered to graduate nurses, 346
- National Student Nurses' Association
 - adviser, Margaret Filson Sheehan, 1446
 - adviser for president Mary Louise Steinke will be Fannie T. Warncke, 1026
 - constitution and bylaws, proposed amendments, 623
 - convention
 - 1956—Chicago, Ill. report (illust.), 888
 - Convention bound, anybody? (Halver-son), 205
 - How student association members raise money (If you ask me), 175

NATIONAL STUDENT NURSES' ASSOCIATION (continued)

- membership over 62,000, 623
- official insignie design (illust.), 335
- president, Marguerite Lampirez, guest of *Glamour* magazine (portrait, group), 206
- requests formation of an international association, 335
- Students' convention (ed.), 853
- National Tuberculosis Association
 - Tuberculosis handbook for public health nurses* (2d ed.), (South), (rev.), 357
- Nationalist China See Taiwan
- Natural Childbirth Association of Milwaukee See Wisconsin
- Navy Nurse Corps
 - appointments, promotions, etc., 24, 216, 353, 410, 562, 710, 846, 972, 1092, 1238, 1398, 1524
- Nebraska
 - State Nurses Association
 - annual meeting, 1956, (report), 1590
 - Nebraska Nurse* wins two State Bulletin Competition honorable mentions, 765
 - "Orientation Day" for new officers and committee members (If you ask me), 620
- Needham, Christine E.
 - See Stewart, D. D., jt. auth.
- Needham, Marjorie
 - hot water bottle inventory board (T.P.), 1014
- Negron, Dulce M.
 - VA assignment, 1390
- Nelson, Harry A.
 - ANA, Industrial Nurses Section panelist (portrait, group), 743
- Nelson, Rose
 - Do you paint? (illust.), 608
- Nelson, Sophie C.
 - Lemuel Shattuck award, 14
- Nephrosis
 - Children, Nephrosis in* (film), 228
 - Nephrosis in children: 1. Medical aspects (Kaplan), 300; 2. Nursing care (Callison), (illust.), 301
- Netherlands
 - Dutch commercial firm supports fund for aged nurses, 489
 - Federation of Nursing Organizations anniversary, tenth, 212
 - We cared for patients in Holland (Lutz, Johnson), (illust.), 1163
- Neurology and neurologic nursing
 - chronic postherpetic neuralgia (abs.), 1084
 - Head injuries (Carini, deGutierrez), (illust.), 54
 - NHC establishes special committee on neurological disability, 344
 - Viral encephalitis (Longshore, Maranda), 447
 - surgery for Parkinsonism (abs.), 1031
 - See also Psychiatry and psychiatric nursing
- Nevada
 - State Nurses Association
 - annual meeting (report), 903
 - District 3 (Las Vegas)
 - Publicity by the yard (Bakken), 771
 - winner in Oldtimers' Parade (photo), 1034
- New Guinea
 - Nursing—primitive and civilized (Mead), 1001
- New Jersey
 - State Nurses Association
 - assistant executive secretary, Mildred C. Conway (portrait), 1176
 - employment standards set for private duty nurses, 782, 1316

New Mexico

- State Nurses Association
 - annual meeting, 1956, (report), 1590
 - Districts 18 and 19 organized, 1034
 - new headquarters, 1318
 - New Mexico Nurse* wins State Bulletin Competition honorable mention, 765
 - orientation program for new officers and committee members (If you ask me), 620
- Student Nurses Association
 - president, Mary Ann Sanchez (portrait, group), 891

New York

- Bellevue Hospital
 - Bellevue is my home* (Cutolo), (rev.), 1464
- Jewish Hospital School of Nursing (Brooklyn, N. Y.), alumni gift to nurses residence, 702
- Presbyterian Hospital and the Columbia Presbyterian Medical Center, 1868-1943 (Lamb), (rev.), 494
- Regents scholarships offered for advanced nursing education, 905
- St. Luke's Hospital School of Nursing
 - Works of mercy window (Tate), (illust.), 574
- State Nurses Association
 - annual meeting, 1955, (report), 83
 - District 3
 - Bath-Hornell Branch
 - starts a scholarship fund, 905
 - employment standards
 - General Duty Nurses Section recommends increase in annual salaries, 83
 - Public Health Nurses Section, job descriptions and qualifications wanted, 84
 - New York City hospital nurses get salary increase, 906
 - public health nurses employment conditions surveyed, statistics, 1450
- Newcomb, Ernest
 - VA assignment, 1518
- Newell, Kathleen
 - appointment to Seton Unit Loretto Heights College Division of Nursing, Colorado Springs, Colo., 1233
- Newman, Robert W.
 - Internal derangement of the knee joint: 1. Orthopedic treatment (illust.), 577
- Newspapers
 - Meeting the press* (Simpson), (rev.), 655
- Newton, Mildred
 - civilian consultant on nurse education, ANC, 1382
- Ney, Mary Agnes
 - chairman, NSNA Committee on Constitutions (portrait, group), 891
 - graduating senior adviser, NSNA (portrait, group), 888
- Nicholson, Edna E.
 - Planning new institutional facilities for long-term care* (rev.), 1598
- Nicholson, Enrica
 - supervisor, Flatbush Center of Brooklyn (N. Y.), VNA, 1522
 - See also McDermott, I., jt. auth.
- Nickel, Lois
 - appointment, University of Pennsylvania School of Nursing, 1522
- Nigg, Mary C.
 - Must procedure books be dull? (illust.), 446
- Night nurse (illust.), 66
- Nightingale, Florence
 - Bust unveiled at Hillside Medical Center, Tulsa, Okla. (illust.), 210
 - Works of mercy window (Tate), (illust.), 574

Nitrites See Drugs

Noell, Marie B.

methods of orienting new officers and committee members in North Carolina SNA (If you ask me), 620 (portrait), 620

Noise

slogan contest to reduce (T.P.), (illustr.), 453

Noojin, Ray O.

Common scalp conditions (illustr.), 870

Norman, Mabelclaire

Careers consultant, California LN, 1384

North Carolina

State Nurses Association

annual meeting, 1955, (report), 209

Memorial Loan Fund, new name for

Mary Lewis Wyche Loan Fund, 209

methods of orienting new officers and committee members (If you ask me), 620

Office Nurses Section formed, 209

Tar Heel Nurse wins State Bulletin

Competition honorable mention, 765

withdraws from Southern States Nurses

Association, 209

North Dakota

State Nurses Association

annual meeting, 1955, (report), 84;

1956, (report), 1592

Northcross, Mabel C.

(book rev.), 356

Norton, Barbara Rosencrans

appointment, Baltimore, Md., City Health

Department, 552

Norton, Irene

Minnesota Nurses Association (portrait,

group), 461

Norway

Norwegian Nurses Association

annual convention, 1955, (report), 95

Nursing research in foreign countries,

772

Nose

Estrogen for nasal bleeding (abs.), 140

Nosebleeds (Osmun), 1411

Notter, Lucille

assistant director of the Visiting Nurse

Association of Brooklyn, N. Y., 842

Novobiocin See Drugs, antibiotics**Nuclear weapons**

Care of casualties caused by nuclear

weapons: 1. Problems of medical

care (Goldstein), (diag.), 1576; 2.

Nurse's role in nuclear disaster

(Werley), 1580

Nurse Week

Publicity by the yard (Bakken), 771

We see by the papers, 772

Nurses

age limits for nurse appointees raised by

VA, 638

biographies

ANA candidates, 1956 elections, 280,

466

Lavinia Lloyd Dock—nurse, feminist,

internationalist (Roberts), (por-

traits), 176

Maude B. Muse—nurse, educator, au-

thor, and creative thinker (Cunning-

ham, Stewart), 1434

British nurses retire on pension (Weten-

hall), 886

Cobblers' children (Reed), 895

Cross at Westminster Abbey commemo-

rates nurses who fell in World War

II, 214

Dutch commercial firm's plan for adding

to fund for aged nurses, 489

Miric family, all five daughters are nurses

or student nurses (portrait, group),

624

More than a nurse (ed.), 1255

never too late (3 letters), 1502

Nurse authors in current periodical liter-

NURSES (continued)

ature, 28, 222, 359, 497, 656, 720,

908, 1048, 1117, 1332, 1460, 1534

provide free nursery for children of con-

cert audience, 840

social responsibilities, how school helps

prepare students for (If you ask me),

767

Study of the registered nurse in a metro-

politan community. Part I. Evalua-

tion of nurses by male physicians.

Part II. Public image of the nurse

(ANA), (rev.), 493

Supply of professional nurses in 1956

(Hardin), (ANA), 1545

What's right with the modern nurse?

(Schultz), (illustr.), 1011

Nurses aides See

Auxiliary workers

Psychiatry and psychiatric nursing, aides

Nurses Educational Funds

Scholarships available for graduate nurses,

310

Nurses House (Babylon, N. Y.)

Florence M. Johnson Fund, contributions

raised at teas, 398

Nursing

foreign countries See Foreign countries,

nursing

Hospital nursing: a sociological inter-

pretation (Frumkin), (rev.), 1600

Lippincott's quick reference book for

nurses (Young, Lee, eds.), (7th ed.),

(rev.), 1598

Nursing — an international service

(Bridges), 1273

Nursing — primitive and civilized

(Mead), 1001

Textbook of the principles and practice

of nursing (Harmer), (5th ed. re-

vised by Henderson), (rev.), 722

That popular patient (ed.), 981

Works of mercy window (Tate), (illustr.),

574

Yearbook of modern nursing, 1956

(Cowan), (rev.), 1110

Nursing care

Social science and the improvement of

patient care (Brown), 1148

studies of patient care in general hos-

pitals sponsored by AHA and

USPHS, 638

Nursing care studies

Acute pancreatitis (Gifford), 1584

Learning from a two-year-old (Ronne-

stad), 779

Loving care does the trick (Arensberg),

622

We cared for patients in Holland (Lutz,

Johnson), (illustr.), 1163

Nursing education

ANA exchange visitors program, 50

advanced

administration and nursing services,

Southern Illinois University, 212

administration, masters at University

of Alabama, fellowships, 789

community nutrition, Syracuse Uni-

versity, 642

diabetes control courses offered by

USPHS, 210

Educational funds for graduate nurses

(NLN), 1019

More than two million for training

program (ed.), 1119

nurse-midwifery, new program offered

by Maternity Center Association of

New York, 1039

oncological nursing, scholarships for

Oregon schools of nursing faculty

members, 640

psychiatric nursing, University of

Maryland School of Nursing,

scholarships, 212

NURSING EDUCATION (continued)

public health, advanced courses, Har-

vard University School of Public

Health scholarships, 212

recreation programs for patients, cor-

respondence course, University of

Minnesota, 212

Safety Training Institute course offered

to industrial nurses, 211

Scholarships available for graduate

nurses, 310, 789

selecting a program of advanced study

(If you ask me), 452

tuberculosis nursing, University of

Colorado scholarships, 211

Wisconsin's scholarship program for

graduate nurses (Partridge), 1562

basic

Basic nursing curriculum in Europe

(WHO), (rev.), 1464

conference on two-year programs, re-

port, 636

Jewish Hospital School of Nursing

offers scholarships to entrants, 790

Report on the experiment in nursing

education of the Atkinson School of

Nursing, The Toronto Western Hospi-

tal, 1950-1955 (Wallace), (rev.),

657

Students take a new look at the obstet-

ric patient (Brandt), 1157

Teaching psychiatric nursing (Stokes),

598

Terminal rooming-in (Larsen), (il-

lustr.), 1442

civil defense courses given by FCDA

Staff College, 210

Cost analysis for collegiate programs in

nursing. Part I. Analysis of expendi-

tures (NLN, USPHS), (rev.), 1110

Education is everybody's business (ed.),

727

foreign countries See Foreign countries,

nursing

History of nursing notebook (Jamieson,

Sewall), (10th ed.), (rev.), 1599

I teach in a junior college (Stewart), 1574

inservice See Inservice education

military medical technicians, possible

preparation for graduate or practical

nursing, 775, 905

Money for more education (ed.), 981

Nurses: their education and their role in

health programs (WHA), 1281

Nursing education in junior and com-

munity colleges (AAJC, Columbia

Univ., NLN), (rev.), 1049

Pediatric student council: 1. The gradu-

ate staff nurses' view (Wooden),

883; 2. The students' view (Kol-

chin), 884

refresher courses

Guided tour for private duty nurses

(Clark), 778

sponsored by Colorado groups, 630

We work for peace through health

(Roberts), 1539

western nursing council may be formed

in WICHE, 789

White House Conference on Education,

64

WHO regional conference held in Scot-

land, 1597

See also

Foreign countries, nursing

NLN, Nursing education, Division of

Schools of nursing

Student nurses

Teachers and teaching

Nursing functions

ANF, total research grants to date, 340

ANA statements of functions, standards,

and qualifications, 898, 1027, 1165,

1305, 1586

NURSING FUNCTIONS (continued)

- Evaluating the private duty nurse's performance (Finer), 1564
- Functions and role conceptions of nursing service personnel; a sociological study of the nursing service personnel of six hospitals, Oahu, Territory of Hawaii (Yamamura), (rev.), 1536*
- General duty nurse: A report to the Arkansas SNA (Stewart, Needham), (rev.), 28*
- Guiding principles and procedures for industrial nurses (AMA), 192
- intravenous technique as a nursing practice, Indiana, SNA resolution on, 82
- Intravenous therapy, Nursing practice and (Plant and others), 572
- It's time to take stock (ed.), 567
- Job analysis—what and why (Morlan), 1285
- More studies of nursing functions (ANA), (Hardin), 618
- Source book for the function of the general-duty nurse in ten Arkansas hospitals (Stewart, Needham), (rev.), 221*
- Statements of functions, standards, and qualifications (ed.), 853
- Work of the mental nurse (Victoria University of Manchester, England), (rev.), 225*
- See also ANA, Nursing Functions, Program of Studies of

Nursing Outlook

- editor and managing editor, Mildred Gaynor, 859
- wins 1955 Public Interest Award of National Safety Council, 896

Nursing practice act See Legislation, state

Nursing research See Research

Nursing resources

- Nursing in Utah, a survey of needs and resources—1954; and Supplement No. 1 (USPHS), (rev.), 1332*
- Supply of professional nurses in 1956 (Hardin), (ANA), 1545

Nursing service administration

- Economic Security Program and the director of nursing service (ANA), 43
- From custodial to therapeutic patient care in mental hospitals (Greenblatt, York, Brown, Hyde), (rev.), 718*
- Future nurse administrators learn by doing (Souza, Mathews, Reuell), 76
- institute for Army nurses held at Army Medical Service School, 789
- Night nurse (illustr.), 66
- Open letter to head nurses, 438
- Our staff education plan works (Sister Teresa), 182
- Procedure fair (Burens), 597
- Source book for the function of the general-duty nurse in ten Arkansas hospitals (Stewart, Needham), (rev.), 221*
- studies of patient care in general hospitals sponsored by AHA and USPHS, 638
- Study of changing relationships in hospitals (Lentz), 187
- Teaching team (Wiggins), 764
- topic of Western Hemisphere congress on nursing in Mexico City, 1452
- We're for educating our patients (Tollefsrud), 1009
- What good nursing means to you (Waldman), (Public Affairs), (rev.), 52*

See also

- Head nurses
- Hospital administration
- Supervisors
- Teamwork

Nutrition

- Amen's child (film), 228*
- Diabetic's cookbook (Strachan), (rev.), 1047*
- Diets and food faddism (abs.), 650
- Feeding your baby and child (Spock, Lowenberg), (rev.), 1329*
- low protein diets (abs.), 1508
- Nutrition and diet therapy (Proudfit, Robinson), (11th ed.), (rev.), 718*
- Nutrition and healthy growth (U. S. Children's Bureau), (rev.), 718*
- Nutrition in a can (Ives), (illustr.), 1408
- Food for Freddy (film), 229*
- Helping the patient accept a long continued low sodium diet (If you ask me), 68
- institute on community nutrition offered at Syracuse University, 642
- intravenous fat emulsion (abs.), 960
- news for tomorrow's housewife (exc.), 1581
- Nurses and nutrition (ed.), 853
- Nutrition for practical nurses (Howe), (rev.), 228*
- opportunities of general duty nurses to teach patients about diet and nutritional needs (If you ask me), 1139
- Protein deficiency (Goldsmith, Unglaub, 856
- something new in infant feeding (abs.), 1510
- sugar, effect of, on caries (abs.), 311

Oakes, Edith

- appointment, New York State University, Department of Public Health Nursing, 972

Oakley, Lena R.

- secretary, Vermont Board of Registration of Nurses, 1387

Oard, Gertrude M.

- Peruvian Navy Cross for Merit, 1512

Obesity

- low protein diets (abs.), 1508

Obituaries

- Alfsen, Louise E., 710
- Altee, Miriam E., 1398
- Bachman, Mary P., 710
- Bailey, Janell Day, 1524
- Bayley, Lillian H., 974
- Belle, Bertha M., 218
- Benson, Gladys E. Marcotte, 710
- Berteau, W. Lora Barnes, 1398
- Bigham, Dazelle Duke, 974
- Bowling, Gertrude H., 353
- Bradford, Zella A., 218
- Buchanan, Geneva C., 712
- Butterfield, Edna Butler, 218
- Clearwater, Helena, 1240
- Coats, Margaret Honeycutt, 1524
- Cook, Susan B., 1240
- Cressman, Sally, 1244
- Crim, Elsie Farrington, 846
- Crosby, Mary L., 1398
- Davis, Mary Pendleton, 353
- DeForest, Julia Ann, 218
- Doane, Mildred E., 564
- Dock, Lavinia Lloyd (portrait), 712
- Dodge, Katharine Shepard, 410
- Ervin, May Stockton, 218
- Folsom, Margaret, 1398
- Frazier, Mable, 974
- Gatrell, Clara Greenway, 412
- Goodwin, Wilhelmina Lockhart, 412
- Harvey, Bertha, 1398
- Haupt, Alma C. (portrait), 564
- Hogan, Sister Mary Mechtildes, 1524
- Hopkins, Florrie, 644

OBITUARIES (continued)

- Hubbard, Ruth W. (portrait), 218
- Ivers, Leone N., 712
- Jackson, Mildred A., 974
- Jennings, Julia D., 218
- Jill, Roberta T. M., 1244
- Jones, Agnes Clelland, 644
- Jordan, Agnes Eller, 846
- Jordan, Minnie H., 1244
- Kilgore, Ola J., 412
- Knust, Joanna M., 412
- Lehman, S. Alice, 1092
- Lenkard, Mildred Laing, 1244
- Lewis, Eunice Jackson, 1244
- McCulley, Grace E., 1092
- McDermid, Margaret, 412
- McDonough, Margaret Stack, 1398
- Meade, Agnes B., 712
- Meredith, A. Pauline, 712
- Moog, Ethel Patterson, 412
- Mueller, Lillian L., 1244
- Munds, Eliza, 1244
- Mutch, Edith E., 1398
- Oakley, Helen, 974
- Ormand, Margaret L., 412
- Owen, Louise Lloyd, 1524
- Patmore, Amy F., 846
- Perry, Sister Melanie, 644
- Petway, Stella, 848
- Rand, Winifred, 218
- Reid, Georgina, 412
- Richter, Caroline G., 1400
- Salvatorie, Mary E., 1400
- Sanderson, Sarah A., 848
- Sanger, Audrey White, 974
- Scarce, Carter Rea Wrenn, 1400
- Scott, Margaret, 1400
- Seifert, Hettie W., 644
- Sharpe, Mildred Merry, 1092
- Sinkula, Christina M., 1524
- Skolaut, Odell Huff, 1400
- Spears, Mary G. Sherrill, 1092
- Spence, Nettie J., 1400
- Stephenson, Ethel V., 1092
- Tallman, Marguerite Poore, 1092
- Tuttle, Elsie Bohlman, 712
- Vosgerau, Lucille H., 1525
- Waddell, E. Charlotte, 218
- Wall, Elsie Carlson, 414
- Waterkeyn, Naomi Stapleton, 353
- Watts, Marie, 218
- Whipple, Florence V., 353
- Wincoff, Margaret E., 1400
- Wirth, Jeanette Resop, 848
- O'Brien, Constance Long**
- director of nursing service at City of Hope Medical Center in Duarte, Calif., 970
- Obstetrics and obstetric nursing**
- Clean perineal care (Herbut), 1124
- Daybreak in Udi (film), 228*
- effects of maternal drug addiction on the newborn (abs.), 962
- Expectant mothers organize for natural childbirth (Murphy), (illustr.), 1298
- fellowships offered for advanced study in, 348
- Inservice education in the care of labor patients (Clark), 1023
- Ireland sends four nurses to U. S. for special obstetric study, 278
- Marium discovers the Karachi clinic (Court), (illustr.), 430
- Maternity Center Association, New York, 1039
- Mental hygiene in pregnancy (Straus), 314
- Nurse patient relationships in a hospital maternity service (Lesser, Keane), (rev.), 1526*
- Physiology and conduct of normal labor (film), 600*
- postmaturity or placental dysfunction syndrome (abs.), 1378
- Pregnancy, childbirth, and the newborn; a manual for rural midwives (Eloesser, Galt, Hemingway), (rev.), 224*

OBSTETRICS AND OBSTETRIC NURSING
(continued)

Preparing for motherhood; a manual for expectant parents (Meaker), (rev.), 1328

Students take a new look at the obstetric patient (Brandt), 1157

Teachers' guide for pregnancy, childbirth, and the newborn (Eloesser), (rev.), 224

Teaching patients in a maternity pavilion (Hillard), (illustr.), 324

Terminal rooming-in (Larsen), (illustr.), 1442

Training for natural childbirth (De Lee, Duncan), 48

Occupational health

Accident prevention manual for industrial operations (National Safety Council), (rev.), 1330

Occupational health nursing *see* Industrial nursing**Occupational therapy**

weave a purse with plastic tubing (T.P.), 1293

Ockerman, Almira Hemstead

director of nursing service and nursing education, Lawrence and Memorial Associated Hospitals, New London, Conn., 1387

Office nursing

Idaho SNA, employment standards, 1589
In the doctor's office; the art of the medical assistant (Parsons), (2d ed.), (rev.), 1598

Iowa SNA, employment standards set, 632

Office nurses are on their way (Schick), 429

Oregon SNA, employment standards set, 632

Proposed FS and Q statements go to office nurses, 338

Seattle office nurses entertain employers, 636

Training for natural childbirth (DeLee, Duncan), 48

See also ANA, Special Groups Section, Office Nurses Branch

Official directory, 96, 914**Ohio**

Board of Nursing Education and Nurse Registration new registration law, 1039

Hamilton County Medical Women's Auxiliary offers scholarship for nursing teaching training at University of Cincinnati, 789

Springfield City Hospital School of Nursing, fiftieth anniversary, 966

State Nurses Association

annual meeting, report, 784

campaign prize won by Ruth Miller, 784

economic security program accepted, 784

Ohio Nurses Review wins State Bulletin Competition honorable mention, 765

Student Nurse Association
names Mary Hughes Student Nurse of Ohio for 1956, 1313

Ohlson, Agnes

ANF president, 902

ANA president, biography, 284; portrait, group, 748

accepts Red Cross citation to ANA members (portrait, group), 741

Bolton bill, calls on Mrs. Bolton regarding, 36

commends Ford Foundation, 210

guest of honor at NHF luncheon (portrait, group), 781

member, Expert Advisory Committee on USPHS traineeship program, 1314

OHLSON, AGNES (continued)

presents Mahoney Award to Mildred Ann Vogel (portrait, group), 740
presidential correspondence (ANA and U. S.), 1301

Oklahoma

Hillside Medical Center (Tulsa) acquires bust of Florence Nightingale (illustr.), 210

State Nurses Association

annual meeting, 1955 (report), 84

Oklahoma Nurse wins State Bulletin Competition honorable mention, 765

Public Health Nurses Section school nurse conference group organized, 84

University of, School of Medicine

Workshop in Industrial Nursing

Contemporary developments in occupational health (rev.), 1326

Old Age and Survivor's Insurance *See* Social security, OASI**Old International Association**

Lamp radiant; the story of an association of nurses from many lands (Dorsey, Kilby), (rev.), 1332

O'Leary, Alice

VA assignment, 1390

Olive, Sister Marie

dean, Niagara University College of Nursing, 18

Olson, Irma

VA assignment, 1390

Olson, Mary *See* Cleveland, L., jt. auth.**Olson, Virginia E.**

associate director of nursing service at Roosevelt Hospital, New York, 552

Omnibus health bills *See* Health Amendments Act, 1956**Operating room**

Developing procedures for draping patients (Wolff), (illustr.), 590

Elusive sponge (abs.), 268

Introduction to operating room technique (Berry, Kohn), (rev.), 356

OR nurses form national conference group, 752

Television in operating room nursing (Phillips), (illustr.), 162

See also Surgery and surgical nursing

Ophthalmology *See* Eyes**Oral hygiene** *See* Teeth**Oregon**

State Nurses Association

annual meeting, 1955 (report), 84

employment standards

office nurses, 632

Private Duty Nurses Section increases minimum fee, 84

executive secretary, Bertha P. Byrne (portrait), 634

District 13 and Josephine County Medical Auxiliary incorporate Nurses Scholarship Fund, 1176

General Duty Nurses Section

institutes on improving patient care, 904

Oregon Nurse wins one State Bulletin Competition award, and two honorable mentions, 765

O'Reilly, Patricia *See* Flugge, M., jt. auth.**Organizations**

first things first (exc.), 1266

Local unit—key to your economic security program (ANA), (pam.), available, 73

We need time for talk (exc.), 43

Working together for better nursing care (Powers), 1151

Your annual meeting (Carp), (rev.), 226

See also

Meetings
specific organization

Orientation

As you enter psychiatric nursing (Tuteur), 72

Freshmen week end: 1. Planning the activities (Baumler); 2. A typical week end (Hart, Mikus), 180

of new officers and committee members in state associations (If you ask me), 620

Orr, Myrtle L.

card-file for setups (illustr.), (T.P.), 1159

Orthopedics and orthopedic nursing

Congenital dysplasia and dislocation of the hips: 1. Diagnosis and orthopedic treatment (Craig), (illustr.), 1274; 2. Nursing care in the hospital (Hamra), (illustr.), 1276; 3. Nursing care in the home (McDermott, Nicholson), 1279

Congenital malformations and birth injuries: a handbook on nursing (West), (rev.), 222

Effective emergency splinting (Lindsay), (illustr.), 1120

Fractures of the femur about the hip (film), 229

Internal derangement of the knee joint: 1. Orthopedic treatment (Newman), (illustr.), 577; 2. Nursing care (Gould), (illustr.), 580

Posture in adolescents and adults (Howorth), (illustr.), 34

Tilt board—an aid to rehabilitation (Morrissey, Sherman), (illustr.), 1146

See also

NLN, Nursing Advisory Service for Orthopedics and Poliomyelitis
Prosthesis
specific disease

Osmun, Paul M.

Nosebleeds, 1411

portrait, 1411

Otolaryngology

bioflavonoids in otolaryngologic surgery (abs.), 832

Outpatient departments *See* Clinics and outpatient departments**Owens, Helen C.**

director of nursing services, Long Beach (N. Y.) Memorial Hospital, 158

P**Padgett, Minier**

(book rev.), 227

Pakistan

Marium discovers the Karachi clinic (Court), (illustr.), 430

Trained Nurses Association
annual meeting, sixth (report), 1182

Palm, Sarah

appointment, Westchester School of Nursing, Grasslands Hospital, Valhalla, N. Y., 214

Pan American Sanitary Bureau

assists American countries in making nursing resources surveys, 342
sponsors Western Hemisphere congress on nursing in Mexico City, 1452

Pancreas

Muscosviscidosis: 1. Medical aspects (Stevenson), (illustr.), 866; 2. Nursing care (Bonine), 868
Acute pancreatitis (Gifford), 1584

Parasites

Parasitic diseases of the skin (Goldman), (illustr.), 1570

Parents

parents learn baby care (illustr.), 877
Preparing for motherhood; a manual for expectant parents (Meaker), (rev.), 1328

See also Family living

Parents' Magazine

Youth Group achievement award to Future Nurses Club, Glen Burnie (Md.) High School, 1436

Parker, Helen See Burns, P., jr. auth.

Parkinsonism

surgical alleviation of (abs.), 1031

Parsons, Esther Jane

In the doctor's office; the art of the medical assistant (2d ed.), (rev.), 1598

Partridge, Edith M.

retires as executive secretary of Wisconsin SNA, 1034

Wisconsin's scholarship program for graduate nurses, 1562

Pathology

Microbiology and pathology (Carter, Smith), (6th ed.), (rev.), 1599

Microbiology and pathology for nurses (Frobisher, Sommermeyer, Goodale), (4th ed.), (rev.), 1457

Nursing pathology (Goodale), (2d ed.), (rev.), 1457

Patients

delay in seeking surgical care (abs.), 698

education

Clean perineal care (Herbut), 1124

Diabetic at home (Martin), 1294

health teaching tools (T.P.), 200

helping the patient accept a long continued low sodium diet (If you ask me), 68

opportunities of general duty nurses to teach patients about diet and nutritional needs (If you ask me), 1139

Teaching patients in a maternity pavilion (Hillard), (illustr.), 324

Terminal rooming-in (Larsen), (illustr.), 1442

Therapeutic use of the self; a concept for teaching patient care (Group for Advancement of Psychiatry), (rev.), 1330

Training for natural childbirth (De Lee, Duncan), 48

We're for educating our patients (Tollefsrud), 1009

When tuberculosis patients ignore medical advice (Fulcher), 1573

Patient as a human being (Frumkin), (rev.), 1331

Talking with patients (Bird), (rev.), 495

Patin, Angelus

Boys Town, Nebraska, hospital appointment, 410

Patrick, Maxine I.

appointment to University of Washington School of Nursing faculty, 844

Payne, Edith D.

director, nursing department, Presbyterian-St. Luke's, Chicago, Ill., 1387

Payton, Jeraldine

speaker at Las Vegas, Nevada, recruitment program (portrait, group), 771

Peabody, Sylvia R.

(book rev.), 1532

Pearce, Donna

USPHS (portrait, group), 743

Pederson, Betty M.

committee member, INSA Section (portrait, group), 742

Pederson, Dorothy

assistant professor of nursing at University of New Mexico, 970

Pediatric student council: 1. The graduate staff nurses' view (Wooden), 883;

2. The students' view (Kolchin), 884

Pediatrics and pediatric nursing

adjustment of polio patients (abs.), 960

Amenu's child (film), 228

behavior problems

"Booster shots" for childhood controls (Wineman), (illustr.), 758

naughty or normal? (exc.), 605

PEDIATRICS AND PEDIATRIC NURSING**(continued)**

When a hospitalized child must be disciplined (Wineman), (illustr.), 568

Care of a child after an arachnoid ureteral shunt (Gilson, Matson), (illustr.), 1424

Care of the foreskin (Grayson, Cranch), 75

Congenital dysplasia and dislocation of the hips: 1. Diagnosis and orthopedic treatment (Craig), (illustr.), 1274; 2. Nursing care in the hospital (Hamra), (illustr.), 1276; 3. Nursing care in the home (McDermott, Nicholson), 1279

Congenital malformations and birth injuries: a handbook on nursing (West), (rev.), 222

Deaf child (Seitock), (illustr.), 594

Epiphora in infants (abs.), 698

fellowships offered for advanced study in, 348

Flat feet (exc.), 173

Food for Freddy (film), 229

frame to protect wounds from scratching (T.P.), (illustr.), 613

Good time for all (Flugge, Reidenouer, O'Reilly), (illustr.), 1540

Growth as related to mental health (Berlien), 1142

Habilitation of the cleft palate patient (abs.), 648

healthy and contented babies like to suck (exc.), 1563

high humidity room (abs.), 1228

Home care for sick children in England (McCarthy), (illustr.), 198

How common is milk allergy? (abs.), 270

infant resuscitation (abs.), 832

Learning from a two-year-old (Ronnestad), 779

Loving care does the trick (Arensberg), 622

Mariam discovers the Karachi clinic (Court), (illustr.), 430

Mongolism: a symposium (rev.), 1334

Muscoviscidosis: 1. Medical aspects (Stevenson), (illustr.), 866; 2. Nursing care (Bonine), 868

Must procedure books be dull? (Nigg), (illustr.), 446

Nephrosis in children (film), 228

Nephrosis in children: 1. Medical aspects (Kaplan); 2. Nursing care (Callison), (illustr.), 300

newborn

effects of maternal narcotic addiction on the newborn (abs.), 962

erythroblastosis, prevention of (abs.), 1374

Respiratory distress in the newborn infant (Drorbaugh, Fogg), (illustr.), 1559

nutrition

Feeding your baby and child (Spock, Lowenberg), (rev.), 1329

Nutrition and healthy growth (U. S. Children's Bureau), (rev.), 718

something new in infant feeding (abs.), 1510

once upon a time (illustr.), 1552

Pediatric nursing (Benz), (3rd ed.), (rev.), 1528

Personality of the young child (Ribble), (rev.), 657

postmaturity or placental dysfunction syndrome (abs.), 1378

Pregnancy, childbirth, and the newborn; a manual for rural midwives (Eloesser, Galt, Hemingway), (rev.), 224

premature infant, stopcock for a "preemie" tube (T.P.), 1293

Protecting children in adoption, 658

PEDIATRICS AND PEDIATRIC NURSING**(continued)**

Pull-cords for toys (Burgett), (T.P.), 79

Rehabilitation of a child's eyes (Scobee), (2d ed. revised by Katzin), (rev.), 1333

Rheumatic fever and cortisone therapy (Fleming), (illustr.), 728

Rheumatoid arthritis in children (Goldring, Behrer, McQuater), (illustr.), 1437

Services for handicapped children; Services for children with cerebral palsy; Services for children with cleft lip and cleft palate; Services for children with dentofacial handicaps (4 pams.), (rev.), 1047

Swallowed blood syndrome (abs.), 12

Teachers' guide for pregnancy, childbirth, and the newborn (Eloesser), (rev.), 224

Testing for hearing health (illustr.), 593

Tonsillectomy and common respiratory diseases (exc.), 47

Toxoplasmosis (Feldman), 1270

urinary obstructions in children (abs.), 1031

Valiant heart (film), 229

venous hum, normal (abs.), 1374

waiting room theater for child clinic patients (portrait, group), 465

Where children take heart (Lammers), (illustr.), 854

worms in children (abs.), 1510

See also School health and school nursing

Peeling, Elizabeth

appointment to Cornell-New York Hospital School of Nursing, 1392

Peluso, Leonard W.

arm restraint (illustr.), (T.P.), 774

Pemphigus

ACTH for (abs.), 698

Penhale, Helen E.

associate professor of nursing education, Michigan State University, 1233

Pennsylvania

licensure of practical nurses, law passed, 640

legislature appropriates funds to increase salaries for psychiatric nurses, 1450

Nurses Association

annual meeting, 1955 (report), 85

assistant executive secretary, Kathryn J. Grove (portrait), 92

Bucks-Philadelphia County District honors Fannie Eshleman and LeRoy Craig during Pennsylvania Nurse Week, 904

employment standards

sections revising, 85

Industrial Nurses Section, activities, 1595

Lower Bucks County Registered Nurses Association provide free nursery for children of concert audience, 840

Pennsylvania Nurse wins two State Bulletin Competition awards, and two honorable mentions, 765

Pensions See Retirement plans

Pepper, Evelyn A.

at first FCDA course for nurses (portrait, group), 211

Pereira, Shirley

Hawaiian dancer at NSNA convention (portrait), 891

Perez, Mary Anita

appointment to University of Mississippi Department of Nursing, 1236

Perosky, Leona L.

Harper Hospital School of Nursing appointment, 408

Perrone, Mary

ANA, General Duty Nurses Section chairman, biography, 468; elected, 748

Personal hygiene

Clean perineal care (Herbut), 1124
Feminine hygiene question (Bourgeault), 1021

Personnel management

central service bulletins (illustr.), (T.P.), 774
Let Josephine do it (Landauer), 462
sickness absenteeism in industry (abs.), 270
Social sciences and improvement of patient care (Brown), 1148
VA raises age limits for nurse appointees, 638
See also
Economic security
Employment standards

Peru

Peruvian Navy Cross for Merit to Gertrude M. Oard, 1512

Peters, Mary Ellen

appointment at University of Washington School of Nursing, 1238

Petersen, Annabelle

ANA director, portrait, group, 748

Peterson, Marie

chairman, Joint Special Committee to Define the Functions of the Head Nurse (portrait, group), 753

Petschnigg, Lilli

Nursing in Austria (illustr.), 61

Peterson, Laura

chairman, NSNA social hour (portrait, group), 890

Petty, Alma

appointment to University of Mississippi Department of Nursing, 1236

Petty, Edith

assistant professor, University of Mississippi Department of Nursing, 1236

Petzold, Natalie

(book rev.), 722

Pfeiffer, Eva-Marie

and M. Stevens: Weaning the respirator patient (illustr.), 454

Phalin, Gerald

VA assignment, 558

Pharmalax *See* Drugs

Phelps, Elbert T.

Fever—its causes and effects, 319

Phenix, Florence L.

Milwaukee District Nurses Association executive secretary, 905

Philbrick, Josephine C.

(book rev.), 1048
orientation workshop for new officers and committee members in Maine SNA (If you ask me), 620 (portrait), 620

Philippines

Nursing research in foreign countries, 772

Phillips, Agnes Lucas

One clear call: a novel about nursing (rev.), 496

Phillips, Helen

VA appointment, 1390

Phillips, Kathleen W.

Television in operating room nursing (illustr.), 162

Physicians and surgeons

Public relations in medical practice (Bryan), (rev.), 223

Physics

What makes fluids flow? (Anthony), (diagr.), 1256

Physiology *See* Anatomy and physiology

Pidgeon, Virginia

supervisor and instructor in pediatric department at the American University of Beirut, 842

Pieper, Margaret McMains

Harper Hospital School of Nursing appointment, 408

Pierce, Marie

director of nursing Pennsylvania Hospital, Philadelphia, 1233

Pinheiro, Maria Rosa S.

advice to American nurses planning to work in Brazil (If you ask me), 1267 portrait, 1267

Plant, Marcus L.

Nursing practice and intravenous therapy (Michigan), 572

Poems

A nurse's hymn of praise (Arensberg), 1313
Salutation of the dawn (Sanskrit), 33

Pogrelis, Marilyn

discussion on functions of head nurse (portrait, group), 753

Pohjala, Kyllikki

lectures in U. S. (portrait), 274

Poisons and poisoning

barbiturates, treatment for (abs.), 1086
lead poisoning (abs.), 1374
Mushroom poisoning: 1. Types and treatment (Costa), (illustr.), 998; 2. Nursing care (Dews), 1000; (correction), 1292

Poliomyelitis

adjustment of polio patients (abs.), 960
Charting forms for patients in respirators (T.P.), 200
hand pump for emergency suctioning (T.P.), (illustr.), 1440
Nursing care for the poliomyelitis patient at home (NLN), (rev.), 223
Polio is still with us (NFIP), 63
Weaning the respirator patient (Pfeiffer, Stevens), (illustr.), 454
See also
National Foundation for Infantile Paralysis, Inc.
NLN, Nursing Advisory Service for Orthopedics and Poliomyelitis

Pond, Marjorie R.

(book rev.), 1047

Porter, Wilma M.

Red Cross appointment, 406

Porterfield, Grace

VA assignment, 1518

Postell, William D.

Applied medical bibliography for students (rev.), 655

Posture *See* Body mechanics

Potter, Ruby

professor and director of the University of Missouri School of Nursing, 970

Poulter, Marion

NNC appointment, 408

Powell, Frances L. A.

ANA secretary, biography, 286; reelected (portrait, group), 748

Powell, Horace B.

The original has this signature—W. K. Kellogg (rev.), 1534

Powers, Constance

Working together for better nursing care, 1151

Practical nursing

Basic nursing (Gill, ed., Household Nursing Association, Boston), (rev.), 226
education
NAPNE sponsors courses in Colorado and Maine, 486
Trends and problems in practical nurse education (Leone), 51
Manual for instructors of practical nurses (Virginia Civil Defense Medical Services), (rev.), 722
Nurses at work (Haberstein, Christ), (rev.), 619
Nursing on a national network (ANA) (illustr.), 1544
Nutrition for practical nurses (Howe), (rev.), 228

PRACTICAL NURSING (continued)

Pennsylvania passes licensure law, 640
Practical nurse and her patient (Goulding, Torrop), (rev.), 908
See also National Association for Practical Nurse Education

Pratt, Gerald H.

Lymphedema: 1. Surgical treatment (illustr.), 1548

President's Committee on Education Beyond the High School

nursing education to be included in conference plans, 1322

Preston, Doris

Dollars for miles (ANA), (illustr.), 1263

Price, Geraldine

Leukemia: 2. Nursing care, 604

Price, Mary Saunders

director, Johns Hopkins Hospital School of Nursing and Nursing Service, 16

Prichard, Mary

VA assignment, 558

Prichard, Mary E.

Introducing Mr. Chase (illustr.), 756

Priest, J. Percy

presidential correspondence (ANA and U. S.), 1301

Private duty nursing

employment standards
Florida SNA, 782
Iowa SNA, 632
New Jersey SNA, 782, 1316
South Carolina SNA, 905
Evaluating the private duty nurse's performance (Finer), 1564
Field of private duty nursing—a study of the functions of the private duty nurse in the hospital environment (Covey, Stephenson), (rev.), 619
Guided tour for private duty nurses (Clark), 778
Registered Nurses Chapter, Mount Sinai Hospital, Los Angeles, organized to provide special nursing service to needy patients, 702
Registry committee at work (Braman), 571
See also ANA, Private Duty Nurses Section

Procedures and techniques

blood tests, guide to (T.P.), 453
card-file for setups (illustr.), (T.P.), 1159
Developing procedures for draping patients (Wolff), (illustr.), 590
how to keep accurate records of intake and output (If you ask me), 885
indwelling catheter for intravenous medication (abs.), 1508
Isolation in the home (Smendik, Kurtagh), 575
Manual of simple nursing procedures (Leake), (2d ed.), (rev.), 1532
Must procedure books be dull? (Nigg), (illustr.), 446
new method for dispensing medications (T.P.), 897
pelvic examination, draping for (T.P.), 1159
Procedure fair (Burens), 597
Teaching team (Wiggins), 764
Those mysterious drainage bottles (Steele), (correction), 4, 49
visual aid for procedure book (illustr.), (T.P.), 897
See also
Equipment
Trading Post

Proctology

external cod liver oil in (abs.), 1226

Professions

Education for the professions (Blanch, ed.), (rev.), 654
Professor's role in integration (ed.), 1403

PROFESSIONS (continued)

- Professional growth and personal fulfillment, 1426
- Prostatic tumors. 1. Surgical treatment (Barnes), (illustr.), 982; 2. Nursing care (Purdey), 986
- Proteins See Nutrition, proteins
- Proudfit, Fairfax T.
and C. H. Robinson: *Nutrition and diet therapy* (11th ed.), (rev.), 718
- Provine, Dorothy
lubricating jelly in plastic squeeze bottles (T.P.), 453
- Provost, Louise
and S. Jones: colostomy stoma model (illustr.), (T.P.), 1159
- Psychiatric and psychiatric nursing aides
- Legislative problems in licensure (Gillies), 307
 - Preparation and licensing of psychiatric aides (ANA), 197
 - As you enter psychiatric nursing (Tuteur), 72
 - attitudinal contractures (exc.), 1279
 - Counseling approach to human problems (Rogers), 994; comments by a nurse-counselor (Ferguson), 995
 - Dynamics of psychotherapy; the psychology of personality change. Vol. 1. Principles (rev.), 1464
 - From custodial to therapeutic patient care in mental hospitals (Greenblatt, York, Brown, Hyde), (rev.), 718
 - GP's Uncle Wilfred (humorous definitions), (exc.), 297
 - Is inservice education the answer? (Redmond), 1430
 - isoniazid and psychosis (abs.), 834
 - Maryland, University of, School of Nursing, masters degree, scholarships, 212
 - Modified electroshock for the elderly (abs.), 650
 - New medicines for the mind: their meaning and promise (Cant), (Public Affairs Pamphlet), (rev.), 30
 - Nurse and the alcoholic patient (Golder), 436
 - Nurse and the mental patient: a study in interpersonal relations (Schwartz, Shockley), (rev.), 1458
 - Pennsylvania Welfare Department gets funds to increase salaries for psychiatric nurses, 1450
 - Principles and techniques of psychiatric nursing (Ingram), (4th ed.), (rev.), 224
 - Psychiatric consultation in the family service agency (FSAA), (rev.), 1326
 - Psychiatrist helps them understand their patients (Roberts), 1302
 - Rutgers College of Nursing, new masters program, scholarships available, 1325
 - scholarships offered for advanced study in, 348
 - Teaching psychiatric nursing (Stokes), 598
 - Teaching the concepts of human behavior (Fernandez), 1567
 - Therapeutic use of the self; a concept for teaching patient care (Group for Advancement of Psychiatry), (rev.), 1330
 - Understanding people in distress (Katz, Thorpe), (rev.), 496
 - We helped them change their ideas (Saunders, Laughlin), 80
 - Work of the mental nurse (Victoria University of Manchester, England), (rev.), 225
 - workshop sponsored by Board for Texas State Hospitals, 211

PSYCHIATRY AND PSYCHIATRIC NURSING (continued)

See also

- Mental health
- Psychology
- child
 - "Booster shots" for childhood controls (Wineman), (illustr.), 758
 - naughty or normal? (exc.), 605
 - Personality of the young child (Ribble), (rev.), 657
 - When a hospitalized child must be disciplined (Wineman), (illustr.), 568
 - measuring maturity (exc.), 607
 - Principles of general psychology (Kimble), (rev.), 1116
 - Principles of learning and teaching: a study guide for educational psychology (Heidgerken), (rev.), 1458
 - Psychology applied to nursing (Averill, Kempf), (5th ed.), (rev.), 1114
- Psychotherapy See Psychiatry and psychiatric nursing
- Public health and public health nursing
- Abilities, basic concepts, content in tuberculosis for public health nurses; report of tuberculosis conference for public health nurse faculty members (TNAS, USPHS, NTA), (rev.), 1528
 - Alcoholism (Lewis), 433
 - Amenu's child (film), 228
 - ANA statements of functions, standards, and qualifications, 1305
 - ANF receives USPHS grant for study of public health nursing, 626
 - Challenge of a changing program (Wilson), 450
 - Combination services in public health nursing, Progress report on (NLN), (rev.), 222
 - Cooperation to prevent home accidents (Holthaus), (illustr.), 1160
 - Daybreak in Udi (film), 228
 - District nursing (Merry, Irven), (2d ed.), (rev.), 1532
 - employment conditions surveyed by New York SNA, statistics, 1450
 - Florida SNA, employment standards, 782
 - Georgia SNA, Public Health Nurses Section workshop at Emory University, 782
 - Harvard University School of Public Health, advanced courses, scholarships, 212
 - Isolation in the home (Smendik, Kurtagh), 575
 - Japanese government underwrites public health nursing service, 348
 - Marium discovers the Karachi clinic (Court), (illustr.), 430
 - Mental hygiene in public health (Lemkau), (2d ed.), (rev.), 493
 - My public health experience (Falls), 1445
 - Nursing activities of public health nursing agencies (NLN), 358
 - Psychiatrist helps them understand their patients (Roberts), 1302
 - Public health; its promise for the future (Smillie), (rev.), 1047
 - Public health nurse and the patient with long-term illness (Wolff, Wilcoxson), (illustr.), 614
 - Public health nurse in a medical education program (Hope), 1441
 - Public health nursing in Japan; in country, in city (Fujikura), (illustr.), 1416
 - Society and health (Boek, Boek), (rev.), 720
 - Taiwan
 - Summer experiences are part of our program: In a rural village (Tsuan), (illustr.), 1310; In a delivery room (Shih), 1311; On Quemoy Island (Feng), 1311; At the First General

PUBLIC HEALTH AND PUBLIC HEALTH NURSING (continued)

- Hospital (Tsui), (illustr.), 1312; at the Third General Hospital (Yi), (illustr.), 1312
- transportation costs
- car allowance information available through ANA, 781
 - Dollars for miles (illustr.), 1263
 - Idaho SNA, 1590
 - Montana SNA study, 1590
 - Utah SNA study, 1592
- Tuberculosis exchange visits (Edwards, Mathison), (tables), 316
- Tuberculosis handbook for public health nurses (2d ed.), (South, NTA), (rev.), 357
- Valiant heart (film), 229
- When tuberculosis patients ignore medical advice (Fulcher), 1573
- Workshop on public health in the nursing curriculum (NLN, Minnesota University), (rev.), 28
- See also
- ANA, Public Health Nurses Section
 - Health and health education
 - NLN, Nursing Services, Division of, Department of Public Health Nursing
 - School health and school nursing
 - U. S. Public Health Service
- Public relations
- Meeting the press (Simpson), (rev.), 655
 - newspaper editor and the PR man, 613
 - Public relations counseling in the nursing profession (Snyder), (illustr.), 860; (comments), 1369
 - Public relations in medical practice (Bryan), (rev.), 223
 - Publicity by the yard (Bakken), 771
 - Telling our story (ed.), 33
 - We see by the papers, 772
 - What good nursing means to you (Waldman), (Public Affairs), (rev.), 52
- See also
- ANA, Public Relations Unit
- Puerto Rico
- Association of Graduate Nurses annual meeting (report), 903
 - Puerto Rico y su Enfermería wins State Bulletin Competition honorable mention, 765
 - Health Department workshop on consultation, 1178
- Pulaski, Marie
speaker, ANA Convention (portrait, group), 749
- Purdey, Angus H.
(book rev.), 357
- Prostatic tumors: 2. Nursing care, 986

Q

Queen, Stuart A.
(book rev.), 908

Quinidine See Drugs

R

Radioactivity

- Care of casualties caused by nuclear weapons: 1. Problems of medical care (Goldstein), (diag.), 1576; 2. Nurse's role in nuclear disaster (Werley), 1580
- effect of nuclear explosions on drugs (exc.), 1137

RADIOACTIVITY (continued)

- Precautions are necessary when radioactive iodine or gold is used (Burns, Parker), (illust.), 1404
wounds contaminated with radioactive materials (abs.), 1086
- Randolph, Davidene H.**
(book rev.), 228
- Randolph, Mary W.**
professor, University of North Carolina School of Nursing, 1238
- Raulerson, Joan**
how student association members raise money (If you ask me), 175
portrait, 175
- Rauwolfia serpentina** See Drugs
- Reaney, Joan**
appointment to Cornell-New York Hospital School of Nursing, 1396
- Records and record forms**
Charting form for patients in the recovery room (T.P.), 1583
Charting forms for patients with poliomyelitis (T.P.), 200
emergency room tag chart (T.P.), 897
how to keep accurate records of intake and output (If you ask me), 885
nursing and x-ray personnel use mimeographed meal instruction slips (T.P.), 897
Revised charting procedure (Collins), (chart), 1140
Student's final record form (Anderson), 457
See also Files and filing
- Recreation, nurses**
correspondence course for hospital personnel, 212
Do you paint? (Nelson), (illust.), 608
- Recreational therapy**
Good time for all (Flugge, Reidenouer, O'Reilly), (illust.), 1540
once upon a time (illust.), 1552
Ten motion games for fun and therapy (Brown), (illust.), 44
waiting room theater for child clinic patients (portrait, group), 465
- Recruitment, student nurses**
Introducing Mr. Chase (Prichard), (illust.), 756
Michigan Farm News carries series on nursing careers, 398
Nurses put on exhibit at Denver's "Home Show" (illust.), 445
poster, donated by Barco of California to NLN Committee on Careers, 630
Program guide for Future Nurses clubs (NLN), (rev.), 497
See also NLN, Careers, Committee on
- Red Cross** See
American Red Cross
League of Red Cross Societies
- Redmond, Mary M.**
Is inservice education the answer? 1430
- Reed, Elizabeth**
Cobblers' children, 895
- Reed, Lucille G.**
new method for dispensing medications (T.P.), 897
- Rees, Olive M.**
appointment, Ohio State University School of Nursing, 22
- Reese, Delora**
speaker, ANA, General Duty Nurses Section (portrait, group), 746
- Referral**
Understanding each other to achieve a common goal (Church), 201
- Registered Nurses Chapter**
organized at Mount Sinai Hospital, Los Angeles, to provide private duty nursing service to needy patients, 702

Registrars

- Evaluating the private duty nurse's performance (Finer), 1564
See also ANA, Special Groups Section, Registrars Branch
- Registration**
Nursing on a national network (ANA), (illust.), 1544
Ohio, annual renewal required, 1039
Preparation and licensing of psychiatric aides (ANA), 197
Virginia, annual renewal fee doubled, 1039
See also
Legislation, state
State boards of nursing
- Registries**
directory, by state, 659, 1466
guide on relationships with public employment services prepared for state associations by PC and PS, 1033
Nursing bureau's income tax status (Scott, Smith), 306
Registry committee at work (Braman), 571
See also ANA, Professional Counseling and Guidance Service, Inc.
- Rehabilitation**
attitudinal contractures (exc.), 1279
Bibliography—Nursing in rehabilitation (NLN), (rev.), 910
Fair chance (NTA), (film), 358
fellowships and scholarships offered for specialization in counseling the handicapped, 346
Habilitation of the cleft palate patient (abs.), 648
pamphlets from Arthritis and Rheumatism Foundation, (rev.), 1462
Problems in adjusting to blindness (abs.), 74
Public health nurse and the patient with long-term illness (Wolff, Wilcoxson), (illust.), 614
rebuilding language in aphasia (abs.), 1228
Rehabilitation of a child's eyes (Scobee), (2d ed. revised by Katzin), (rev.), 1333
Self-help devices for the arthritic (Lowman), (rev.), 1462
Team approach to the rehabilitation of the handicapped homemaker, Workshop proceedings, May 31-June 3, 1955 (Connecticut University, School of Home Economics), (rev.), 497
Ten motion games for fun and therapy (Brown), (illust.), 44
Three to make ready (film), (rev.), 30
Tilt board—an aid to rehabilitation (Morrissey, Sherman), (illust.), 1146
Weaning the respirator patient (Pfeiffer, Stevens), (illust.), 454
wheel chair made in 1880 (illust.), 432
- Reidenouer, Sister Gladys** See Flugge, M., jt. auth.
- Religion**
Guide to the religions of America (Rosten, ed.), (rev.), 226
Spiritual woman, The (Sheehan, ed.), (rev.), 225
- Renker, Joan**
and M. Sadlick: rack for medication cards (illust.), (T.P.), 323
- Report writing** See Writing
- Research**
Give and take in hospitals; a study of human organization in hospitals (Burling, Lentz, Wilson), (rev.), 908
Guide to making a survey of patients receiving nursing and personal care (USPHS), (rev.), 1599
More studies of nursing functions (ANA), (Hardin), 618

RESEARCH (continued)

- nursing education for former military medical technicians, NLN project, 775
Nursing research in other countries, 772
Proceedings of ANA Work-Conference on Survey Techniques (rev.), 1447
Study of changing relationships in hospitals (Lentz), 187
USPHS and AHA study care in general hospitals, 638
We can use the research approach (Morimoto), 1006
See also
ANA, Nursing Functions, Program of studies of
American Nurses Foundation
Studies in nursing
- Reserpine** See Drugs
- Respiratory system**
Bronchopulmonary segments, Part I: Anatomy and bronchoscopy (film), 358
high humidity room (abs.), 1228
Laboratory analysis of pulmonary function (Frank, Shedyak), (illust.), 1015
Respiratory distress in the newborn infant (Drorbaugh, Fogg), (illust.), 1559
Those mysterious drainage bottles (Steele), (L), 4, (correction), 49
Tonsillectomy and common respiratory diseases (exc.), 47
- Resuscitation**
Cardiac resuscitation (Hosler), (illust.), (table), 424; (correction), 762
external electric pacemaker for cardiac arrest (exc.), 426
infant (abs.), 832
unexpected cardiac arrest (abs.), 832
- Retirement plans**
British nurses retire on pension (Wetenhall), 886
- Reuell, Charles H.** See Souza, L. E., jt. auth.
- Reynolds, Charlotte B.**
INSA member at ANA Convention (portrait, group), 749
- Rhaney, Mahlon C.**
(book rev.), 1046
- Rhea, Katherine E.**
executive director, Starr Centre Association, Philadelphia, 406
- Rheumatic fever**
Cortisone therapy, Rheumatic fever and, (Fleming), (illust.), 728
Valiant heart (film), 229
- Rhode Island**
scholarships provided by state legislature for student nurses, 85
State Nurses Association
annual meeting, 1955, (report), 85
fiftieth anniversary, 85
- Ribble, Margaret A.**
Personality of the young child (rev.) 657
- Ricart, Manolita**
appointment to Hospital N. S. Coromoto in Maracaibo, Venezuela, 1233
- Richards, Jean**
VA assignment, 558
- Richert, Marguerite**
VA assignment, 558
- Riley, Irma K.**
appointment to Cornell-New York Hospital School of Nursing, 1392
- Rives, Ruth**
appointment, New York State University, Department of Public Health Nursing, 972
- Roberts, Dorothy I.**
Psychiatrist helps them understand their patients, 1302

- Roberts, Mary M.**
(book rev.), 1332, 1534, 1536, 1599
Lavinia Lloyd Dock (ed.), 727
Lavinia Lloyd Dock—nurse, feminist, internationalist (illustr.), 176
Mary M. Roberts Testimonial Fund, West Virginia SNA, scholarship awarded to Loretta Wong Oi Chun, 1449
Mary M. Roberts Fellowship in Journalism 1957 award, competition rules, 887
1956 Mary M. Roberts Fellowship in Journalism awarded to Louise Lear, 766
We work for peace through health (ed.), 1539
- Robinson, Alice M.**
director of nursing education, Vermont State Hospital, Waterbury, 1516
- Robinson, Beatrice F.**
assistant professor of public health nursing at Indiana University, 1234
- Robinson, Corinne H.** See Proudfit, F. T., jr. auth.
- Rochester, Sister Marie de Paul**
administrator, St. Joseph's Hospital (St. Paul, Minn.), 1516
- Rockefeller Brothers Fund**
grant to NLN for study of special programs for former military medical technicians, 775, 905
- Rockefeller Foundation**
grant to Brazilian Nurses Association for nursing resources survey, and for a fellowship, 342
- Rodeman, Charlotte R.**
assigned to psychiatric research project at Walter Reed Army Medical Center, 1090
- Roessler, Madeline**
ANA, School Nurses Conference Group chairman, biography, 474; elected, 748
- Rogers, Carl R.**
Counseling approach to human problems, 994; comments by a nurse-counselor, 995
(portrait), 994
- Rohner, Jo Ann**
Red Cross appointment, 406
- Rohrer, John H.**
speaker, EACT Section, ANA convention, 742
- Rohweder, Anne W.**
(book rev.), 224
- Ronaldi, Sister M.**
director of nursing, St. Francis (Evanston, Ill.), 1516
- Ronnestad, Marietta Knight**
Learning from a two-year-old, 779
- Rooming-in**
Terminal rooming-in (Larsen), (illustr.), 1442
- Rosnagle, Laura E.**
ANA representative at UNESCO conference, 628
- Ross, Ishbel**
Angel of the Battlefield; the life of Clara Barton (rev.), 1599
- Rossiter, Sophia**
appointment, Ohio State University School of Nursing, 22
- Rosten, Leo, ed.**
Guide to the religions of America (rev.), 226
- Rostov, Stanley**
ANA field representative (portrait, group), 742
- Roth, Dorothea H.**
visiting assistant professor of public health nursing, UCLA School of Nursing, 1520
- Rothschild, Mary**
appointment to Cornell-New York Hospital School of Nursing, 1392
- Roy, Louis**
Boys Town, Nebraska, hospital appointment, 410
- Rue, Clara B.**
retires from Milwaukee VNA, 408
- Rundell, Lilla B.**
ANC assignment, 18
- Runnels, Hope**
Public health nurse in a medical education program, 1441
- Rupp, Marion**
VA assignment, 558
- Rutgers College of Nursing**
grant from USHEW for scholarships in masters program in psychiatric nursing, 1325
- Rutledge, Persis**
scholarship to study oncological nursing, 640
- Ryan, Mary Patricia**
(book rev.), 657
- Rykken, Marjorie B.**
appointment, UCLA School of Nursing, 1520
- S**
- Sabshin, Melvin**
speaker on psychiatric nursing, ANA Convention (portrait), 751
- Sadlick, Marie See Renker, J., jr. auth.**
- Safety and safety devices**
Accident prevention manual for industrial operations (National Safety Council), (rev.), 1330
American Journal of Nursing and Nursing Outlook receive 1955 Public Interest Award of the National Safety Council, 896
anyone for housecleaning?, 1145
automobile safety belts (abs.), 1013
Cooperation to prevent home accidents (Holthaus), (illustr.), 1160
industrial nurses offered course at Safety Training Institute, 211
Man about the house (exc.), 652
Precautions are necessary when radioactive iodine or gold is used (Burns, Parker), (illustr.), 1404
traffic safety (L), 536
See also
Fires
Poisons and poisoning
- Salsbury, Beatrice**
VA assignment, 558
- Samartino, Edith Vail**
assistant professor, University of Mississippi Department of Nursing, 1236
- Sanchez, Mary Ann**
president, New Mexico Student Nurses Association (portrait, group), 891
- Sandin, Margaret A.**
communicating with aphasia patients (If you ask me), 1415
portrait, 1415
- Saudi Arabia**
Becoming a nurse in Saudi Arabia (Abdul-Aziz), (illustr.), 780
- Saunders, Martha J.**
and M. A. Laughlin: We helped them change their ideas, 80
appointment, Ohio State University School of Nursing, 24
- Scalp See Skin**
- Scandinavia**
governments plan Korean medical center, 488
- Schaefer, Jeanette**
communicating with aphasia patients (If you ask me), 1415
portrait, 1415
- Schafer, Margaret K.**
at first FCDA course for nurses (portrait, group), 211
Nursing in disaster: 2. Civil Defense service, 1291
- Scherer, Velma A.**
communicating with aphasia patients (If you ask me), 1415
portrait, 1415
- Scheuer, Mathilda**
ANA, second vice president, biography, 286; portrait, group, 748
president, PC and PS, 1314
- Schick, Johnnye C.**
ANA, Office Nurses Conference Group chairman, biography, 502; elected, 749
Office nurses are on their way, 429
- Schlup, Elsie**
disaster day practice (portrait), 464
- Schmichel, Dolores B.**
(book rev.), 1327
- Schmidt, Christine**
appointment, Skidmore College Department of Nursing, 158
- Schmidt, Etta B.**
(book rev.), 908
- Schmidt, Ruth**
carry your own drainage bottle (illustr.), (T.P.), 1014
- Schmidt, Wilma**
appointment to Minnesota auxiliary worker training program, 1234
- Schmitt, Louise**
ANA EACT Section chairman (portrait, group), 305
- Schnitt, Dorothy**
director of nursing service at Booth Memorial Hospital in Flushing, N. Y., 1090
- Scholarships**
Alpha Chi Omega and NSCCA to professional persons for training in working with the cerebral palsied, 348
American Cancer Society, Oregon Division, to Oregon school of nursing faculty members for advanced study in oncological nursing, 640
American Cancer Society, Richmond (Va.) Chapter, in oncological nursing, to Helena Corbett Gee, 94
Atchison (Kansas) R.N. Club to students Margaret Ernst and Sarah Gilkison, 1325
Colorado, University, School of Nursing, for advanced study in tuberculosis nursing, 211
Commonwealth Fund grant to University of Maryland School of Nursing for masters degrees in psychiatric nursing, 212
Crown Zellerbach Foundation to Association of Western hospitals, for graduate nurses, 789
Disabled American Veterans, Chapter 55, Wisconsin Rapids, to students entering nursing school, first award, 640
Educational funds for graduate nurses (NLN), 1019
for student nurses (NLN), 864
Graduate nurses, Scholarships available for (NLN, NEF), 310
Hamilton County (Ohio) Medical Women's Auxiliary for nursing teaching training at University of Cincinnati, 789
Harvard University School of Public Health, for advanced education, 212
Illinois Student Nurses Association, to Thomas Marra for graduate study, 335
Jewish Hospital School of Nursing for

SCHOLARSHIPS (continued)

- entrants to basic nursing program, 790
- Money for more education (ed.), 981
- New York state, for advanced nursing education, 905
- Ohio AANA set up fund to aid nurses studying in schools of anesthesia, 1041
- Rhode Island state legislature, for student nurses, 85
- Ruth Weaver Hubbard Foundation incorporated as memorial, 1178
- USHEW to Rutgers College of Nursing for masters degree in psychiatric nursing, 1325
- Virginia legislature increases number, 1039
- Wayne University College of Nursing for degrees in psychiatric nursing, 348
- West Virginia SNA Roberts scholarship to Loretta Wong Oi Chun, 1449
- Wisconsin State Board of Nursing award 18 to registered nurses, 1041
- Wisconsin's scholarship program for graduate nurses (Partridge), 1562
- See also Fellowships
- Scholarships, Fellowships and Loans News Service**
quarterly news letter, 1010
- School health and school nursing**
employment conditions of school nurses studied by ANA Research and Statistics Unit, 1032
- fiction
- Hilda Baker: school nurse (Deming), (rev.), 658
- Health observation of school children (Wheatley, Hallock), (2d ed.), (rev.), 1327
- Report of National Conference on School Nursing Services (rev.), 1049
- Testing for hearing health (illustr.), 593
- workshops, Washington, 344
- See also ANA, Public Health Nurses Section, School Nurses Branch
- Schools of nursing**
diploma-mill
- Nursing on a national network (ANA), (illustr.), 1544
- Ethiopia
graduation ceremonies at Empress Zauditu Memorial Hospital School of Nursing (illustr.), 1322
- faculty See Faculty
- Korea
St. Joseph's Nursing School, Seoul, gets new building through U. N. Korean Reconstruction Agency, 1184
- libraries See Libraries
- Libya, school planned for Tripoli, 640, 1042
- Yugoslavia, Nursing in (Urbancic), (illustr.), 585
- Schoonover, Jeanne**
assistant executive secretary, Kansas SNA (portrait), 784
- Schreimann, Mary Jo**
corresponding secretary, NSNA (portrait), 888
- Schrieber, Shirley M.**
how student association members raise money (If you ask me), 175
- portrait, 175
- Schultheis, Edith**
VA assignment, 1518
- Schultz, Charlotte Rees**
how a school of nursing helps prepare students for social responsibilities (If you ask me), 767
- portrait, 767
- Schultz, Cecelia**
What's right with the modern nurse? (illustr.), 1011
- Schutt, Barbara G.**
chairman, ANA Economic and General Welfare, Special Committee on, (portrait, group), 207, 742
- Schwalb, Roberta**
portrait, 452
- selecting a program of advanced study (If you ask me), 452
- Schwartz, Morris S.**
and E. L. Shockley: *The nurse and the mental patient: a study in interpersonal relations* (rev.), 1458
- Scobee, Richard G.**
Rehabilitation of a child's eyes (revised by H. M. Katzin), (2d ed.), (rev.), 1333
- Scotland** See Great Britain
- Scott, Geraldine**
experience in preparing for civil defense work (If you ask me), 318
- portrait, 314
- Scott, William C.**
and D. W. Smith: A nursing bureau's income tax status, 306
- Nursing practice and intravenous therapy, 573
- Some recent social security rulings, 174
- Taft-Hartley Act and the nurse, 1556
- Travel expenses and your income tax, 1003
- Sears, Harry J.**
(book revs.), 1457
- Seifman, Betty**
(book rev.), 226
- Seitock, Bertha B.**
Deaf child (illustr.), 594
- Sellew, Gladys**
professor in the nursing of children, University of Maryland School of Nursing, 552
- and Sister M. E. Ebel: *A history of nursing* (3rd ed.), (rev.), 227
- Sewall, Mary F.** See Jamieson, E. M., jt. auth.
- Sgarra, Antonietta**
president, Italian Nurses Association, 791
- Shand, Marion E.**
(book rev.), 222
- general director, Visiting Nurse Society of Philadelphia, 352
- Sharkey, Martha Cunningham**
committee member, INSA Section (portrait, group), 742
- Shattuck, Evelyn R.**
ANA staff (portrait, group), 742
- Sheahan, Marion W.**
appointed to 1956 National Health Forum Committee, 212
- chairman, NHF Planning Committee (portrait, group), 781
- Skidmore College School of Nursing citation, 1512
- Shedyak, Alice Mary** See Frank, N. R., jt. auth.
- Sheehan, Margaret Filson**
adviser to NSNA, 1446
- Sheehan, Marion Turner, ed.**
Spiritual woman, The (rev.), 225
- Sheldon, Nola Smith**
(book rev.), 26
- Shennett, Catherine M.**
Alaska Nurses Association (portrait, group), 207
- Sheppard, Mabel**
presided, ANA General Duty Nurses Section (portrait, group), 746
- Sherman, Nadine** See Morrissey, A. B., jt. auth.
- Shih, Yu-Feng**
Summer experiences are part of our program: In a delivery room, 1311
- Shockley, Emmy Lanning** See Schwartz, M. S., jt. auth.
- Showalter, Janet**
We have a pinning day, 1446
- Shurr, Agnes G.**
NNC appointment, 408
- Simmons, Leo W.**
(book rev.), 718
- Simms, Laura L.**
(book rev.), 1598
- Simpson, Gertrude W.**
Meeting the press (rev.), 655
- Sipe, Louana**
scholarship to study oncological nursing, 640
- Skadorva, Estelle M.**
appointment to Army Medical Service School, 1234
- Skelton, Margaret C.**
Algernon Sydney Sullivan award winner (portrait, group), 1033
- Skin**
Common scalp conditions (Noojin), (illustr.), 870
- Parasitic diseases of the skin (Goldman), (illustr.), 1570
- Pemphigus, management with ACTH (abs.), 698
- Slama, Ella Turner**
assistant director of nurses at Huntington (N. Y.) Hospital, 1090
- Sleeper, Ruth**
Bolton bill, calls on Mrs. Bolton regarding, 36
- NLN advisor to NSNA (portrait, group), 888
- Smendik, Patricia**
and C. H. Kurtagh: Isolation in the home, 575
- Smillie, Wilson G.**
Public health: its promise for the future (rev.), 1047
- Smith, Alice E.**
at FCDA course for nurses (portrait, group), 1596
- Smith, Alice L.** See Carter, C. F., jt. auth.
- Smith, Anna McGruder**
honored by Missouri Association for Social Welfare, 544
- Smith, Carl H.**
Infectious mononucleosis, 776
- Smith, Donald W.** See Scott, W. C., jt. auth.
- Smith, Dorothy M.**
dean, University of Florida College of Nursing, 158
- Smith, Imogene**
(book rev.), 223
- Smith, Lena Mae**
educational director, Milwaukee VNA, 408
- Smith, Victoria**
nursing and x-ray personnel use mimeographed meal instruction slips (T. P.), 897
- Snake bites** (Hornbrook), 754
- Snyder, David U.**
(book rev.), 223
- Public relations counseling in the nursing profession (illustr.), 860 (comments), 1369
- Snyder, Ted**
and Mrs. Snyder, appointment to Bella Vista Seventh-Day Adventist Mission Hospital at Mayaguez, P.R., 554
- Social security**
OASI decisions, Some recent social security rulings (Scott, Smith), 174
- See also Economic security
- Social Security Act**
amendment, ANA urges passage, 432
- Congress liberalizes, 1322
- Proposal for disability insurance (Bierman), 443

- Social work and social workers**
Psychiatric consultation in the family service agency (FSAA), (rev.), 1326
 Understanding each other to achieve a common goal (Church), 201
- Sociodrama**
 Introducing Mr. Chase (Pritchard), (illustr.), 756
- Sociology**
Meaning of sociology (Frumkin), (rev.), 495
Society and health (Boek, Boek), (rev.), 720
Workbook and readings in sociology (Lenn), (rev.), 908
- Soliman, Elfriede M.**
 WHO nursing consultant in Colombia, 352
- Sommermeier, Lucille**
Laboratory manual and workbook in microbiology for students of nursing (rev.), 1528
See also Frobisher, M. Jr., jt. auth.
- South, Jean**
Tuberculosis handbook for public health nurses (2d ed.), (rev.), 357
- South Africa**
 Transvaal Nursing Education Discussion Group, conference, 792
 University of Pretoria offers degree program in nursing, 1184
- South Carolina**
 State Nurses Association annual meeting, 1955 (report), 85
 Private Duty Nurses Section employment standards revised, 905
South Carolina Nursing wins State Bulletin Competition honorable mention, 765
- South Dakota**
 State Nurses Association annual meeting, 1955 (report), 86
Newsletter wins two State Bulletin Competition honorable mentions, 765
South Dakota Nurse replaces the *Newsletter*, 1594
 Student Nurses Association officers meet, 1026
- Southern States Nurses Association**
 Kentucky withdraws from membership, 82
 North Carolina withdraws from membership, 209
- Souza, Laurence E.**
 and B. Mathews, C. H. Reuell: Future nurse administrators learn by doing, 76
- Spanish translations**
Molly grows up (film), 1114
- Spears, Dorothea**
 member, ANA, Special Committee of State Boards of Nursing (portrait, group), 881
- Speech**
 Habilitation of the cleft palate patient (abs.), 648
- Spiker, Ellwyn D.**
 inservice education that proved helpful (If you ask me), 1553
 portrait, 1553
- Spirometry**
 Laboratory analysis of pulmonary function (Frank, Shedyak), (illustr.), 1015
- Splinting**
 Effective emergency splinting (Lindsay), (illustr.), 1120
- Spock, Benjamin**
 and M. E. Lowenberg: *Feeding your baby and child* (rev.), 1329
- Spohn, Herbert E.**
 (book rev.), 496
- Stackpole, Caroline E.**, reviser *See* Kimber, D. C., and Gray, C. E.
- Stanley, Kathryn**
 opportunities of general duty nurses to teach patients about diet and nutritional needs (If you ask me), 1139
 portrait, 1139
- Stanley, Maren A.**
 (book rev.), 1330
- Staple, Grace E. M.**
 appointment, San Jose (Calif.) State College, 20
- State Board Test Pool**
 Development of examinations for professional and practical nurses (ANA), 179
- State boards of nurse examiners** *See* State boards of nursing
- State boards of nursing**
 conference (report), 880
Preparation of educational standards to be used as a guide by state boards (Progress report by ANA subcommittee), 1447
 Qualifications for state board members (ed.), 293
 representatives attend ANA workshop on survey techniques, 340
 Student's final record form (Anderson), 457
- State joint committees on patient care**
 Indiana committee organized, 904
 Oregon Conference for the Improvement of the Care of the Patient, organized, 85
- State nurses associations**
 car allowance information available through ANA, 781
 chairmen confer on constitution and by-laws, 753
 economic security programs, 427
 legislative programs, assistance from ANA Committee on Legislation, 628
Manual for the guidance of boards of directors and headquarters staffs of state nurses associations (ANA), 340
 membership campaign aids go to states (illustr.), 81
 membership promotion, Colorado NA, District 4, gains members with morning meetings for evening nurses, 1449
 orientation of new officers and committee members (If you ask me), 620
 Public relations counseling in the nursing profession (Snyder), (illustr.), 860; (comments), 1369
 Publicity by the yard (Bakken), 771
 state bulletins get bigger, shinier, better, 1594
 states report on their economic security programs, 1129
 workshop for bulletin editors, 753
- Stecklein, John E.** *See* Hanson, H. C., jt. auth.
- Steele, John D.**
 Those mysterious drainage bottles (comments), (L), 4; (correction), 49
- Steinke, Mary Louise**
 president, NSNA (portrait, group), 888
- Stepheson, Cecile**
 VA assignment, 558
- Stephenson, Diane D.**
 speaker, ANA, Private Duty Nurses Section, 745; portrait, group, 747
See also Couey, E. D., jt. auth.
- Sterilization**
 metal file for packaging syringes and needles (T.P.), (illustr.), 1440
 no place for infection (exc.), 1271
- Stevens, Mary** *See* Pfeiffer, E. M., jt. auth.
- Stevenson, Stuart S.**
 Muscovidiosis: 1. Medical aspects (illustr.), 866
- Stewart, Donald D.**
 and C. E. Needham: *The general duty nurse: A report to the Arkansas State Nurses Association* (rev.), 28
Source book for the function of the general-duty nurse in ten Arkansas hospitals (rev.), 221
- Stewart, Isabel M.** *See* Cunningham, B. V., jt. auth.
- Stewart, Jane R.**
 appointment, University of Pennsylvania School of Nursing, 1522
- Stewart, Ruth P.**
 I teach nursing in a junior college, 1574
- Steyaert, Helen E.**
 appointment, San Jose (Calif.) State College, 20
- Stokes, Gertrude A.**
 Teaching psychiatric nursing, 598
- Stone, Kathryn**
 VA assignment, 558
- Strabismus**
Rehabilitation of a child's eyes (Scobee), (2d ed. revised by Katzin), (rev.), 1333
- Strachan, Clarice B.**
Diabetic's cookbook (rev.), 1047
- Stratton, J. G.**
 White House Conference on Education (excerpt from address to), 65
- Straus, Barbara**
 Mental hygiene in pregnancy, 314
- Stricker, Ida S.**
 board member, PC and PS, 1314
- Strobl, Maria Therese**
 Nursing in Austria (Petschnigg), (illustr.), 61
- Strong, Helen Lyman**
 director of nurses at Riverside Hospital, Boonton Township, N. J., 970
- Strueben, Ethel**
 speaker at Oregon general duty nurses institute, 904
- Student nurses**
 activities
 Freshman week end: 1. Planning the activities (Baumler); 2. A typical week end (Hart, Mikus), 180
 Singing students (Bodey, Thaler), (group photo), 1025
 We helped them change their ideas (Saunders, Laughlin), 80
 associations
 Convention bound, anybody? (Halverson), 205
 Directory of officers of national and state organizations, 232
 Christmas night (illustr.), 1585
 comments on Yale decision (L), 1164
 Disaster day (Cleveland, King, Olson), (illustr.), 464
 How association members raise money (If you ask me), 175
 men students and pediatrics (group photo), 1019
 My public health experience (Falls), 1445
 Summer experiences are part of our program: In a rural village (Tsuan), (illustr.), 1310; In a delivery room (Shih), 1311; On Quemoy Island (Feng), 1311; At the First General Hospital (Tsui), (illustr.), 1312; At the Third General Hospital (Yi), (illustr.), 1312
 We cared for patients in Holland (Lutz, Johnson), (illustr.), 1163
 We have a pinning day (Showalter), 1446
See also
 Nursing care studies
 Recruitment, student nurses

Sullivan, Catherine M.
assistant chief nurse, FCDA Battle Creek
office, 1387
at FCDA course for nurses (portrait,
group), 1596

Sullivan, Elizabeth K.
(book rev.), 1333

Sullivan, Lucille
VA assignment, 1390

Sullivan, Mary C.
(book rev.), 493

Sump, Esther K.
assistant educational consultant, North
Carolina Board of Nurses Registration
and Nursing Education (por-
trait), 704

Supervisors
Statement of functions for public health
nurses in administrative, supervisory,
and consultative positions
(ANA), 1307

Statement of functions, standards, and
qualifications (ANA, INSA), 1166

Suppositories See Drugs

Surgery and surgical nursing

Adrenal disorders (Greenblatt, Carmona),
(illustr.), 294

bioflavonoids in otolaryngologic surgery
(abs.), 832

Cancer—a review (Knapp), (illustr.), 440

Cardiac resuscitation (Hosler), (illustr.),
(table), 424; (correction), 762

Care of a child after an arachnoid ureteral
shunt (Gilson, Matson), (illustr.),
1424

Cortisone for shock (abs.), 268

Diaphragmatic hernia (Holmes), 183

Diaphragmatic hernia—nursing care (Do-
brushin), (illustr.), 185; (correction),
445

does mitral commissurotomy help? (abs.),
834

dumping syndrome (exc.), 777

external electric pacemaker for cardiac
arrest (exc.), 426

for Parkinsonism (abs.), 1031

Fractures of the femur about the hip
(film), 229

Gastric cancer: 1. Medical-surgical care
(Miller), 1420; 2. Nursing care
(Cantwell), 1421

Gastrointestinal distension (Maddock),
893

Head injuries (Carini, deGutierrez), (il-
lustr.), 54

hypophysectomy in treatment of advanced
cancer (abs.), 834

Introduction to operating room technique
(Berry, Kohn), (rev.), 356

Lymphedema: 1. Surgical treatment
(Pratt), (illustr.), 1548; 2. Nursing
care in lymphedema (Buetow), (il-
lustr.), 1550

plastic surgery for decubitus ulcers in
paraplegics (abs.), 1084

Postoperative gastric suction (abs.), 142

Problem of delay in seeking surgical care
(abs.), 698

Prostatic tumors: 1. Surgical treatment
(Barnes), (illustr.), 982; 2. Nursing
care (Purdey), 986

Sponge count during operation (abs.),
268

Tumors of the eye: 1. Medical care
(Blodi), (illustr.), 1152; 2. Nursing
care (Honn), (illustr.), 1154

unexpected cardiac arrest (abs.), 832

Urology for nurses (Carlson), (rev.), 357

Surveys See Research

Swensid, Esther

assistant executive director, California
SNA (portrait), 1318

Swift, Sharon

president, Washington Student Nurses
Association (portrait, group), 888

Symonds, Percival M.

*Dynamics of psychotherapy; the psychol-
ogy of personality change. Vol. 1.*

Principles (rev.), 1464

Syphilis See Venereal disease

Syracuse University

College of Home Economics offers insti-
tute on community nutrition, 642

T

Taft-Hartley Act See Legislation, fed-
eral

Tait, Maryellen

individual medication trays (T.P.), (il-
lustr.), 613

Taiwan

advice to American nurses planning to
work there (If you ask me), 1267

Nursing education in China (Hsu), (il-
lustr.), 991

Summer experiences are part of our pro-
gram: In a rural village (Tsuan),
(illustr.), 1310; In a delivery room
(Shih), 1311; On Quemoy Island
(Feng), 1311; At the First General
Hospital (Tsui), (illustr.), 1312; At
the Third General Hospital (Yi),
(illustr.), 1312

Tate, Barbara L.

Works of mercy window (illustr.), 574

Taxation

income

Income tax returns (Elder), 298

Nursing bureau's income tax status
(Scott, Smith), 306

savings bonds and your income taxes,
872

Some recent social security rulings
(Scott, Smith), 174

Travel expenses and your income tax
(Scott, Smith), 1003

self-employment

Income tax returns (Elder), 298

Taylor, Frances E.

at first FCDA course for nurses (portrait,
group), 211

Taylor, Keith

second vice-president, NSNA (portrait,
group), 888

Taylor, Ruth P.

assistant chief, nursing service, Walter
Reed Army Hospital, D. C., 406

Teachers and teaching

Economic position of the nursing edu-
cator (ANA), 1566

I teach nursing in a junior college (Stew-
art), 1574

scholarship offered for preparation to
teach in schools of nursing, 789

Teaching team (Wiggins), 764

See also

Faculty

Teaching methods

Teaching methods

Bring history of nursing up to date
(Mannino), 1004

colostomy stoma model (illustr.), (T.P.),
1159

Food for Freddy (film), 229

Lots of work to be done? Try a work-
shop (Kass), 321

Manual for instructors of practical nurses
(Virginia Civil Defense Medical
Services), (Rev.), 722

Nursing implications of civil defense for
professional nurses (revised ed.),
(Virginia Civil Defense Medical
Services), (rev.), 26

Students take a new look at the ob-
stetric patient (Brandt), 1157

Teamwork

are you really part of the team? (exc.),
1150

Teaching team (Wiggins), 764

Understanding each other to achieve a
common goal (Church), 201

Teeth

dental progress note (exc.), 731

effect of sugar on caries (abs.), 311

Television

Nurse, Milenka Herc, MC's Detroit pro-
gram, 964

Nursing on a national network (ANA),
(illustr.), 1544

Operating room nursing, Television in,
(Phillips), (illustr.), 162

TeLinde, Ruth E.

assistant professor of public health nurs-
ing, University of Wisconsin, 408

Tennant, Mary Elizabeth

appointment, Yale University, 18

Tennessee

League for Nursing, West Tennessee
Guided tour for private duty nurses
(Clark), 778

State Nurses Association

annual meeting, 1955 (report), 86 ;
Bulletin wins State Bulletin Competi-
tion honorable mention, 765

District 1

Guided tour for private duty nurses
(Clark), 778

employment standards

sections adopting, 86

fiftieth anniversary, 86

History of the Tennessee State Nurses'
Association for the fiftieth anniver-
sary (Wooton, Williams), (rev.),
655

Teresa, Sister Ann

emergency room tag chart (T.P.), 897

Teresa, Sister M.

card system versus telephone (T.P.), 774

Our staff education plan works, 182

slogan contest to reduce noise (T.P.),
(illustr.), 453

Tests and measurements

Development of State Board Test Pool
examinations for professional and
practical nurses (ANA), 179

NLN's test services (Katzell), 59

See also

Diagnostic tests

Tew, Elaine

Charting forms for patients with polio-
myelitis (T.P.), 200

Texas

Board for Texas State Hospitals

sponsors workshop on inservice edu-
cation in psychiatric nursing, 211

Graduate Nurses Association

annual meeting, report, 786

associate general secretary, Bettye G.
Nagy, 209

District 4 awards membership plaque,
1036

Hotel Dieu Hospital School of Nursing,
student loan fund, 488

Thaler, Janice See Bodey, E., jt. auth.

Theophane, Sister M.

Economy pays (T.P.), 79

Therault, George

speaker, program on functions, ANA
Convention, 750

Thermometers

disinfection of (T.P.), 323

Thomas, Mrs. Harry Harvey

Do's and don't's for meetings, 168

Thomas, Margaret

(book revs.), 224

Thomas, Muriel L.

appointment, Adelphi College School of
Nursing, 22

Thompson, Berdine

Minnesota Nurses Association (portrait,
group), 461

- Thompson, Vera
Louis Livingston Seaman Prize, 16
- Thomson, William A. B., ed.
Macmillan medical cyclopedia (rev.), 227
- Thorazine See Drugs
- Thorpe, Louis See Katz, B., jt. auth.
- Tillotson, Viola
VA appointment, 1390
- Time studies
Japan, hospital personnel, 348
- Timm, John A.
General chemistry (3rd ed.), (rev.), 1532
- Titus, Shirley C.
retires as executive director of California SNA, 484
- Tock, Anna
VA appointment, 1392
- Todd, C. Edwina
NNC assignment, 18
- Togba, J. N.
Liberia director general National Health Service (portrait, group), 1282
- Tollefsrud, Valborg E.
We're for educating our patients, 1009
- Tomasek, Mary
VA appointment, 1392
- Tomlin, May Belle
treasurer, Las Vegas, Nevada, district association (portrait, group), 771
- Topzant, Alice
ANA treasurer, biography, 286; portrait, group, 748
treasurer, PC and PS, 1314
- Tornello, Pauline
fire buff (portrait), 1423
- Torrens, Iva
VA assignment, 558
- Torrop, Hilda M. See Goulding, F. A. jt. auth.
- Towner, Alfred
VA assignment, 1518
- Townley, John
VA appointment, 1392
- Toxoplasmosis (Feldman), 1270
- Trading Post
arm restraint (illustr.), 774
bed-rack for specimen bottles (illustr.), 774
bile drainage bag (illustr.), 323
blood tests, guide to, 453
bottle caps, new use for discarded, 613
box for ampules, 1583
bulletin boards, 613
card-file book for serups (illustr.), 1159
card system versus telephone, 774
central service bulletins (illustr.), 774
charting form for patients in the recovery room, 1583
charting forms for patients with poliomyelitis, 200
colostomy stoma model (illustr.), 1159
decubitus ulcer, treatment of, 200
diet card holders (illustr.), 1293
disinfecting patients' thermometers, 323
disposable drainage container for T-tube, 1293
drainage bags, self-adhering (illustr.), 453
drainage bottle, carry your own (illustr.), 1014
drainage bottles, metal rack for (illustr.), 200
drape for pelvic examinations, 1159
emergency room tag chart, 897
frame to protect wounds from scratching (illustr.), 613
hand pump for emergency suctioning (illustr.), 1440
health teaching tools, 200
hot water bottle inventory board, 1014
inexpensive drape holder (illustr.), 200
infusion caps become dispensers, 1159
lubricating jelly in plastic squeeze bottles, 453
medication trays, individual (illustr.), 613
metal file for packaging syringes and needles (illustr.), 1440

TRADING POST (continued)

- nasal drainage, how to absorb, 1440
new method for dispensing medications, 897
nursing and x-ray personnel use mimeographed meal instruction slips, 897
"Pharmalax" suppositories, 613
plastic tubing, uses for, 79
pull cords for toys, 79
"Quiet please" slogan contest (illustr.), 453
rack for medication cards (illustr.), 323
rubber mouth bite (illustr.), 79
ruler to measure drainage (illustr.), 1583
shirt to prevent soiling (illustr.), 1159
skin care of incontinent patients, 1293
stopcock for a "preemie" tube, 1293
syringes and needles, steriphane method for processing (illustr.), 79
Telfa dressings (illustr.), 1014
thermometers, protecting, 1014
toenail wick, to insert a, 1293
ureteral drainage set (illustr.), 323
urinary sediment in bottles, cleaning, 79
visual aid for procedure book (illustr.), 897
weave a purse with plastic tubing, 1293
white shoes, protection against soiling, 774

Traffic safety See Safety

Traineeships

- established in proposed federal health bills, 37
Federal traineeship grants made to schools (list), 1174
funds exhausted in September, 1450
More than two million for training program (ed.), 1119
President signs Health Amendments Act, provisions, 1130
new federal traineeships include tuition, stipend, travel, dependents, 1322

Tranquilizer drugs See Drugs

Transportation See Public health and public health nursing

Traumas See Wounds and injuries

Trautman, Phyllis

VA appointment, 1392

Traveling

health protection for travelers, 757

Trepkus, Hedwig

associate director of nursing at Grasslands Hospital in Valhalla, N. Y., 842

Tripp, L. Reed

director, Industrial Relations Center, University of Wisconsin (portrait, group), 207

Tromp, Eleanor M.

assistant executive director, Michigan SNA (portrait), 1595

Trondson, Elizabeth

how to keep accurate records of intake and output (If you ask me), 885; portrait, 885

Tsuan, Shut-Chi

Summer experiences are part of our program: In a rural village (illustr.), 1310

Tsui, Teh-Liu

Summer experiences are part of our program: At the First General Hospital (illustr.), 1312

Tuberculosis

Abilities, basic concepts, content in tuberculosis for public health nurses; report of tuberculosis conference for public health nurse faculty members (TNAS, USPHS, NTA), (rev.), 1528

BCG vaccination (film), 229

Fair chance (NTA), (film), 358
nursing

Colorado, University of, School of Nursing, scholarships, 212

TUBERCULOSIS (continued)

Safer ways in nursing to protect against tuberculosis (2d ed.), (NLN), (rev.), 356

Tuberculosis exchange visits (Edwards, Mathison), (tables), 316

Tuberculosis handbook for public health nurses (2d ed.), (South), (NTA), (rev.), 357

When tuberculosis patients ignore medical advice (Fulcher), 1573

See also

NLN, Tuberculosis Nursing Advisory Service

National Tuberculosis Association
Tuberculosis Nursing Advisory Service
See NLN

Tumors of the eye: 1. Medical care (Blodi), (illustr.), 1152; 2. Nursing care (Honn), (illustr.), 1154

Tuteur, Werner

As you enter psychiatric nursing (portrait), 72

Twentieth Century Fund

America's needs and resources: a new survey (by J. F. Dewhurst and associates), (rev.), 221

U

Ulcers, decubitus

plastic surgery for decubitus ulcers in paraplegics (abs.), 1084

skin care of incontinent patients (T.P.), 1293

treatment (T.P.), 200

Ulrich, Elizabeth A.

(book revs.), 356, 357

Unglaub, Walter G.

See Goldsmith, G. A., jt. auth.

UNESCO

U. S. National Commission for UNESCO
Fifth national conference, 1955, report, 628

U. S. nurse, Florence E. Weinstein, goes to Mexico for study under UNESCO, 840

Union of South Africa See South Africa
United States

medical care program adopted for dependents of uniformed services, 1595

U. S. Air Force Nurse Corps See Air Force Nurse Corps

U. S. Army Medical Corps

Hemorrhagic fever: Medical care (Markelz), (map, chart), 38

U. S. Army Nurse Corps See Army Nurse Corps

U. S. Childrens' Bureau

fellowships to nurses for advanced study in maternal and child health, 348

Nutrition and healthy growth (rev.), 718

Protecting children in adoption, 658

U. S. Civil Defense Administration See Federal Civil Defense Administration

U. S. Health, Education, and Welfare Department

grant to Rutgers College of Nursing for scholarships in masters program in psychiatric nursing, 1325

Library

Selected references on aging, an annotated bibliography, 1955, 358

- U. S. International Educational Exchange Service**
grants to UNESCO for Americans to study techniques of fundamental education in Mexico; nurse Florence E. Weinstein, member of one team, 840
- U. S. Labor Statistics, Bureau of**
gathers data on nurse earnings, hours, etc., 1314
- U. S. National Commission for UNESCO**
Fifth national conference, 1955, report, 628
- U. S. Navy Nurse Corps** See Navy Nurse Corps
- U. S. Office of Education**
Education for the professions (Blauch, ed.), (rev.), 654
- U. S. Public Health Service**
cosponsor, studies of patient care in general hospitals, 638
commissioned officer corps
inactive reserve appointments, 400
commissioned reserve corps, more nurses appointed, 212
commissioned reserve officers, nurses appointed, 716
Commissions, Reserve Corps, offered, 619
diabetes control course offered to nurses, 210
grant to ANF for study of public health nursing, 626
grant to Georgia for study of hospital schools of nursing, 1038
Nursing in Utah, a survey of needs and resources—1954; and Supplement No. 1 (rev.), 1332
and Commission on Chronic Illness: *Guide to making a survey of patients receiving nursing and personal care* (rev.), 1599
- U. S. Veterans Administration**
raises age limits for nurse appointees, 638
- Urbancic, Dina**
Nursing in Yugoslavia (illustr.), 585
- Urology and urologic nursing**
bed-rack for specimen bottles (illustr.), (T.P.), 774
children with urinary difficulties (abs.), 1031
clinical significance of hematuria (abs.), 648
drainage set (illustr.), (T.P.), 323
Nephrosis in children: 1. Medical aspects (Kaplan); 2. Nursing care (Callison), (illustr.), 300
Prostatic tumors: 1. Surgical treatment (Barnes), (illustr.), 982; 2. Nursing care (Purdey), 986
Renal failure (Corcoran), (figs.), 768
Urology for nurses (Carlson), (rev.), 357
- Utah**
Nursing in Utah, a survey of needs and resources—1954; and Supplement No. 1 (USPHS), (rev.), 1332
State Nurses Association
annual meeting, 1955, held with State League for Nursing and State Student Association (report), 86; 1956, (report), 1592
Utah Nurse wins a State Bulletin Competition award, 765
- V**
- Vaccination** See Immunization
- Vaillancourt, Pauline M.**
(book rev.), 1328
- Vankinscott, Vernice F.**
appointment, North Carolina A and T, 22
- Van Schoik, Mildred**
first aid service volunteer, ANA convention (portrait, group), 747
- Varvandakis, Katherine**
(portrait, group), 445
- Veale, Edna M.**
appointment, Ohio State University School of Nursing, 24
- Venereal diseases**
Challenge of a changing program (Wilson), 450
Invader, The (film), 230
- Vermont**
State Nurses Association
annual meeting, 1955 (report), 86
Vermont Registered Nurse wins three State Bulletin Competition honorable mentions, 765
- Vest, H. Grant**
White House Conference on Education (excerpt from address to), 64
- Vicher, Edward E.**
(book rev.), 1599
- Victoria University of Manchester** (England) and Manchester Regional Hospital Board: *The Work of the mental nurse* (rev.), 225
- Vietnam**
The "new look" in Vietnamese nursing (Yergan), (illustr.), 1132
- Virginia**
Civil Defense Medical Services
Manual for instructors of practical nurses (rev.), 722
Nursing implications of civil defense for professional nurses (revised ed.), (rev.), 26
Graduate Nurses Association
name changed at 1955 meeting to Virginia State Nurses Association, 344
Legislature doubles license renewal fee, increases number of scholarships, 1039
Richmond Chapter, American Cancer Society, scholarship in oncological nursing to Helena Corbett Gee, 94
State Nurses Association
annual meeting, 1955 (report), 344
executive secretary, Virginia H. Campbell, 1176
Student Nurses Association
District 3 (Richmond) activities, 1313
- Vocabulary, technical**
tyranny of technical jargon (exc.), 1572
- Vogel, Mildred Ann**
Mary Mahoney Award, 749; presentation (portrait, group), 740
- Voice of America**
broadcasts Mary Mahoney Award ceremony to Africa and south Asia, 1033
- Volunteers**
during the California floods (illustr.), 439
- W**
- Waldman, Susie Berg**
What good nursing means to you (Public Affairs Committee), 52
- Walker, Mary**
speaker, ANA, General Duty Nurses Section (portrait, group), 746
- Walker, Mary E.**
amateur painter (portrait), 608
- Walker, Virginia H.**
ANA sections progress together (illustr.), 304
- Wall Street Journal**
journalism medal to Marjorie Mote, 1230
- Wallace, W. Stewart**
Report on the experiment in nursing education of the Atkinson School of Nursing, The Toronto Western Hospital, 1950-1955 (rev.), 657
- Walsh, Eugene L.**
ANA, Industrial Nurses Section panelist (portrait, group), 743
- Walsh, Margaret**
VA assignment, 1392
- Walter Reed Army Institute of Research**
ANA sponsors conference on disaster nursing, 781
- Walter Reed Army Medical Center**
award, incentive, to Grace E. Knox, 16
award, incentive, to Louise A. Mears, 16
Television in operating room nursing (Phillips), (illustr.), 162
- Walther, James C.**
ANC commission, 274
- Warncke, Fannie**
adviser for NSNA president, 1026
chairman, Public Health Nurses Section (portrait, group), 305, 743, 744
- Warner, Robert**
chairman, NSNA local planning committee (portrait, group), 888
- Washburn, Joan**
Minnesota Nurses Association (portrait, group), 461
- Washington**
nursing practice act
Nursing practice and intravenous therapy (Iversen), 572
State Nurses Association
annual meeting (report), 904
District 2, Seattle
office nurses entertain employers, 636
King County DNA
honors Matilda L. Young, 544
Student Nurses Association
president, Sharon Swift (portrait, group), 888
workshops on school health, 344
- Washington, D. C.** See District of Columbia
- Watson, Helen T.**
(book revs.), 1534
- Wayne State University College of Nursing**
fellowships offered graduate nurses working toward masters degree, 348
scholarships to nurses working for degree in psychiatric nursing, 348
- Weber, Margaret A.**
assistant director, nursing services at Long Island Jewish Hospital, New Hyde Park, N. Y., 1234
- Weber, Robert W.**
and J. Elliott: *Needle biopsy of the liver* (illustr.), 190
- Webster, Vivian C.**
(book revs.), 1526, 1528
- Weinstein, Florence E.**
nurse member of American team studying in Mexico under UNESCO, 840
- Weinstein, Ruth**
VA assignment, 558
- Welsch, Jeanette**
executive secretary, Wisconsin SNA (portrait), 1034
- Welsh, Julia**
VA assignment, 1392
- Wendel, Esther**
how a school of nursing helps prepare students for social responsibilities (If you ask me), 767
portrait, 767

- Werley, Harriet H.**
Care of casualties caused by nuclear weapons: 2. Nurse's role in nuclear disaster, 1580
portrait, 1580
speaker on civil defense at ANA Convention, 752
- West, Jessie Stevenson**
Congenital malformations and birth injuries: a handbook on nursing (rev.), 222
State Nurses Association
annual meeting, 1956, (report), 1593
institute on heart disease nursing, 1594
legacy received, 346
Roberts scholarship to Loretta Wong Oi Chun, 1449
- Western Interstate Commission for Higher Education**
nursing education conference, Berkeley, Calif., report, 789
- Wetenhall, J. P.**
British nurses retire on pension, 886
- Wheatley, George M.**
and G. T. Hallock: *Health Observation of school children* (2d ed.), (rev.), 1327
- Wheless, Sadie**
VA assignment, 1392
- White, Jean Martin, 975**
- White, Jeanette V.**
editor and managing editor, *American Journal of Nursing* (portrait), 859
- White House Conference on Education**
(excerpts from keynote addresses), 64
Report to the President of the Committee for . . . (rev.), 1460
- Whitfield, Ruth**
VA assignment, 558
- Whitmore, Christine** See Harris, L. jt. auth.
- Wick, John**
VA assignment, 558
- Wickensheimer, Virginia M.**
ANC assignment, 18
- Wiesner, Margaret M.**
staff appointment, *National Safety Council Newsletter*, 552
- Wiggins, Virginia L.**
Teaching team, 764
- Wiita, Violette V.**
superintendent of nursing services, Atascadero (Calif.) State Hospital, 707
- Wilcoxson, Harriet** See Wolff, I. S., jt. auth.
- Wildoner, Bernard E.**
ANC commission, 274
- Wilhelmson, Jo Ann**
president, Florida Student Nurses Association (portrait, group), 888
- Willetts, Lillian E.**
chairman, Berea (Ky.) College Department of Nursing, 1234
- Williams, Golden**
See Wooton, N. E., jt. auth.
- Willms, Emilie**
honored by East Orange, N. J., General Hospital; biography, 702
- Wilson, Elaine**
Challenge of a changing program, 450 (portrait), 451
- Wilson, Gordo**
director of nursing, Grassland Hospital, Valhalla, New York, 158
- Wilson, Henry E.**
Leukemia: 1. Clinical characteristics and therapy (illustr.), 601
- Wilson, Norberta S.**
appointment, UCLA School of Nursing, 1520
- Wilson, Norma Jean**
disaster day practice (portrait, group), 464
- Wilson, Robert N.** See Burling, T., jt. auth.
- Wilson, Ruth**
VA assignment, 558
- Wineman, David**
"Booster shots" for childhood controls (illustr.), 758
When a hospitalized child must be disciplined (illustr.), 568
- Winsor, Cora L.**
assistant director in nursing service, Cook County Hospital, Chicago, 554
- Wisconsin**
legislation
nursing practice law amended, 92
Wisconsin's scholarship program for graduate nurses (Partridge), 1562
Natural Childbirth Association of Milwaukee
Expectant mothers organize for natural childbirth (Murphy), (illustr.), 1298
nurse education recommendations announced, 1036
State Board of Nursing
awards 18 scholarships to registered nurses, 1041
State Nurses Association
annual meeting, 1955, (report), 86; 1956, (report), 1593
executive secretary, Jeanette R. Welsch, 1034
Milwaukee District
executive secretary, Florence L. Phenix, 905
Wisconsin's scholarship program for graduate nurses (Partridge), 1562
University
ANA conference on economic security, sponsor, 207
- Witney, Fred**
Is nursing meeting its obligation to society? 1127 (portrait), 1127
- Witte, Edwin E.**
chairman, University of Wisconsin Economics Department (portrait, group), 207
- Witton, Catherine Jones**
Laboratory manual for microbiology (2d ed.), (rev.), 1116
Microbiology with applications to nursing (2d ed.), (rev.), 1114
- Wolfe, Lois M.**
appointment, University of Pennsylvania School of Nursing, 1522
- Wolfe, Norma**
Harper Hospital School of Nursing appointment, 408
- Wolfe, Winifred**
director, Wichita (Kan.) Public School of Practical Nursing, 1387
- Wolff, Elizabeth L.**
Developing procedures for draping patients (illustr.), 590
- Wolff, Ilse S.**
(book revs.), 496
and H. Wilcoxson: The public health nurse and the patient with long-term illness (illustr.), 614
- Women**
ANA opposes equal rights amendment, 902
health and hygiene See Personal hygiene
Mrs. Doe, wage earner (exc.), 763
Spiritual woman, The (Sheehan, ed.), (rev.), 225
- Wood, Marion S.**
appointment, University of North Carolina School of Nursing, 562
- Wooden, Isabel**
Pediatric student council: 1. The graduate nurses' view, 883
- Woodville, Lucille**
public health nursing consultant, USPHS, Indian Health Division, 707
- Woollard, Helen M.**
(book rev.), 1528
- Wooton, Nina E.**
and G. Williams: *History of the Tennessee State Nurses' Association for the fiftieth anniversary* (rev.), 655
- Woram, Janice**
program chairman, ANA, INSA Section (portrait, group), 746
- Workshops**
ANC, on mass casualty cart, 1320
consultants, function and role of, Puerto Rico, 1178
Contemporary developments in occupational health (Univ. of Oklahoma), (rev.), 1326
inservice education, Alaska NA, 1176
inservice education in psychiatric nursing. Board for Texas State Hospitals, 211
Lots of work to be done? Try a workshop (Kass), 321
psychiatric nursing education, Indiana, 1038
public health nurses, Georgia SNA, 782
school health series, sponsored by Washington organizations, 344
state and district association bulletin editors, 753
State board personnel attend ANA workshop, 340
Team approach to the rehabilitation of the handicapped homemaker, Workshop proceedings, May 31-June 3, 1955 (Conn. University, School of Home Economics), (rev.), 497
Workshop on public health in the nursing curriculum (NLN, Minnesota University), (rev.), 28
See also Institutes
- World Health Assembly**
Ninth (Geneva)
International nursing "firsts" (ed.), 1255
McIver, Pearl, participation in, 398
U. S. nurse delegates, 838
Nurses: their education and their role in health programs, 1281
- World Health Organization**
bibliography, selected, of AJN articles on WHO, 1953-1955, 428
Expert Committee on Professional and Technical Education of Medical and Auxiliary Personnel
Third report (rev.), 1334
regional conference on nurse education held in Scotland, 1597
Regional Office for Europe
Basic nursing curriculum in Europe (rev.), 1464
Regional Office for the Americas See Pan American Sanitary Bureau
relationship with ICN renewed, 791
spreads news of ANA Public Health Nurse of the Year award to Pearl McIver, 1033
We work for peace through health (Roberts), 1539
See also
Pan American Sanitary Bureau
World Health Assembly
- Wounds and injuries**
contamination with radioactive materials (abs.), 1086
frame to protect wounds from scratching (T.P.), (illustr.), 613
Head injuries (Carini, deGutierrez), (illustr.), 54
minor injuries (abs.), 836
Snake bites (Hornbrook), 754
See also Disasters and emergencies
- Wright, Isabel**
VA assignment, 558
- Wright, Marion J.**
(book rev.), 28, 1536

Writing

- decatalogue for writers (exc.), 621
- do your reports get read? (exc.), 1589
- marked for deletion (exc.), 599
- Must procedure books be dull? (Nigg), (illust.), 446
- Ten tips on writing to your congressmen (exc.), 459

Wyoming

- State Nurses Association
- annual meeting (report), 1449
- new headquarters, 486

Y

Yale University School of Nursing.

- Alumnae Association
- Annie W. Goodrich Fund, ICN contribution, 342

Yamamura, Douglas S.

- Functions and role conceptions of nursing service personnel; a sociological study of the nursing service personnel of six hospitals, Oahu, Territory of Hawaii* (rev.), 1536

Yankauer, Ruth G.

- (book rev.), 221

Yergan, Laura Holloway

- The "new look" in Vietnamese nursing (illust.), 1132

Yetter, Doris M.

- NNC appointment, 408

Yi, Teh-Fang

- Summer experiences are part of our program: At the Third General Hospital (illust.), 1312

Young, Catherine M.

- (book revs.), 356

York, Richard H. See Greenblatt, M., jr.

auth.

Young, Dorothy G.

- USPHS assignment, 406

Young, Eleanor

- appointment to Cornell-New York Hospital School of Nursing, 1396

Young, Helen

- and E. Lee, eds.: *Lippincott's quick reference book for nurses* (7th ed.), (rev.), 1598

Young, Matilda L.

- honored by King County (Washington) District Nurses Association, 544

Yugoslavia

- Nursing in Yugoslavia (Urbancic), (illust.), 585

Z

Zaki, Ahmed Ali

- Sudan director of medical services (portrait, group), 1282

Zampella, Arthur D.

- General preparedness plan for your hospital in event of emergency* (rev.), 1048

Zeeman, Sarah H.

- appointment, Loyola School of Nursing, 1520

Zeller, Dorothy N.

- chief nurse, Parks Air Force Base Hospital, California, 406

Zeller, Verena M.

- first chief of AFNC, retires, 970
- Legion of Merit award (portrait, group), 1178
- swears in AFNC's first man nurse (illust.), 14

Zhuck, Jennie

- VA assignment, 558

Zimmerman, Susan

- how student association members raise money (If you ask me), 175
- portrait, 175



